

1671-8

FURMAN, ALTA - 1929-44.


TOURNEZ

No. ....

## CENSUS OF GOVERNMENT EMPLOYEES

1-6-11

AS AT SEPTEMBER 30, 1943

Furman, Alta. 

## A. QUESTIONS TO BE ANSWERED BY THE DEPARTMENT

|   | CODING COLUMN |   | CODING COLUMN |
|---|---------------|---|---------------|
| 1. DEPARTMENT   |               | 14. COMPENSATION:<br>(A) ANNUAL SALARY OF REGULAR POSITION<br>\$ <u>100.00</u><br>SEE EXPLANATORY NOTES   |               |
| 2. BRANCH   |               | (B) ANNUAL COMPENSATION FOR OTHER DUTIES:<br>CLASSIFICATION (A) \$<br>CLASSIFICATION (B) \$<br>SEE EXPLANATORY NOTES  | 1             |
| 3. DIVISION   |               | (C) COST OF LIVING BONUS \$ <u>5.00</u><br>CODE NUMBERS:<br>PERCENTAGE BASIS (1), FLAT RATE (2)   |               |
| 4. NAME OF EMPLOYEE (PRINT IN BLOCK LETTERS<br>UNLESS TYPEWRITTEN)<br>SURNAME GIVEN NAMES<br><b>Burton, Fred A</b>  |               | (D) WAR DUTIES SUPPLEMENT \$  |               |
| 5. CLASSIFICATION<br>SEE EXPLANATORY NOTES.   |               | 15. COMPENSATION:<br>(A) ANNUAL ALLOWANCES \$<br>(B) HOW VALUED<br>SEE EXPLANATORY NOTES FOR CODE NUMBERS<br>FOR (B)  |               |
| 6. LOCATION<br>SEE EXPLANATORY NOTES FOR CODING NUMBERS   | 17            | 16. BASIS OF PAYMENT:<br>(A) BASIC RATE \$ CTS.<br>(B) BASIS OF PAYMENT<br>SEE EXPLANATORY NOTES FOR CODE NUMBERS<br>FOR (B)  | 12            |
| 7. SEX<br>CODE NUMBERS:<br>MALE (1): FEMALE (2):  | 1             | 17. ALLOWANCES NOT FORMING PART OF COM-<br>PENSATION:<br>(A) \$ (B) HOW PAID:—<br>CODE NUMBERS: IN CASH (1); OTHER THAN CASH (2)<br>(C) REASON FOR ALLOWANCES:<br><br>SEE EXPLANATORY NOTES   |               |
| 8. STATUS OF EMPLOYEE:<br>CODE NUMBERS:<br>(A) BASIC FIXED ESTABLISHMENT:<br>PERMANENT (1)<br>TEMPORARY (2)<br><br>(B) FLUCTUATING FORCES:<br>REPLACEMENT OF AN EMPLOYEE ON LEAVE<br>OR LOAN (3)<br>OTHER CASUALS (4)<br>OTHERS (5) | 1             | 18. EMPLOYEE ON ACTIVE MILITARY SERVICE<br>(A) DATE OF LEAVE<br><br>(B) CODE NUMBERS:<br>PERMANENT EMPLOYEE (1):<br>TEMPORARY EMPLOYEE FOR WHOM DEPART-<br>MENT IS CARRYING POSITION (2)<br>TEMPORARY EMPLOYEE FOR WHOM DEPART-<br>MENT IS NOT CARRYING POSITION (3)  |               |
| 9. STATUS OF EMPLOYMENT<br>CODE NUMBERS:<br>FULL TIME (1); PART TIME (2); SEASONAL OR<br>SESSIONAL (3)  | 1             | 19. EMPLOYEE ON LOAN:<br>SEE EXPLANATORY NOTES.<br>(A) NAME OF BORROWING DEPARTMENT OR<br>ORGANIZATION:<br><br>CODE NUMBERS:<br>ON LOAN TO WAR UNIT (1); NON-WAR<br>UNIT (2); WAR INDUSTRY (3)<br><br>(B) CLASSIFICATION IN BORROWING DEPART-<br>MENT IF DIFFERENT FROM THAT HELD IN<br>LOANING DEPARTMENT.<br><br>(C) ANNUAL SALARY IN BORROWING DEPART-<br>MENT IF DIFFERENT FROM THAT RECEIVED<br>FROM LOANING DEPARTMENT \$ |               |
| 10. APPLICATION OF THE CIVIL SERVICE ACT TO<br>POSITION:<br>SEE EXPLANATORY NOTES FOR CODE NUMBERS  | 2             |   |               |
| 11. ORIGINAL APPOINTMENT PROCEDURE:<br>SEE EXPLANATORY NOTES FOR CODE NUMBERS   | 3             |   |               |
| 12. LENGTH OF TIME IN PRESENT CLASS:<br><u>32</u> YEARS <u>4</u> MONTHS<br>SEE EXPLANATORY NOTES  |               |   |               |
| 13. RETIREMENT CONDITION:<br>CODE NUMBERS:<br>RETIREMENT FUND (1); SUPERANNUATION<br>ACT, 1924 (2); OTHER PROVISION (3); NO<br>PROVISION (4)  | 4             |   |               |
| SEE EXPLANATORY NOTES RE (3)  |               |   |               |

## B. QUESTIONS TO BE ANSWERED BY THE EMPLOYEE AND VERIFIED BY THE DEPARTMENT

|  |   |   |   |
|--|---|---|---|
| 20. AGE: YEARS MONTHS<br><u>35</u> YEARS <u>7</u> MONTHS   |   | 26. TOTAL LENGTH OF SERVICE (EXCLUDING ACTIVE<br>MILITARY SERVICE)<br><u>32</u> YEARS <u>4</u> MONTHS<br>SEE EXPLANATORY NOTES  |   |
| 21. COUNTRY OF BIRTH:<br>CODE NUMBERS:<br>CANADA (1); BRITISH ISLES (2); BRITISH<br>POSSESSIONS (3); UNITED STATES (4); EUROPE<br>(5); ELSEWHERE (6)           | 1 | 27. ACTIVE SERVICE:<br>(A) WAR OF 1914-18: — YEARS — MONTHS<br>(B) PRESENT WAR (IF ALREADY SEPARATED FROM<br>THE FORCES): — YEARS — MONTHS<br>SEE EXPLANATORY NOTES FOR CODE NUMBERS  | — |
| 22. CITIZENSHIP:<br>CODE NUMBERS:<br>BRITISH BORN (1); NATURALIZED BRITISH<br>SUBJECT (2); NATURALIZATION APPLIED FOR<br>(3); NON-BRITISH (4)                  | 1 | 28. PENSION, SUPERANNUATION OR OTHER DOM-<br>INION GOVERNMENT BENEFITS:<br>CODE NUMBERS:<br>IF IN RECEIPT OF SUCH IN ADDITION TO<br>SALARY—SUPERANNUATION ALLOWANCE (1);<br>MILITIA PENSION (2); MOUNTED POLICE<br>PENSION (3); WAR DISABILITY PENSION 1914-<br>18 (4); WAR DISABILITY PENSION, PRESENT<br>WAR (5); OTHER PENSION (6); DEPENDENTS'<br>ALLOWANCE (7) | — |
| 23. MATRIMONIAL STATUS:<br>CODE NUMBERS:<br>SINGLE (1); MARRIED (2); WIDOWED (3);<br>DIVORCED (4); LEGALLY SEPARATED (5)                                       | 2 | 29. SERVICE OF CONTRIBUTOR UNDER THE SUPER-<br>ANNUATION ACT WHICH IS NOT ELIGIBLE<br>FOR PURPOSES OF SUPERANNUATION:<br>(A) <u>32</u> YEARS <u>4</u> MONTHS<br>(B) NATURE OF SERVICE<br>SEE EXPLANATORY NOTES FOR CODE NUMBERS<br>FOR (B)  | — |
| 24. IF A MARRIED WOMAN:<br>(A) IS YOUR HUSBAND ABLE TO CONTRIBUTE TO<br>YOUR SUPPORT?<br>CODE NUMBERS: YES (1); NO (2)<br><br>(B) IF NOT, STATE CIRCUMSTANCES. | — |   |   |
| 25. EDUCATION:<br>SEE EXPLANATORY NOTES FOR CODE NUMBERS.  | 1 |   |   |

SIGNATURE OF EMPLOYEE—

VERIFIED

F. A. Burton000002  
FOR THE DEPARTM

TURN OVER

No. ....

## RECENSEMENT DES EMPLOYÉS DU GOUVERNEMENT

AU 30 SEPTEMBRE 1943

| A. QUESTIONS AUXQUELLES DOIT RÉPONDRE LE MINISTÈRE   |                    |  |                    |
|--|--------------------|--|--------------------|
|  | CHIFFRE<br>DE CODE |  | CHIFFRE<br>DE CODE |
| 1. MINISTÈRE   |                    | 14. RÉTRIBUTION:<br>(A) APPOINTEMENTS ANNUELS D'EMPLOI RÉGULIER<br>\$<br>VOIR NOTES EXPLICATIVES   |                    |
| 2. SERVICE   |                    | (B) RÉTRIBUTION ANNUELLE POUR AUTRES FONCTIONS:<br>CLASSIFICATION (A) \$<br>CLASSIFICATION (B) \$<br>VOIR NOTES EXPLICATIVES   |                    |
| 3. DIVISION  |                    | (C) INDEMNITÉ DE VIE CHÈRE \$<br>CHIFFRES DE CODE:<br>À BASE PROPORTIONNELLE (1); À TAUX UNIFORME (2)  |                    |
| 4. NOM DE L'EMPLOYÉ (ÉCRIRE EN LETTRES MOULÉES<br>OU DACTYLOGRAPHIÉES)<br>NOM DE FAMILLE PRÉNOMS   |                    | (D) SUPPLÉMENT POUR SERVICES DE GUERRE<br>\$   |                    |
| 5. CLASSIFICATION<br>VOIR NOTES EXPLICATIVES   |                    | 15. RÉTRIBUTION:<br>(A) ALLOCATIONS ANNUELLES \$<br>(B) MODE D'ÉVALUATION<br>POUR LE CHIFFRE DE CODE DE (B), VOIR NOTES EXPLICATIVES   |                    |
| 6. SITUATION<br>VOIR NOTES EXPLICATIVES POUR CHIFFRES DE CODE  |                    | 16. BASE DE PAIEMENT:<br>(A) TAUX DE BASE \$ CTS<br>(B) BASE DE PAIEMENT<br>POUR LE CHIFFRE DE CODE DE (B), VOIR NOTES EXPLICATIVES  |                    |
| 7. SEXE<br>CHIFFRES DE CODE:<br>MASCULIN (1) FÉMININ (2)   |                    | 17. ALLOCATIONS NON LIÉES AUX RÉTRIBUTIONS:<br>(A) \$ (B) MODE DE PAIEMENT:<br>CHIFFRES DE CODE: EN ESPÈCES (1); AUTREMENT (2)<br>(C) MOTIF D'ALLOCATIONS:<br>VOIR NOTES EXPLICATIVES  |                    |
| 8. STATUT DE L'EMPLOYÉ:<br>CHIFFRES DE CODE:<br>(A) ÉTAT À BASE FIXE:<br>PERMANENT (1)<br>TEMPORAIRE (2)<br>(B) PERSONNELS FLOTTANTS:<br>REMPLACEMENT D'UN EMPLOYÉ EN CONGÉ<br>OU ATTACHÉ À AUTRE SERVICE (3)<br>AUTRES DISPONIBILITÉS (4)<br>DIVERS (5) |                    | 18. EMPLOYÉ EN ACTIVITÉ DE SERVICE MILITAIRE:<br>(A) DATE DU DÉPART<br>(B) CHIFFRES DE CODE:<br>EMPLOYÉ PERMANENT (1)<br>EMPLOYÉ TEMPORAIRE DONT L'EMPLOI EST<br>RÉSERVÉ PAR LE MINISTÈRE (2)<br>EMPLOYÉ TEMPORAIRE DONT L'EMPLOI N'EST<br>PAS RÉSERVÉ PAR LE MINISTÈRE (3)  |                    |
| 9. CONDITIONS D'EMPLOI:<br>CHIFFRES DE CODE:<br>TEMPS CONTINU (1); TEMPS DISCONTINU (2);<br>SAISONNIER OU SESSIONNEL (3)   |                    | 19. EMPLOYÉ DÉTACHÉ:<br>VOIR NOTES EXPLICATIVES<br>(A) DÉSIGNATION DU MINISTÈRE OU DE L'ORGANISME AUPRÈS DUQUEL L'EMPLOYÉ EST DÉTACHÉ:<br>CHIFFRES DE CODE:<br>DÉTACHÉ AUPRÈS D'UNE UNITÉ DE GUERRE<br>(1); D'UNE UNITÉ NON DE GUERRE (2); D'UNE<br>INDUSTRIE DE GUERRE (3)<br>(B) CLASSIFICATION DANS LE MINISTÈRE D'AFFECTATION, SI ELLE DIFFÈRE DE CELLE DU MINISTÈRE DE PROVENANCE<br>(C) APPOINTEMENTS ANNUELS DANS LE MINISTÈRE D'AFFECTATION, S'ILS DIFFÈRENT DE CEUX DU MINISTÈRE DE PROVENANCE \$ |                    |
| 10. APPLICATION DE LA LOI DU SERVICE CIVIL À<br>L'EMPLOI:<br>VOIR NOTES EXPLICATIVES POUR CHIFFRES DE CODE   |                    |  |                    |
| 11. PROCÉDURE DE NOMINATION ORIGINELLE:<br>VOIR NOTES EXPLICATIVES POUR CHIFFRES DE CODE   |                    |  |                    |
| 12. PÉRIODE D'EMPLOI DANS LA CLASSE ACTUELLE:<br>ANNÉES MOIS<br>VOIR NOTES EXPLICATIVES  |                    |  |                    |
| 13. CONDITIONS DE RETRAITE:<br>CHIFFRES DE CODE:<br>FONDS DE RETRAITE (1); LOI DE LA PENSION, 1924<br>(2); AUTRE DISPOSITION (3); AUCUNE DISPOSITION<br>(4);<br>VOIR NOTES EXPLICATIVES À (3)  |                    |  |                    |
| B. QUESTIONS AUXQUELLES DOIT RÉPONDRE L'EMPLOYÉ—VÉRIFICATION RÉSERVÉE AU MINISTÈRE   |                    |  |                    |
| 20. ÂGE:<br>ANNÉES: MOIS:  |                    | 26. PÉRIODE TOTALE DE SERVICE (À L'EXCLUSION<br>DU SERVICE MILITAIRE ACTIF)<br>ANNÉES MOIS<br>VOIR NOTES EXPLICATIVES  |                    |
| 21. PAYS DE NAISSANCE:<br>CHIFFRES DE CODE:<br>CANADA (1); GRANDE-BRETAGNE (2); POSSESSIONS<br>BRITANNIQUES (3); ÉTATS-UNIS (4); EUROPE<br>(5); AUTRES PAYS (6)  |                    | 27. SERVICE ACTIF:<br>(A) GUERRE DE 1914-18 ANNÉES MOIS<br>(B) GUERRE ACTUELLE (SI DÉJÀ DÉTACHÉ DU PERSONNEL):<br>ANNÉES MOIS<br>VOIR NOTES EXPLICATIVES POUR CHIFFRES DE CODE   |                    |
| 22. NATIONALITÉ:<br>CHIFFRES DE CODE:<br>D'ORIGINE BRITANNIQUE (1); SUJET BRITANNIQUE<br>NATURALISÉ (2); EN INSTANCE DE DEMANDE DE<br>NATURALISATION (3); NON-BRITANNIQUE (4)  |                    | 23. PRESTATIONS DE PENSION, DE RETRAITE OU<br>AUTRES PRESTATIONS FÉDÉRALES:<br>CHIFFRES DE CODE:<br>SI ELLES SONT REÇUES EN PLUS DES APPOINTEMENTS—ALLOCATION DE PENSION (1); PENSION<br>DE LA MILICE (2); PENSION DE LA GENDARMERIE<br>À CHEVAL (3); PENSION POUR INVALIDITÉ DE<br>GUERRE 1914-18 (4); PENSION POUR INVALIDITÉ DE<br>GUERRE, GUERRE ACTUELLE (5); AUTRE PENSION<br>(6); ALLOCATION AUX PERSONNES À CHARGE (7)   |                    |
| 23. STATUT MATRIMONIAL:<br>CHIFFRES DE CODE:<br>CÉLIBATAIRE (1); MARIÉ(E) (2); VEUF (VEUVE) (3);<br>DIVORCÉ(E) (4); LÉGALEMENT SÉPARÉ(E) (5)   |                    | 29. SERVICE DU CONTRIBUTEUR, SOUS LE RÉGIME<br>DE LA LOI DE PENSION, NE COMPTANT PAS AUX<br>FINS DE PENSION:<br>(A) ANNÉES MOIS<br>(B) NATURE DU SERVICE<br>POUR CHIFFRES DE CODE POUR (B), VOIR NOTES EXPLICATIVES  |                    |
| 24. POUR FEMME MARIÉE:<br>(A) VOTRE MARI CONTRIBUE-T-IL À VOTRE ENTRETIEN?<br>CHIFFRES DE CODE: OUI (1); NON (2)<br>(B) SI NON, INDIQUER LES CONDITIONS  |                    |  |                    |
| 25. ÉDUCATION:<br>VOIR NOTES EXPLICATIVES POUR CHIFFRES DE CODE  |                    |  |                    |

SIGNATURE DE L'EMPLOYÉ

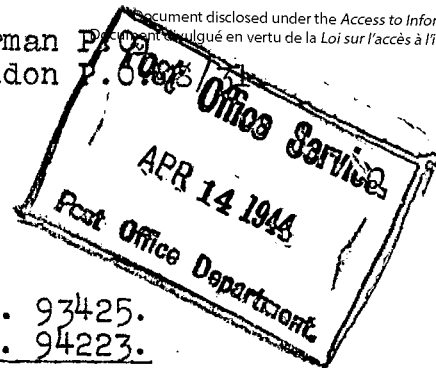
VÉRIFIÉ

000003

POUR LE MINISTÈRE

Furman P.  
Lyndon P.

Calgary, Alberta,  
11th April, 1944.



Post Office Service.

Re: Furman, Alberta, P.O. No. 93425.

Re: Lyndon, Alberta, P.O. No. 94223.

With reference to the Acting Chief Superintendent's memorandum of the 24th ultimo, file POS-Lyndon and Furman, Alta., authorizing the closing of the above mentioned non-accounting Post Offices, the District Director begs to advise that as stated in his Routine Order No. 31, issued on the 27th ultimo, the two offices mentioned were actually closed on the 31st ultimo.

The credits and equipment have been received from the ex-postmasters with the exception of a small shortage of 40¢ from the Furman Office, due to a slight error in computing the values returned. Steps have been taken to collect this sum from the Ex-Postmaster.

*[Signature]*  
District Director

Copies to:  
Financial Supt. (2).

*Calgary Lyndon*



40-71

Pos- Furman and Lyndon, Alta.

Ottawa, 11th April, 1944.

Director of Administrative Services.

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7

The Director is informed that the Post Offices at Furman and Lyndon, Electoral District of Macleod Alberta were closed on the 31st March, 1944 owing to their limited usefulness.

Acting Chief Superintendent of Post Office Service

Copy sent:  
Mr. O'Neil

000005

40-58

POS-Furman and Lyndon, Alta.

Ottawa, April 3rd, 1944.

Financial Superintendent.

Reference is made to Post Office Service memorandum of the 24th March advising that instructions had been issued to the District Director, Calgary for the closing of the Post Offices at Furman and Lyndon, Electoral District MacLeod, Alberta.

The District Director has now reported that the abovementioned offices would be closed on the 31st March.

Acting Chief Superintendent of Post Office Service.

Copy sent:

E. & S.

A. & L. M. S.

Supplement.

*noted  
RB*

000006

Furman P.O.  
Lyndon P.O.  
8/33

MAR 20 1944

Post Office Closed

OFFICE OF DISTRICT DIRECTOR OF POSTAL SERVICES

Calgary, Alberta,  
27th March, 1944.

Routine Order No. 31.

All concerned are informed that the Furman and Lyndon Alberta Post Offices will be closed on March 31st. Mail for these offices will be forwarded to Claresholm for disposal.

J.B. CORLEY,  
District Director.

*Noted for May*

Order Books-Calgary and Medicine Hat.  
Cor.& Lac.Mail Clerks.  
P.M.s Medicine Hat, Lethbridge, Claresholm,  
Furman, Lyndon, Granum, Stavely, Macleod.  
Calgary P.O. (5).  
D.D.s Vancouver, Moose Jaw, Winnipeg.  
D.S.s Edmonton, Saskatoon.  
P.O.S.(2) Fin.Supt.(3). A.& L.M.S.(2) R.M.S.(3).  
Waghorn's Guide, Winnipeg, Man.  
International Publishing Co., Montreal, P.Q.  
Messrs. Corley, Dingle, Farren,  
Nicol, Baker, Argue.  
Op.Sec. Enq.Sec. O.S.sec.  
Files: Furman P.O. Lyndon P.O. Order file.

*Cobly - Lyndon*

POS-Lyndon and Furman, Alberta.

|                    |
|--------------------|
| JB                 |
| Date <u>6-4/44</u> |
| Initials <u>GA</u> |

Ottawa, March 24th, 1944:

|                    |
|--------------------|
| JB                 |
| Date <u>8-4/44</u> |
| Initials <u>AL</u> |

Financial Superintendent.

The Financial Superintendent is informed that instructions have been issued to the District Director of Postal Services, Calgary for the closing of the Post Offices at Furman and Lyndon, Electoral District MacLeod, Alberta.

The Financial Superintendent will be duly advised as to the date on which the abovementioned Post Offices are closed.

Acting Chief Superintendent of Post Office Service.

Copy sent:

E. & S. Branch,  
A. & L. M. S.,  
Supplement.

Noted  
RB

40-58

POS-Lyndon and Furman, Alberta.

Ottawa, March 24th, 1944.

District Director, Calgary.

Reference is made to the District Director's report of the 7th March on form 6A in connection with the question of closing the Post Office at Lyndon and to the District Director's report of the 8th November last in connection with the question of closing the Post Office at Furman, Alberta.

The District Director is informed that authority has now been given for the closing of these Post Offices and he will kindly take the necessary action in the matter and advise the Department of the date on which the abovementioned Post Offices are closed.

Acting Chief Superintendent of Post Office Service.

19-52

16th March, 1944.

Harvey Bossenberry, Esq.,  
Pincher Creek,  
Alberta.

Dear Sir,

Re: Furman and  
Lyndon, Alberta.  
Closing of Post Offices.

On the 17th November, 1943, the Department informed you that it proposed to take steps to close the Furman Post Office as soon as the necessary arrangements can be made for a mail service between Claresholm and Lyndon. Furman Post Office at the present time serves five families only.

The Department now has a report to the effect that the Lyndon Post Office serves one family only, i.e., Mrs. Clara Lyndon, Acting Postmistress, who operates a ranch. The members of her family and the ranch employees are the only ones using the office, some of the latter only partially as being more or less transients they do not have mail sent to Lyndon. The ranch people have to go to Claresholm once a week for produce and the Postmaster there reports that during a large part of the year at least, Mrs. Lyndon's family call at Claresholm Post Office for their mail.

The present contract for the service Claresholm-Lyndon via Furman expires on the 31st March, 1944, the cost thereof is \$457.00.

The remuneration of the two Postmasters amounts to \$232.00 so that the closing of Furman and Lyndon would mean an overall saving of \$689 a year without seriously inconveniencing the very few people of the district.

Arrangements have not yet been made for a

(over)

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new contract and in view of the limited usefulness of Furman and Lyndon it has been decided to close the two Post Offices at the expiration of the present contract, i.e., the 31st March, 1944.

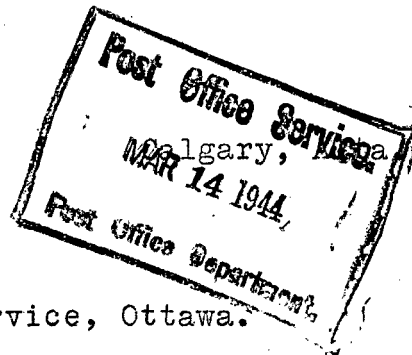
I may add that the Lyndon Post Office has been vacant for some time but an appointment had not been made, Mrs. Clara Lyndon having been allowed to act as temporary Postmaster.

Yours very truly,

for Geo. C. Avery,  
Acting Chief Superintendent  
of Post Office Service.

Furman P.O.

7/33



10th March, 1944.

Post Office Service, Ottawa.

Re: Furman, Alberta-  
Form 21A-21st Feb. 1944.

With reference to Departmental memorandum of the 9th instant in regard to the above, the District Director is enclosing herewith the District Office copy of this form which bears an impression of the steel datestamp and desires to explain that in view of the fact that the mail service to Furman operates only once a week and it is extremely likely this office will be closed at the end of the month, it was not deemed necessary to send the Departmental copy back to Furman for completion.

It is regretted the omission of the datestamp on the Departmental copy was not observed in this office.

*W. B. Corley*  
Enc. 1

*W. B. Corley*  
District Director.



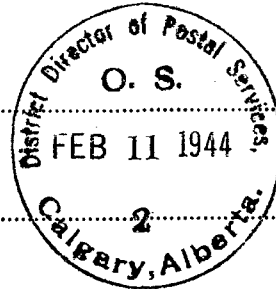
# GENERAL ENQUIRY RESPECTING NON-ACCOUNTING POST OFFICE

OFFICE OF THE DISTRICT DIRECTOR OF POSTAL SERVICE

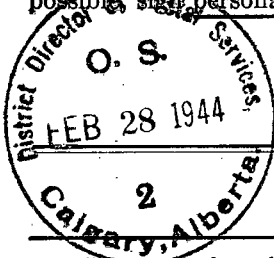
The Postmaster,

*Furman*

*Alta*



Please be good enough to fill in correctly and fully the information asked for with as little delay as possible, sign personally and return the completed form to the undersigned in the accompanying envelope.



Post Office Service

QUESTIONS MAR 14 1944

*J. B. Conroy*  
District Director

ANSWERS

1. State whether the office is located in a dwelling house, or in a store or in a building for the use of the Post Office only?  
*dwelling house*
2. (a) Do you own the building in which the office is located?  
or  
(b) Do you rent it from some other person?  
*(a) Yes*  
*(b)*
3. Do you thoroughly understand that the Post Office must not be moved to a different site without authority?  
*Yes*
4. Do you personally perform the work of the office or do you supervise the management only?  
*Personally*
5. During what hours is the Post Office open for public business?  
*8 A M until 7 P M*
6. Give the names of all assistants employed and state whether all have subscribed to the oath of office.  

| Name                        | Whether Sworn in |
|-----------------------------|------------------|
| <i>John Franklin Burton</i> | <i>Yes</i>       |
7. Are unauthorized persons (those who have not taken the oath of office) allowed to enter the working space of the office? (See paragraph 74, page 13 of "Book of Useful Information for Postmasters of Revenue Post Offices.")  
*No*
8. (a) Have you on hand a copy of the "Official Postal Guide" and "Book of Useful Information for Postmasters of Revenue Post Offices"?  
(b) Are they regularly consulted by yourself and your assistants?  
*(a) Yes*  
*(b) Yes*
9. (a) Is the mail bag key kept where it is inaccessible to persons not authorized to make use of it?  
(b) How is it safeguarded against theft or loss?  
*(a) Yes*  
*(b) in a locked drawer*
10. Do you understand that only Government notices may be displayed in the Post Office lobby and that out-of-date notices must be destroyed?  
*Yes*
11. What provision do you make for the security of postage stamps, postal notes, official cash, and registered articles awaiting delivery and despatch?  
(a) during office hours,  
(b) during the night.  
*(a) kept in a locked drawer*  
*(b) the same*
12. Are the regulations in regard to "Request" and "Address" letters, as set forth in the Postal Guide, carefully observed at your office?  
*Yes*

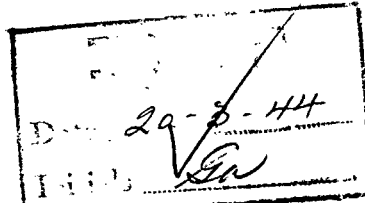
|   |  |
|---|--|
| 13. Do you keep a proper record of insured and C.O.D. parcels which have been redirected?   | Yes  |
| 14. (a) Do you promptly remit C.O.D. collections?<br>(b) Do you fully understand that failure to remit or delay in remitting constitutes a serious irregularity?  | (a) Yes<br>(b) Yes   |
| 15. (a) Is the use of postage due stamps understood? (b) Are large letters, packets and parcels weighed before being despatched, and taxed if found to be insufficiently prepaid? (c) Do you check the postage on incoming large letters, packets and parcels by weighing such items which are suspected of being shortpaid and tax those which are found to be insufficiently prepaid? | (a) Yes<br>(b) I have not any Parcel Post<br>(c) Scales        |
| 16. Are you aware of the proper procedure to be followed in connection with missing mails?  | Yes  |
| 17. Are all incoming letters for delivery to the patrons of your office, or to be forwarded therefrom to other Post Offices, back-stamped immediately upon receipt in accordance with the regulations?  | Yes  |
| 18. In delivering mail matter to a person unknown to you, do you know how to properly identify him, that is, what proof he must furnish that he is the person whose name actually appears in the address?   | Yes  |
| 19. (a) Are all letter bills received kept on file for reference at least one year?<br>(b) Are they filed away and in such a manner that they may be readily referred to?   | (a) Yes<br>(b) Yes   |
| 20. Are all registered letters mailed at your office postmarked once on the face and twice on the back (across the flap) as required?   | Yes  |
| 21. (a) Do you fully obliterate (this should always be done thoroughly with the canceller furnished to you by the Department) all postage stamps on mail matter posted at your office; also on matter received at your office when not previously cancelled?<br>(b) Are all irregularities of this nature on the part of other postmasters properly reported?                           | (a) Yes<br>(b) Yes   |
| 22. Make impressions opposite of all dating and rating stamps used in your office. "Date Stamp," "R. Original No.," "Insured Parcel No.," "Not Called for," "Missent to" and any others in use.   |  |
| 23. (a) Are you employed by any other Department of the Dominion Government?<br>(b) If so, give<br>(I) Name of Department,<br>(II) Class title of position,<br>(III) Salary received.   | (a) Yes<br>(b) _____<br>(I) _____<br>(II) _____<br>(III) _____ |

ON ACCOUNT OF THE FAILURE OF MANY POSTMASTERS TO REPLY TO CORRESPONDENCE FROM THE DEPARTMENT OR THE DISTRICT SUPERINTENDENT'S OFFICE, THIS OPPORTUNITY IS TAKEN TO POINT OUT TO THE POSTMASTER, THE FACT THAT FAILURE TO REPLY OR DELAY IN REPLYING ALMOST ALWAYS CAUSES CONSIDERABLE INCONVENIENCE TO THE DEPARTMENT AS WELL AS TO THE GENERAL PUBLIC AND IRREGULARITIES OF THIS KIND ARE THEREFORE CONSIDERED BY THE DEPARTMENT AS BEING OF A SERIOUS NATURE.

Date February 21 1944 L. C. Beaton  
Postmaster.

This form must bear the personal signature of the Postmaster. If, for any reason, the Postmaster cannot sign, the person in charge should write in the Postmaster's name, put his or her own signature on the form and furnish a brief explanation of the Postmaster's failure to sign personally.

27-57



POS - Furman, Alberta.

OTTAWA, 9th March 1944.

District Director, CALGARY.

RE: Furman, Alberta.  
21A Form-21st Feb. 1944.

No impression of the steel date stamp appears on the form.

Will the District Director please have the enclosed form completed and return it to the Department in the usual way.

*BF 9-4-44 & give file to Mr. Anderson*  
*19-3-44*  
*Long 10-3-44*

For Geo. C. Avery,  
Acting Chief Superintendent of Post Office Service.

|          |        |
|----------|--------|
| 3        | 5      |
| Date     | 6-3-44 |
| Initials | GR     |

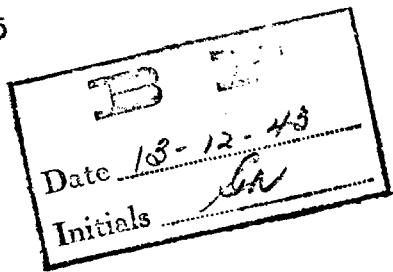
Have arrangements been made for a mail service between Clarendon & Lyndon?

A. & L. M. S. have invited tenders, for proposed service.

Due around 10<sup>th</sup> March.

40-55

POS - Furman, Alberta.



OTTAWA, 17th November, 1943.

Harvey Bossenberry, Esq.,  
PINCH R CREEK, Alberta.

Dear Sir:

The Department has been giving consideration to the question of closing the Post Office at Furman, electoral district of MacLeod, Alberta. It is understood that five families are making full use of this office and one family partial use of it.

The cost of the present mail route between Claresholm and Furman, via Lyndon, is \$457.80 of which approximately \$200 can be charged to service between Lyndon and Furman to serve the latter office.

The Revenue of this office for the last fiscal year amounted to \$13.04 and for the period April 1st to October 31st, 1943, it was \$7.26.

The cost of maintaining this office in operation amounts to at least \$300 per annum, that is \$100 for the Postmaster's salary and approximately \$200 for the mail service.

In view of the limited number of families to be served and the small revenue derived therefrom in comparison to the cost of operation and the fact that there are no business places at the above point and the residents are obliged to go to Claresholm for supplies, the Department is of the opinion this Post Office should be closed.

It is, therefore, proposed to close the Furman Post Office as soon as the necessary arrangements can be made for a mail service between Claresholm and Lyndon.

Yours very truly,

*Saw A. & L. M. S.*

*Date for proposed service  
Aug. 6. M. S. have written  
in this. B. F. 12-4-44*

Acting Chief Superintendent of Post Office Service.

*G.A.  
8-3-44*

000017

POS - Furman, Alberta.

OTTAWA, 17th November, 1943.

Chief Superintendent, Air &amp; Land Mail Services.

Quoted hereunder for the Chief Superintendent's information is an extract from a report submitted by the District Director, Calgary, in regard to the question of closing the Post Office at Furman, electoral district of MacLeod, Alberta.

"The cost of the present mail route between Claresholm and Furman via Lyndon is \$457.80 of which approximately \$200.00 can be charged to service between Lyndon and Furman to serve the latter office. There are very few families using the office and the revenues for this office only amounted to \$12.20 and \$13.04 during the last two years, and the stamp purchases from April 1st to the end of September 1943 only amount to \$6.15. While the District Director realizes that people living in the remote areas should receive sympathetic consideration in regard to postal facilities, it is felt the small number of families served and the revenue derived do not justify the high costs involved in maintaining this office, especially as it has been learned the residents of the Furman area go to Claresholm for their supplies, and so should not be seriously inconvenienced by the closing of the Post Office. There is no school in the vicinity of Furman. The Postmaster at Furman is also the contractor for the Claresholm-Furman Mail Service and if his office is closed it would be necessary to secure offers for a service between Claresholm and Lyndon."

According to the District Director's report, five families were making full use of this office and one family was making partial use of it and it was stated in the event of the Post Office being closed, two families would receive their mail at Lundbreck and the remainder at Claresholm.

The District Director recommended that the above office be closed as soon as the necessary arrangements for the mail service between Claresholm and Lyndon are completed.

This Service is taking up the question of closing the Furman Post Office with Mr. Harvey Bossenbury.

Acting Chief Superintendent of Post Office Service.

## MEMORANDUM

### Air & Land Mail Services

Ottawa, ..... 19.....

1 Name of Service.

*via Lyndon*

1. *Calareskohn*

and

*Thurman*

2 Name of Contractor.

2. *A. A. Burton*

3 Frequency of Service.

3. *1 trip p.w.*

4 Distance.

4. *35 mls. e-w*

5 Cost of Service. (Per ann.)

5. *\$ 436.00 p-a.*

6 Contract dates from.

6. *1 April 40*

7 Contract terminates.

7. *31 Mar-44*

8 Date of reception of tenders.

8. ....

9 How Contract was obtained.

9. ....

10 Rate per mile (or trip.)

10. ....

11 Hours of Service.

11. ....

12 Days of Service.

12. ....

#### REMARKS :

① *Bill, letter to H. L. M. S. O.  
discussing up question of  
closing with Harvey Bossenbury.*

② *Write Mr. Bossenbury*

*and 16 Nov*

REVENUE  
DEPT.

NOV 10 1943

Ottawa, Nov 10 1943 1943

Financial Superintendent,  
Commission Warrant Section.

Will the Financial Superintendent please furnish  
information as indicated below in regard to revenue and  
remuneration concerning the Gurman atto.  
Post Office :

Post Office Service.

REVENUE 1942-43 Also from 1-4-43 to 31-10-43 - 7.26  
Stamp Sales..... \$ 13.04  
Box Rent Collections.....

GROSS REVENUE \$

REMUNERATION

Percentage on stamp sales..... \$ 5.00 Bonus.  
\$ 100.00

ALLOWANCES

Night.....  
Forward.....  
Rent.....

COMMISSIONS

Money Orders issued.....  
Postal Note.....  
Savings Bank.....  
Government Annuities.....  
Unemployment Insurance Stamps.....

TOTAL REMUNERATION \$

SUB-OFFICES

2% (or 1% over \$20,000 revenue) commission  
on stamp sales.....  
General Delivery allowance (if any).....



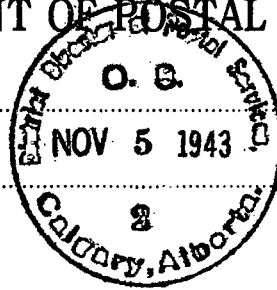
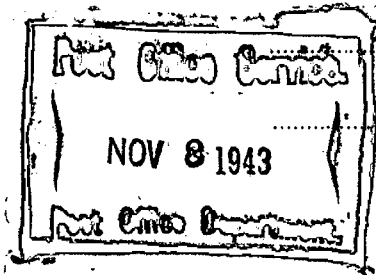
REPORT ON CLOSING OF Furman, Alberta, POST OFFICE

(To be used in reporting on all cases of closings, excepting those in connection with the establishment or extension of Rural Mail Delivery.)

## OFFICE OF DISTRICT SUPERINTENDENT OF POSTAL SERVICE

The Chief Superintendent of  
Post Office Service,  
Ottawa, Ont.

Sir :



193.....

The following particulars in regard to the question of closing the post office mentioned above are respectfully submitted:

1. Electoral District Macleod. Harvey Rossenberry.
2. Number of families making full use of the office Five (5).
3. Number of families in the district served by this post office who are making partial use of it One (1).

## Nature of Business

4. Number of (a) Stores None.
- (b) Other business places None.

5. (a) Is there a school in the area which the office serves? No.
- (b) If so, how far is it from—

I. - P.O. -II. Nearest office -

6. What is the main occupation of the population Ranching.

7. Give the following information regarding the neighbouring offices :

| Name       | Revenue    | Frequency of Service | Distance from Furman |  |
|------------|------------|----------------------|----------------------|--|
|            |            |                      | Post Office.         |  |
| Claresholm | \$12672.01 | 12 t.p.w.            | 35 Miles.            |  |
| Lyndon     | 66.13      | 1 t.p.w.             | 15 "                 |  |
| Lundbreck  | 1281.03    | 14 t.p.w.            | 30 " (Approx.)       |  |

8. (a) Will the distance travelled by the courier in connection with the mail service be affected? Yes.

Claresholm-Furman Service will be reduced.

- (b) If so, by how much? 15 miles.

- (c) How will the cost of service be affected? See remarks, Item 11.

|    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |                 |
|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|-----------------|
| 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | Tp<br><u>13</u> |
| 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 |                 |
| 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 10 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 |                 |
| 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 |                 |
| 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 |                 |
| 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  |                 |
| 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | Tp<br><u>12</u> |
| 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | X  | 25 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 |                 |
| 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | X  | 24 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 |                 |
| 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 |                 |
| 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 |                 |
| 6  | 5  | 4  | 3  | 2  | X  | 6  | 5  | 4  | 3  | 2  | 1  | X  | 2  | 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  |                 |
| 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | Tp<br><u>11</u> |
| 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 |                 |
| 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | X  | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 |                 |
| 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 |                 |
| 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 |                 |
| 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  |                 |
| 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | Tp<br><u>10</u> |
| 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 |                 |
| 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 |                 |
| 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 |                 |
| 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 |                 |
| 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  |                 |

X = Patrons

Range 2 West of 5<sup>th</sup> Merid.

Range 29 West of 4<sup>th</sup> Meridian

37 A. - 2,000 - 22-12-36

000022  
NOV 5 1943

9. Should office be closed where would the patrons receive their mail? 2 families at  
Lundbreck, remainder at Claresholm.

10. See sketch on opposite page.

11. Additional remarks. The cost of the present mail route between Claresholm and Furman via Lyndon is \$457.80, of which approximately \$200.00 can be charged to service between Lyndon and Furman to serve the latter office. There are very few families using the office and the revenues for this office only amounted to \$12.20 and \$13.04 during the last two years, and the stamp purchases from April 1st to the end of September 1943 only amount to \$6.15. While the District Director realizes that people living in the remote areas should receive sympathetic consideration in regard to postal facilities, it is felt the small number of families served and the revenue derived do not justify the high costs involved in maintaining this office, especially as it has been learned the residents of the Furman area go to Claresholm for their supplies, and so should not be seriously inconvenienced by the closing of the Post Office. There is no school in the vicinity of Furman. The Postmaster at Furman is also the contractor for the Claresholm-Furman Mail Service and if his office is closed it would be necessary to secure offers for a service between Claresholm and Lyndon.

12. District Superintendent's recommendation.

The District Director recommends that the Furman Office be closed as soon as the necessary arrangements for the Mail Service between Claresholm and Lyndon are completed.

*J. B. Carey*  
Director  
District Superintendent of  
Postal Service.

FOR USE OF DEPARTMENT ONLY. (Not to be filled in by Dist. Supt.)

| Revenue of Office    |                        | Particulars of service of   | Postmaster         | Date of Appointment |
|----------------------|------------------------|---|--------------------|---------------------|
| For last fiscal year | From 1st April to date |   |                    |                     |
| \$13.04              | 31-10-43<br>\$7.26     | <i>Furman</i><br>Name of Service <i>Claresholm &amp; Furman</i><br>Distance <i>35 e.w.</i><br>Frequency <i>1 p.w.</i><br>Cost <i>\$436.00</i><br>Contractor <i>F.A. Burton</i><br><i>via Lyndon</i> | <i>F.A. Burton</i> | <i>1-6-1911</i>     |

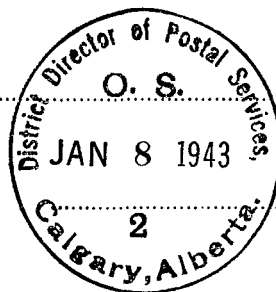
# GENERAL ENQUIRY RESPECTING NON-ACCOUNTING POST OFFICE

OFFICE OF THE DISTRICT DIRECTOR OF POSTAL SERVICE

The Postmaster,

*Lurman*

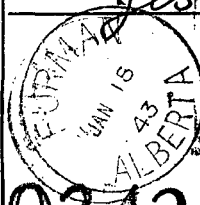
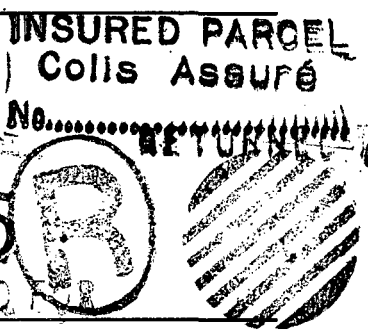
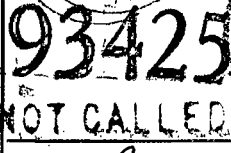

*Alta*



Please be good enough to fill in correctly and fully the information asked for with as little delay as possible, sign personally and return the completed form to the undersigned in the accompanying envelope.

*J. B. Corley*  
District Director.

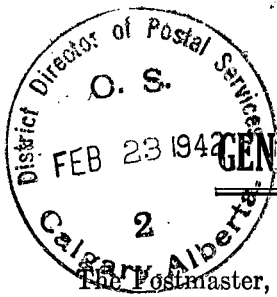
| QUESTIONS  | ANSWERS  |
|--|--|
| 1. State whether the office is located in a dwelling house, or in a store or in a building for the use of the Post Office only?  | <i>Dwelling house</i>  |
| 2. (a) Do you own the building in which the office is located?<br>or<br>(b) Do you rent it from some other person?   | (a) <i>Yes</i><br>(b) <i></i>  |
| 3. Do you thoroughly understand that the Post Office must not be moved to a different site without authority?  | <i>Yes</i>   |
| 4. Do you personally perform the work of the office or do you supervise the management only?   | <i>Personally</i>  |
| 5. During what hours is the Post Office open for public business?  | <i>from 7 A.M. until 2 P.M.</i>  |
| 6. Give the names of all assistants employed and state whether all have subscribed to the oath of office.  | Name <i>J. F. Buxton</i> Whether Sworn in <i>Yes</i>                         |
| 7. Are unauthorized persons (those who have not taken the oath of office) allowed to enter the working space of the office? (See paragraph 74, page 13 of "Book of Useful Information for Postmasters of Revenue Post Offices.") | <i>No</i>  |
| 8. (a) Have you on hand a copy of the "Official Postal Guide" and "Book of Useful Information for Postmasters of Revenue Post Offices"?<br>(b) Are they regularly consulted by yourself and your assistants?                     | (a) <i>Yes</i><br>(b) <i>Yes</i>   |
| 9. (a) Is the mail bag key kept where it is inaccessible to persons not authorized to make use of it?<br>(b) How is it safeguarded against theft or loss?  | (a) <i>Yes</i><br>(b) <i>locked drawer</i>                                   |
| 10. Do you understand that only Government notices may be displayed in the Post Office lobby and that out-of-date notices must be destroyed?   | <i>Yes</i>   |
| 11. What provision do you make for the security of postage stamps, postal notes, official cash, and registered articles awaiting delivery and despatch?<br>(a) during office hours,<br>(b) during the night.                     | (a) <i>Kept in a locked drawer</i><br>(b) <i>The same</i><br><i>The same</i> |
| 12. Are the regulations in regard to "Request" and "Address" letters, as set forth in the Postal Guide, carefully observed at your office?   | <i>Yes</i>   |

|   |   |
|---|---|
| 13. Do you keep a proper record of insured and C.O.D. parcels which have been redirected?   | <i>Yes</i>  |
| 14. (a) Do you promptly remit C.O.D. collections?<br>(b) Do you fully understand that failure to remit or delay in remitting constitutes a serious irregularity?  | (a) <i>Yes</i><br>(b) <i>Yes</i>  |
| 15. (a) Is the use of postage due stamps understood? (b) Are large letters, packets and parcels weighed before being despatched, and taxed if found to be insufficiently prepaid? (c) Do you check the postage on incoming large letters, packets and parcels by weighing such items which are suspected of being shortpaid and tax those which are found to be insufficiently prepaid? | (a) <i>Yes</i><br>(b) <i>I have not any parcel post scales</i><br>(c) <i>Yes as far as possible</i>   |
| 16. Are you aware of the proper procedure to be followed in connection with missing mails?  | <i>Yes</i>  |
| 17. Are all incoming letters for delivery to the patrons of your office, or to be forwarded therefrom to other Post Offices, back-stamped immediately upon receipt in accordance with the regulations?  | <i>Yes</i>  |
| 18. In delivering mail matter to a person unknown to you, do you know how to properly identify him, that is, what proof he must furnish that he is the person whose name actually appears in the address?   | <i>Yes</i>  |
| 19. (a) Are all letter bills received kept on file for reference at least one year?<br>(b) Are they filed away and in such a manner that they may be readily referred to?   | (a) <i>Yes</i><br>(b) <i>Yes</i>  |
| 20. Are all registered letters mailed at your office postmarked once on the face and twice on the back (across the flap) as required?   | <i>Yes</i>  |
| 21. (a) Do you fully obliterate (this should always be done thoroughly with the canceller furnished to you by the Department) all postage stamps on mail matter posted at your office; also on matter received at your office when not previously cancelled?<br>(b) Are all irregularities of this nature on the part of other postmasters properly reported?                           | (a) <i>Yes</i><br>(b) <i>Yes</i>  |
| 22. Make impressions opposite of all dating and rating stamps used in your office. "Date Stamp," "R. Original No.," "Insured Parcel No.," "Not Called for," "Missent to" and any others in use.   |     |
| 23. (a) Are you employed by any other Department of the Dominion Government?<br>(b) If so, give<br>(I) Name of Department,<br>(II) Class title of position,<br>(III) Salary received.   | (a) <i>Yes</i><br>(b) <i>No</i><br>(I) .....<br>(II) .....<br>(III) .....   |

ON ACCOUNT OF THE FAILURE OF MANY POSTMASTERS TO REPLY TO CORRESPONDENCE FROM THE DEPARTMENT OR THE DISTRICT SUPERINTENDENT'S OFFICE, THIS OPPORTUNITY IS TAKEN TO POINT OUT TO THE POSTMASTER, THE FACT THAT FAILURE TO REPLY OR DELAY IN REPLYING ALMOST ALWAYS CAUSES CONSIDERABLE INCONVENIENCE TO THE DEPARTMENT AS WELL AS TO THE GENERAL PUBLIC AND IRREGULARITIES OF THIS KIND ARE THEREFORE CONSIDERED BY THE DEPARTMENT AS BEING OF A SERIOUS NATURE.

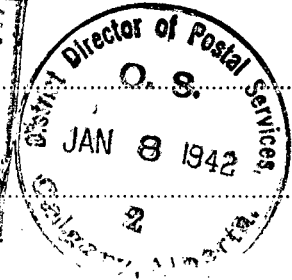
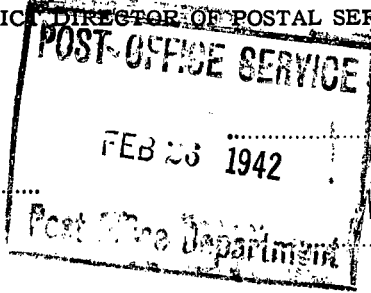
Date *January 18* 19*43* *F. R. Burton*  
Postmaster.

This form must bear the personal signature of the Postmaster. If, for any reason, the Postmaster cannot sign, the person in charge should write in the Postmaster's name, put his or her own signature on the form and furnish a brief explanation of the Postmaster's failure to sign personally.



# GENERAL ENQUIRY RESPECTING NON-ACCOUNTING POST OFFICE

OFFICE OF THE DISTRICT DIRECTOR OF POSTAL SERVICE



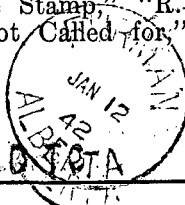
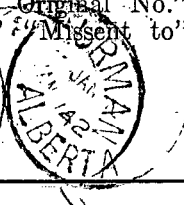
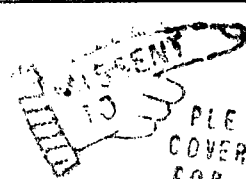
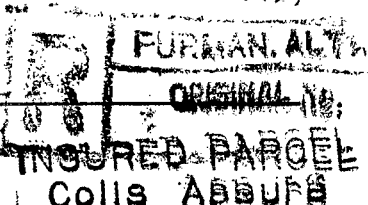
*Furman*

*Alberta*

Please be good enough to fill in correctly and fully the information asked for with as little delay as possible, sign personally and return the completed form to the undersigned in the accompanying envelope.

*J. B. Corley*  
District Director.

| QUESTIONS  | ANSWERS  |      |                  |                           |            |                             |            |
|--|--|------|------------------|---------------------------|------------|-----------------------------|------------|
| 1. State whether the office is located in a dwelling house, or in a store or in a building for the use of the Post Office only?  | <i>Dwelling house</i>  |      |                  |                           |            |                             |            |
| 2. (a) Do you own the building in which the office is located?<br>or<br>(b) Do you rent it from some other person?   | (a) <i>yes</i><br>(b)  |      |                  |                           |            |                             |            |
| 3. Do you thoroughly understand that the Post Office must not be moved to a different site without authority?  | <i>yes</i>   |      |                  |                           |            |                             |            |
| 4. Do you personally perform the work of the office or do you supervise the management only?   | <i>Personally</i>  |      |                  |                           |            |                             |            |
| 5. During what hours is the Post Office open for public business?  | <i>6 Am to 8 Pm</i>  |      |                  |                           |            |                             |            |
| 6. Give the names of all assistants employed and state whether all have subscribed to the oath of office.  | <table border="0"> <tr> <td>Name</td> <td>Whether Sworn in</td> </tr> <tr> <td><i>John Furman Burton</i></td> <td><i>Yes</i></td> </tr> <tr> <td><i>Alfred Marion Burton</i></td> <td><i>Yes</i></td> </tr> </table> | Name | Whether Sworn in | <i>John Furman Burton</i> | <i>Yes</i> | <i>Alfred Marion Burton</i> | <i>Yes</i> |
| Name   | Whether Sworn in   |      |                  |                           |            |                             |            |
| <i>John Furman Burton</i>  | <i>Yes</i>   |      |                  |                           |            |                             |            |
| <i>Alfred Marion Burton</i>  | <i>Yes</i>   |      |                  |                           |            |                             |            |
| 7. Are unauthorized persons (those who have not taken the oath of office) allowed to enter the working space of the office? (See paragraph 74, page 13 of "Book of Useful Information for Postmasters of Revenue Post Offices.") | <i>No</i>  |      |                  |                           |            |                             |            |
| 8. (a) Have you on hand a copy of the "Official Postal Guide" and "Book of Useful Information for Postmasters of Revenue Post Offices"?<br>(b) Are they regularly consulted by yourself and your assistants?                     | (a) <i>Yes</i><br>(b) <i>By myself</i>   |      |                  |                           |            |                             |            |
| 9. (a) Is the mail bag key kept where it is inaccessible to persons not authorized to make use of it?<br>(b) How is it safeguarded against theft or loss?  | (a) <i>Yes</i><br>(b) <i>locked drawer</i>   |      |                  |                           |            |                             |            |
| 10. Do you understand that only Government notices may be displayed in the Post Office lobby and that out-of-date notices must be destroyed?   | <i>Yes</i>   |      |                  |                           |            |                             |            |
| 11. What provision do you make for the security of postage stamps, postal notes, official cash, and registered articles awaiting delivery and despatch?<br>(a) during office hours,<br>(b) during the night.                     | (a) <i>In a locked drawer</i><br>(b) " " "   |      |                  |                           |            |                             |            |
| 12. Are the regulations in regard to "Request" and "Address" letters, as set forth in the Postal Guide, carefully observed at your office?   | <i>Yes</i>   |      |                  |                           |            |                             |            |

|  |   |
|--|---|
| 13. Do you keep a proper record of insured and C.O.D. parcels which have been redirected?  | <i>Yes</i>  |
| 14. (a) Do you promptly remit C.O.D. collections?<br>(b) Do you fully understand that failure to remit or delay in remitting constitutes a serious irregularity?   | (a) <i>Yes</i><br>(b) <i>Yes</i>  |
| 15. (a) Is the use of postage due stamps understood? (b) Are large letters, packets and parcels weighed before being despatched, and taxed if found to be insufficiently pre-paid? (c) Do you check the postage on incoming large letters, packets and parcels by weighing such items which are suspected of being shortpaid and tax those which are found to be insufficiently prepaid? | (a) <i>Yes</i><br>(b) <i>I have not a parcel Post</i><br>(c) <i>Scale</i>   |
| 16. Are you aware of the proper procedure to be followed in connection with missing mails?   | <i>Yes</i>  |
| 17. Are all incoming letters for delivery to the patrons of your office, or to be forwarded therefrom to other Post Offices, back-stamped immediately upon receipt in accordance with the regulations?   | <i>Yes</i>  |
| 18. In delivering mail matter to a person unknown to you, do you know how to properly identify him, that is, what proof he must furnish that he is the person whose name actually appears in the address?  | <i>Yes</i>  |
| 19. (a) Are all letter bills received kept on file for reference at least one year?<br>(b) Are they filed away and in such a manner that they may be readily referred to?  | (a) <i>Yes</i><br>(b) <i>Yes</i>  |
| 20. Are all registered letters mailed at your office postmarked once on the face and twice on the back (across the flap) as required?  | <i>Yes</i>  |
| 21. (a) Do you fully obliterate (this should always be done thoroughly with the canceller furnished to you by the Department) all postage stamps on mail matter posted at your office; also on matter received at your office when not previously cancelled?<br>(b) Are all irregularities of this nature on the part of other postmasters properly reported?                            | (a) <i>Yes</i><br>(b) <i>Yes</i>  |
| 22. Make impressions opposite of all dating and rating stamps used in your office. "Date Stamp," "R. Original No.," "Insured Parcel No.," "Not Called for," "Misent to" and any others in use.   |     |
| 23. (a) Are you employed by any other Department of the Dominion Government?<br>(b) If so, give<br>(I) Name of Department,<br>(II) Class title of position,<br>(III) Salary received.  | (a) <i>No</i><br>(b) (I) <i>No</i><br>(II) <i>No</i><br>(III) <i>No</i>   |

ON ACCOUNT OF THE FAILURE OF MANY POSTMASTERS TO REPLY TO CORRESPONDENCE FROM THE DEPARTMENT OR THE DISTRICT SUPERINTENDENT'S OFFICE, THIS OPPORTUNITY IS TAKEN TO POINT OUT TO THE POSTMASTER, THE FACT THAT FAILURE TO REPLY OR DELAY IN REPLYING ALMOST ALWAYS CAUSES CONSIDERABLE INCONVENIENCE TO THE DEPARTMENT AS WELL AS TO THE GENERAL PUBLIC AND IRREGULARITIES OF THIS KIND ARE THEREFORE CONSIDERED BY THE DEPARTMENT AS BEING OF A SERIOUS NATURE.

Date January 10 1942 F. A. Burton  
Postmaster.

This form must bear the personal signature of the Postmaster. If, for any reason, the Postmaster cannot sign, the person in charge should write in the Postmaster's name, put his or her own signature on the form and furnish a brief explanation of the Postmaster's failure to sign personally.

# GENERAL ENQUIRY RESPECTING NON-ACCOUNTING POST OFFICE

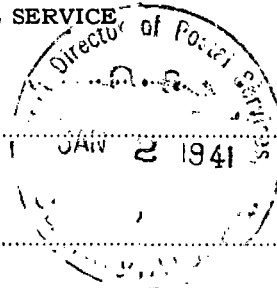
OFFICE OF THE DISTRICT DIRECTOR OF POSTAL SERVICE

The Postmaster,

POST OFFICE SERVICE

FEB 10

Post Office Department



*Zurman*

*Alberta*

Please be good enough to fill in correctly and fully the information asked for with as little delay as possible, sign personally, and return the completed form to the undersigned in the accompanying envelope.

**FILE**

**INDEXED**

**Recorded**

Code *28*

Position *AK*

Initials *AK*

Date *14-2-1941*

*Adg. Dir.*  
District Director.

ANSWERS

*Index R. 44*

1. State whether the office is located in a dwelling house, or in a store or in a building for the use of the Post Office only?
2. (a) Do you own the building in which the office is located?  
or  
(b) Do you rent it from some other person?
3. Do you thoroughly understand that the Post Office must not be moved to a different site without authority?
4. Do you personally perform the work of the office or do you supervise the management only?
5. During what hours is the Post Office open for public business?
6. Give the names of all assistants employed and state whether all have subscribed to the oath of office.
7. Are unauthorized persons (those who have not taken the oath of office) allowed to enter the working space of the office? (See paragraph 74, page 13 of "Book of Useful Information for Postmasters of Revenue Post Offices.")
8. (a) Have you on hand a copy of the "Official Postal Guide" and "Book of Useful Information for Postmasters of Revenue Post Offices"?  
(b) Are they regularly consulted by yourself and your assistants?
9. (a) Is the mail bag key kept where it is inaccessible to persons not authorized to make use of it?  
(b) How is it safeguarded against theft or loss?
10. Do you understand that only Government notices may be displayed in the Post Office lobby and that out-of-date notices must be destroyed?
11. What provision do you make for the security of postage stamps, postal notes, official cash, and registered articles awaiting delivery and despatch?  
(a) during office hours,  
(b) during the night.
12. Are the regulations in regard to "Request" and "Address" letters, as set forth in the Postal Guide, carefully observed at your office?

*Dwelling house.*

(a) *Yes*

(b)

*Yes*

*Personally*

*6 A. M. to 8 P. M.*

Name                      Whether Sworn in

*R. M. Burton Sworn*

*J. F. Burton Sworn*

*Yes*

(a) *I have not any*

(b)

*Index R. 44*

(a) *Yes*

(b) *In a locked drawer.*




*Yes*

(a) *kept in a locked drawer*

(b)

*Yes*



|   |  |
|---|--|
| 13. Do you keep a proper record of insured and C.O.D. parcels which have been redirected?   | <i>Yes</i>   |
| 14. (a) Do you promptly remit C.O.D. collections?<br>(b) Do you fully understand that failure to remit or delay in remitting constitutes a serious irregularity?  | (a) <i>Yes</i><br>(b) <i>Yes</i>   |
| 15. (a) Is the use of postage due stamps understood? (b) Are large letters, packets and parcels weighed before being despatched, and taxed if found to be insufficiently prepaid? (c) Do you check the postage on incoming large letters, packets and parcels by weighing such items which are suspected of being shortpaid and tax those which are found to be insufficiently prepaid? | (a) <i>Yes</i><br>(b) <i>I have not any parcel post scales</i><br>(c)  |
| 16. Are you aware of the proper procedure to be followed in connection with missing mails?  | <i>Yes</i>   |
| 17. Are all incoming letters for delivery to the patrons of your office, or to be forwarded therefrom to other Post Offices, back-stamped immediately upon receipt in accordance with the regulations?  | <i>Yes</i>   |
| 18. In delivering mail matter to a person unknown to you, do you know how to properly identify him, that is, what proof he must furnish that he is the person whose name actually appears in the address?   | <i>Yes</i>   |
| 19. (a) Are all letter bills received kept on file for reference at least one year?<br>(b) Are they filed away and in such a manner that they may be readily referred to?   | (a) <i>Yes</i><br>(b) <i>Yes</i>   |
| 20. Are all registered letters mailed at your office postmarked once on the face and twice on the back (across the flap) as required?   | <i>Yes</i>   |
| 21. (a) Do you fully obliterate (this should always be done thoroughly with the canceller furnished to you by the Department) all postage stamps on mail matter posted at your office; also on matter received at your office when not previously cancelled?<br>(b) Are all irregularities of this nature on the part of other postmasters properly reported?                           | (a) <i>Yes</i><br>(b)  |
| 22. Make impressions opposite of all dating and rating stamps used in your office. "Date Stamp," "R. Original No.," "Insured Parcel No.," "Not Called for," "Missent to" and any others in use.<br><i>Insured Stamp furnished G</i>   | <i>Yes</i><br><br><br><b>NOT CALLED FOR<br/>RETURNED TO</b> |
| 23. (a) Are you employed by any other Department of the Dominion Government? <i>Yes</i><br>(b) If so, give<br>(I) Name of Department,<br>(II) Class title of position,<br>(III) Salary received.  | (a)<br>(b)<br>(I) <br>(II) <i>PLEASE RETURN TO POSTMASTER FOR ENQUIRY</i><br>(III)  |

ON ACCOUNT OF THE FAILURE OF MANY POSTMASTERS TO REPLY TO CORRESPONDENCE FROM THE DEPARTMENT OR THE DISTRICT SUPERINTENDENT'S OFFICE, THIS OPPORTUNITY IS TAKEN TO POINT OUT TO THE POSTMASTER, THE FACT THAT FAILURE TO REPLY OR DELAY IN REPLYING ALMOST ALWAYS CAUSES CONSIDERABLE INCONVENIENCE TO THE DEPARTMENT AS WELL AS TO THE GENERAL PUBLIC AND IRREGULARITIES OF THIS KIND ARE THEREFORE CONSIDERED BY THE DEPARTMENT AS BEING OF A SERIOUS NATURE.

Date *Jan 6 Jan 1* 19*41* *F. R. Burton*  
Postmaster.

This form must bear the personal signature of the Postmaster. If, for any reason, the Postmaster cannot sign, the person in charge should write in the Postmaster's name, put his or her own signature on the form and furnish a brief explanation of the Postmaster's failure to sign personally.

*Macleod*

I

INDEX RECORD

NAME OF OFFICE

*Furman*

PROVINCE

*Alberta*

NAME OF POSTMASTER

*Fred A. Burton*

DATE

FIELD

FACTS

CODE POSITION

INITIALS

*13-2-1941*

Premises

*Owned by P.M.*

*28*

*Jan 28/41*

Status of office

From

To

Change of site

Other Employment

Shortages

Disciplinary Action

Request for change  
of P.M.  
P.M.G. Regimes  
Request for Change  
of P.M.

Change in Name

### Information for the Heading of the Findex Cards

1. Postal District
2. Name of Post Office
3. Name of Electoral District
4. Name (in full) of Postmaster
5. Date of birth
6. Date of Temporary Appointment
7. Date of Permanent Appointment
8. Military Status
9. Recommended by
10. Date of Establishment of Office
11. Date of Leaving  
(Leave blank unless P.M. is no longer in office).
12. Cause of leaving  
(Leave blank unless P.M. is no longer in Office).

Calgary Postal District No. 13  
Furman.

Inglewood Alta.

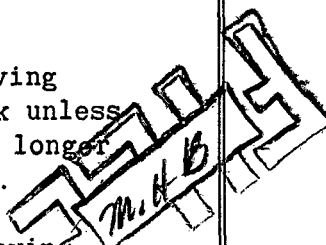
Fred A. Burton

21-9-1868

1-6-1911

Hon. Arthur L. Sifton

1-6-1911



Prepared by.....

Verified by.....

Date.....

FOR CODING AND PUNCHING

000032

FOR TYPING

①

Typed by

*[Handwritten signature]*

Checked by

*[Handwritten signature]*

000033

NAME OF OFFICE *Swansea, Alta.*

NAME OF POSTMASTER *Fred A. Burton*

| FIELD                                 | FACTS                                  | CODE POSITION |
|---------------------------------------|--|---------------|
| Year of birth .....                   | <i>Period "B"</i> ✓                    | <i>1-21</i> ✓ |
| Temp. appointments.....               | — ✓                                    | ✓             |
| Temp. appointments—<br>Years.....     | —                                      |               |
| P.M.G's regime—<br>Temp. appointments | —                                      |               |
| Perm. appointments.....               | <i>By Dept. here Office</i> ✓          | <i>22</i> ✓   |
| Perm. appointments—<br>Years.....     | Appointed prior to<br>September 1926 ✓ | ✓             |
| P.M.G's regime—<br>Perm. appointments | Appointed prior to<br>September 1926   |               |
| Premises .....                        |  |               |
| Separations.....                      |  |               |
| Separations—Years.....                |  |               |
| P.M.G's regime—<br>Separations.....   |  |               |

# CENSUS OF GOVERNMENT EMPLOYEES

AS AT APRIL 1, 1937

*Calgary*  
*Tracleod*

## QUESTIONS TO BE ANSWERED BY THE DEPARTMENT

|   |  | CODING SECTION |   |                          | CODING SECTION |
|---|--|----------------|---|--------------------------|----------------|
| 1. DEPARTMENT                                   | Post Office                                | ..             | 9. STATUS OF EMPLOYEE: FULL TIME, PART TIME, SEASONAL | Full time                | .              |
| 2. BRANCH                                       | Postal Service (Operating)                 | ..             | 10. APPLICATION OF THE CIVIL SERVICE ACT TO POSITION  | B                        | .              |
| 3. DIVISION                                     | Post Office Service (Revenue Post Offices) | ..             | 11. APPOINTMENT PROCEDURE                             | E                        | .              |
| 4. NAME OF EMPLOYEE                             | F A Burton                                 |                | 12. LENGTH OF TIME IN PRESENT CLASS: YEARS MONTHS     | 25 10                    | .. .           |
| 5. CLASSIFICATION                               | Postmaster Grade 1                         | .....          | 13. RETIREMENT CONDITION                              | No provision             | .              |
| 6. LOCATION                                     | Furman, Alta.                              | ..             | 14. COMPENSATION—ANNUAL SALARY                        | \$100.00                 | .....          |
| 7. SEX  | Male                                       | .              | 15. COMPENSATION—ANNUAL ALLOWANCES                    | Nil                      | .....          |
| 8. STATUS OF EMPLOYEE:                          |  | .              | 16. BASIS OF PAYMENT                                  | Paid on commission basis | .....          |
| BASIC FIXED ESTABLISHMENT: PERMANENT, TEMPORARY |  |                | 17. ALLOWANCES NOT FORMING PART OF COMPENSATION       | Nil                      | .....          |
| FLUCTUATING FORCES: CASUAL, OTHERS              |  |                |   |                          |                |
|   | Permanent                                  |                |   |                          |                |

21 Sept  
May 1868

## QUESTIONS TO BE ANSWERED BY THE EMPLOYEE AND VERIFIED BY THE DEPARTMENT

1-6-11

|                        |                        |      |  |       |      |
|------------------------|------------------------|------|--|-------|------|
| 18. AGE: YEARS MONTHS  | 68 6                   | .. . | 23. LENGTH OF SERVICE: YEARS MONTHS  | 25 10 | .. . |
| 19. CONJUGAL CONDITION | Married                | .    | 24. OVERSEAS ACTIVE SERVICE: YEARS MONTHS  | Nil — | .. . |
| 20. COUNTRY OF BIRTH   | Canada                 | .    | 25. PENSION OR SUPERANNUATION BENEFITS   | Nil — | .    |
| 21. BRITISH SUBJECT    | British subject Born   | .    | 26. SERVICE OF CONTRIBUTOR UNDER THE SUPERANNUATION ACT, NOT ELIGIBLE FOR PURPOSES OF SUPERANNUATION: YEARS MONTHS | — —   | .. . |
| 22. EDUCATION          | Canadian Public School |      |  |       |      |
|                        |                        |      | Not applicable   |       |      |
|                        |                        |      |  |       |      |
|                        |                        |      |  |       |      |
|                        |                        |      |  |       |      |
|                        |                        |      |  |       |      |

SIGNATURE OF EMPLOYEE—

VERIFIED

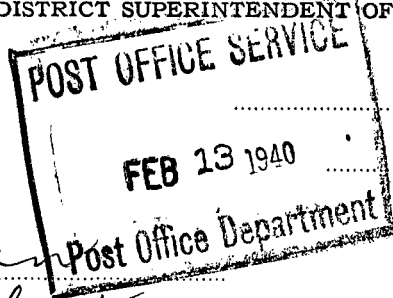
*F A Burton*

FOR THE DEPARTMENT

000035

# GENERAL ENQUIRY RESPECTING NON-ACCOUNTING POST OFFICE

OFFICE OF THE DISTRICT SUPERINTENDENT OF POSTAL SERVICE



The Postmaster,

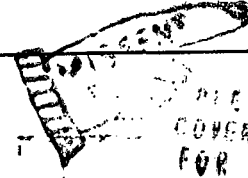
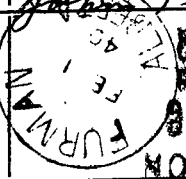
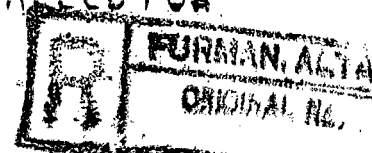
*Turner*  
*Alberta*

Please be good enough to fill in correctly and fully the information asked for with as little delay as possible, sign personally and return the completed form to the undersigned in the accompanying envelope.

*J. B. Taylor*  
District Superintendent.

| QUESTIONS  | ANSWERS   |
|--|---|
| 1. Do you thoroughly understand that the Post Office must not be moved to a different site without authority?  | <i>Yes</i>  |
| 2. Do you personally perform the work of the office or supervise the management?   | <i>Yes</i>  |
| 3. Are all incoming letters for delivery to the patrons of your office, or to be forwarded therefrom to other Post Offices, back-stamped immediately upon receipt in accordance with the regulations?  | <i>Yes</i>  |
| 4. In delivering mail matter to a person unknown to you, do you know how to properly identify him, that is, what proof he must furnish that he is the person whose name actually appears in the address?   | <i>Yes</i>  |
| 5. (a) Are all letter bills received kept on file for reference at least one year?<br>(b) Are they filed away and in such a manner that they may be readily referred to?   | (a) <i>Yes</i><br>(b) <i>Yes</i>  |
| 6. Are all registered letters mailed at your office postmarked once on the face and twice on the back (across the flap) as required?   | <i>Yes</i>  |
| 7. (a) Do you fully obliterate (this should always be done thoroughly with the cancellor furnished to you by the Department) all postage stamps on mail matter posted at your office; also on matter received at your office when not previously cancelled?<br>(b) Are all irregularities of this nature on the part of other postmasters properly reported? | (a) <i>Yes</i><br>(b) <i>Yes</i>  |
| 8. ((a) Is the mail bag kept where it is inaccessible to persons not authorized to make use of it?<br>(b) How is it safeguarded against theft or loss?   | (a) <i>Yes</i><br>(a) <i>Locked in my room</i>                                  |
| 9. What provision do you make for the security of postage stamps, postal notes, official cash, and registered articles awaiting delivery and despatch?<br>(a) during office hours,<br>(b) during the night.  | (a) <i>Locked in a drawer in the Post Office Building</i><br>(b) <i>" " " "</i> |



| 10. Are unauthorized persons (those who have not taken the oath of office) allowed to enter the working space of the office? (See paragraph 74 page 13 of "Book of Useful Information for Postmasters of Revenue Post Offices.")  | <i>No</i>   |      |                  |                             |              |                            |              |
|---|---|------|------------------|-----------------------------|--------------|----------------------------|--------------|
| 11. Are the regulations in regard to "Request" and "Address" letters, as set forth in the Postal Guide, carefully observed at your office?  | <i>yes</i>  |      |                  |                             |              |                            |              |
| 12. Do you keep a proper record of insured and C.O.D. parcels which have been redirected?   | <i>yes</i>  |      |                  |                             |              |                            |              |
| 13. (a) Do you promptly remit C.O.D. collections? (b) Do you fully understand that failure to remit or delay in remitting constitutes a serious irregularity?   | (a) <i>yes</i><br>(b) <i>yes</i>  |      |                  |                             |              |                            |              |
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| 15. Are you aware of the proper procedure to be followed in connection with missing mails?  | <i>yes</i>  |      |                  |                             |              |                            |              |
| 16. During what hours is the Post Office open for public business?  | <i>from 6 A.M. until 8 P.M.</i>   |      |                  |                             |              |                            |              |
| 17. Do you understand that only Government notices may be displayed in the Post Office lobby and that out-of-date notices must be destroyed?  | <i>yes</i>   |      |                  |                             |              |                            |              |
| 18. Give the names of all assistants employed and state whether all have subscribed to the oath of office.  | <table border="0"> <tr> <th>Name</th> <th>Whether Sworn in</th> </tr> <tr> <td><i>Alfred Marion Burton</i></td> <td><i>Sworn</i></td> </tr> <tr> <td><i>James Furman Burton</i></td> <td><i>Sworn</i></td> </tr> </table> | Name | Whether Sworn in | <i>Alfred Marion Burton</i> | <i>Sworn</i> | <i>James Furman Burton</i> | <i>Sworn</i> |
| Name  | Whether Sworn in  |      |                  |                             |              |                            |              |
| <i>Alfred Marion Burton</i>   | <i>Sworn</i>  |      |                  |                             |              |                            |              |
| <i>James Furman Burton</i>  | <i>Sworn</i>  |      |                  |                             |              |                            |              |
| 19. Make impressions opposite of all dating and rating stamps used in your office: "Date Stamp," "R. Original No.," "Insured Parcel No.," "Not Called for," "Missent to" and any others in use.   |    |      |                  |                             |              |                            |              |
| 20. (a) Have you on hand a copy of the "Official Postal Guide" and "Book of Useful Information for Postmasters of Revenue Post Offices"?<br>(b) Are they regularly consulted by yourself and your assistants?   | (a) <i>yes</i><br>(b) <i>yes</i>  |      |                  |                             |              |                            |              |

ON ACCOUNT OF THE FAILURE OF MANY POSTMASTERS TO REPLY TO CORRESPONDENCE FROM THE DEPARTMENT OR THE DISTRICT SUPERINTENDENT'S OFFICE, THIS OPPORTUNITY IS TAKEN TO POINT OUT TO THE POSTMASTER, THE FACT THAT FAILURE TO REPLY OR DELAY IN REPLYING ALMOST ALWAYS CAUSES CONSIDERABLE INCONVENIENCE TO THE DEPARTMENT AS WELL AS TO THE GENERAL PUBLIC AND IRREGULARITIES OF THIS KIND ARE THEREFORE CONSIDERED BY THE DEPARTMENT AS BEING OF A SERIOUS NATURE.

Date *Feb 9* 19*40*

*F. A. Burton*  
Postmaster

This form must bear the personal signature of the Postmaster. If, for any reason, the Postmaster cannot sign, the person in charge should write in the Postmaster's name, put his or her own signature on the form and furnish a brief explanation of the Postmaster's failure to sign personally.

POS - Furman, Alberta.

42.63

FILE  
(Va)

Ottawa, November 23rd, 1939.

The Chief Superintendent,  
Air & Land Mail Services,  
Post Office Department.

|          |          |
|----------|----------|
| RECEIVED | 12-24-39 |
| INITIALS | W        |

With reference to Post Office Service memorandum of the 6th November, 1939, advising him that the District Director at Calgary was making enquiry as to the possibility of obtaining a service at a lower rate for the Furman Post Office, Electoral District of MacLeod, Alberta, the Chief Superintendent will find herewith copy of the District Director's memorandum of the 13th November, 1939, in the matter.

Chief Superintendent of  
Post Office Service.

Let us close  
Blackburn, ?

---

Instructions have been issued  
for the closing of Blackburn

Electoral District of.....  
the Department has authorized the appointment of  
....., who is a returned  
soldier.

Yours very truly,

Deputy Postmaster General.

7/31

WHEN REPLYING QUOTE.....

Furman P.O.

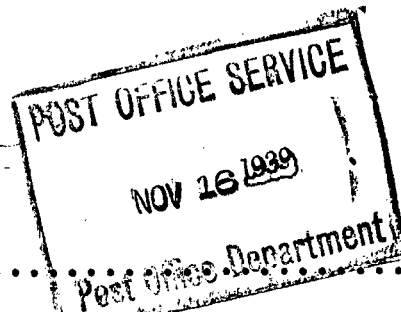


## Office of District Director of Postal Services

Calgary, Alberta,  
13th November 1939.

### Post-Office Service

The Honourable,  
The Postmaster General,  
OTTAWA



Re: Furman, Alberta, Post Office

With reference to the Chief Superintendent's memorandum of the 6th instant, file POS-Furman, Alberta, advising that it has been decided to retain the above mentioned office in operation for the present, and previous correspondence in this connection, the District Director begs to advise that prior to receipt of Departmental letter mentioned, the Postmaster was asked whether in the event of the Post Office being retained, he would be willing to accept less remuneration for carrying the mail between Claresholm and Furman via Lyndon.

At the present time the cost of this service is \$488.00 per annum, working out at about 16¢ a mile which is considered a very high rate for the service mentioned. In reply the Postmaster states that he will be willing to take less money for carrying the mail after his present contract expires on March 31st next, and he suggests that tenders be invited at Claresholm, the distributing point. Recommendation is, therefore, being made to the Air & Land Mail Services that the service in question be advertised.

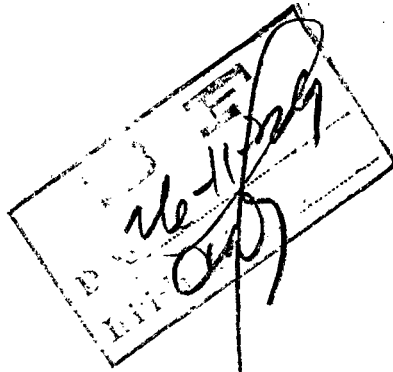
*J. B. Bloorley*  
District Director.

000041

*Send copy to  
Postmaster  
am 27  
27 Nov  
[Signature]  
am 27  
17 Nov*

POS - Furman, Alberta.

42.63



Ottawa, November 6th, 1939.

The Chief Superintendent,  
Air & Land Mail Services,  
Post Office Department.

Attached will be found copy of a memorandum from the District Director at Calgary, in regard to the question of closing the Furman Post Office, Electoral District of MacLeod, Alberta, in which it is stated that enquiry is being made as to the possibility of obtaining a service at a lower rate.

The District Director has been informed that the Post Office is being retained in operation for the present.

Chief Superintendent of  
Post Office Service.

Enclosure.

42.63

November 7th, 1939.

F.O. McKenna, Esq.,  
Barrister,  
Pincher Creek,  
Alberta.

Dear Mr. McKenna,--

I have your letter of the 3rd November, 1939, in regard to the Furman, Alberta, Post Office, and in reply I may say that the question of closing the office is being allowed to stand for the present.

The Department's enquiry in regard to the question of closing the Furman Post Office was first made following the receipt of your letter of the 21st April, 1939, a copy of which is attached.

The District Director of Postal Services, at Calgary, is enquiring at the present time into the possibility of obtaining a service at a lower rate.

In accordance with your request, I am returning herewith Mr. Burton's letter of the 25th October to Mr. Bossenberry.

Yours very truly,

Chief Superintendent of  
Post Office Service.

Enclosure.

Copy - 63

OFFICE OF DISTRICT DIRECTOR OF POSTAL SERVICES

Post Office Service

Calgary, Alberta,  
October 28, 1939.

The Honourable,  
The Postmaster General,  
Ottawa, Ont.

Re Furman, Alberta, P.O.

With reference to the Chief Superintendent's memorandum of the 3rd instant, file POS- Furman, Alberta, in regard to the proposed closing of the above mentioned office, the District Director begs to advise that the matter is still under enquiry. A recent check kept at Claresholm, Alberta, the distributing office for Furman, on the mail matter received from Furman, gave estimated revenue of \$18.72 only was indicated, which it is admitted would not appear to justify continuance of the office.

However, on the other hand some of the families living West of the Post Office would be subjected to considerable hardship during the winter months at least should the office be closed.

The rate paid for the performance of the mail service to Furman, of which the Postmaster is the Contractor, is decidedly high, working out at approximately 16 cents per mile, and this phase of the matter is now under enquiry with a view to ascertaining whether the Contractor, who as already stated is the Postmaster, will accept a reduction in the rate of remuneration. The existing contract will expire on March 31st next. A further memorandum will be submitted to the Department at the earliest possible date.

(Signed) J.B. Corley  
District Director.



POS - Furman, Alberta.

42.63

Ottawa, November 6th, 1939.

The District Director of  
Postal Services,  
Calgary, Alberta.

With reference to his memorandum of the 28th October, 1939, and previous correspondence, in regard to the question of closing the Furman Post Office, Electoral District of MacLeod, Alberta, the District Director is informed that it has been decided to retain the Post Office in operation for the present.

Chief Superintendent of  
Post Office Service.

Copy - 63

F.O. McKENNA, LL.B.  
Pincher Creek, Alberta.

April 21st, 1939.

Mr. E.J. Underwood,  
Chief Superintendent of  
Post Office Service,  
Ottawa.

Dear Mr. Underwood,-

You may consider that I have been a long time making up my mind to reply to your letter of the 17th ultimo in reference to the vacancy in the position of Postmaster at Lyndon caused by the death of the late Mr. Lyndon.

I have investigated the matter. It appears that no person is desirous of the appointment except Mrs. Lyndon. I understand that the Post Office in question serves only a few patrons and is possibly an expense to the Government to keep it open. The same applies to Furman and Blacktail. The Post Offices in question are located not so very far away from Claresholm and as everyone seems to be driving cars at the present time patrons of the Post Offices of Lyndon, Furman and Blacktail frequently visit Claresholm and I assume that many of the residents surrounding the Post Offices in question at present receive their mails at Claresholm.

I would suggest that Mrs. Lyndon be kept as temporary Postmistress at Lyndon at the present time and the first time I happen to visit that locality I shall feel out public opinion in regard to closing the Post Office in question.

Yours sincerely,

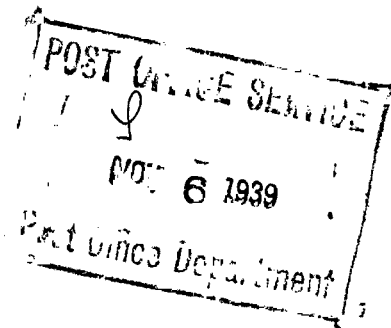
(Signed)

F.O. McKenna

F. O. McKENNA, LL.B.  
BARRISTER, SOLICITOR, NOTARY  
PINCHER CREEK, ALBERTA  
CANADA

November 3rd. 1939.

Mr E. J. Underwood;  
Chief Superintendent of  
Post Office Service,  
OTTAWA.



Dear Mr. Underwood :

I have received a letter from the Postmaster at Furman which is located about 25 miles from Claresholm and he complains that there is an intention in the mind of the authorities to close that Post Office. The Postmaster is F. A. Burton. He says in his letter to me: " I am asking if you could give us support towards keeping the Furman P. O. open as the Department are talking very seriously of closing it on account of there only being 6 householders receiving mail here. We would miss it plenty as we have 25 miles to go to Claresholm not good roads-- plenty of snow during the winter, not any telephone communications. These families pay their taxes, do not get any relief nor do not want any not even a wheat bonus. If you can do anything I would appreciate it. "

I think that this letter speaks for itself. In addition, this man wrote a letter to Mr Harvey Bossenberry of Pincher Creek who was Liberal candidate in the Pincher Creek constituency for the Province and was at one time member in the local house from Pincher Creek. Mr Bossenberry saw me yesterday and gave me Mr Burton's letter. I am enclosing same for your perusal.

Kindly return same at your convenience and

oblige,

Yours sincerely,

? of closing Furman to stand for the present - Tell Mr McKenna that and also that the D.D. is enquiring into the possibility of obtaining a source at a lower rate. Mention that the Dept's enquiry was 6 Nov 39 - (see copy) Tell DD it has been decided to retain the p.o. in operation for the present.

Send Ch. Suppt of 7/2/40 in S. copy of R.D. last report re. charges service & tell him DD has been informed that p.o. is being retained in operation for the present.

Copy - 63

Furman, Oct. 25, 1939.

Mr. H. Bosonberry,  
Pincher Creek.

Dear Sir,-

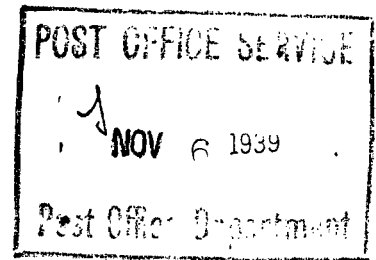
The powers that we are talking very strong of closing the Furman P.O. on account of too few people and too little income, I wonder if you would see Mr. Kenna & ask him if he would try and do something to have this office remain open as you know it is a long way from Claresholm through a rough country and not very good roads not any telephones, we would not get mail very often and it would surely be missed during the winter months. I have written Mr. Kenna but he does not know the conditions like you do.

If you can do anything I will appreciate it much.

Yours truly,

(Signed) F.A. Burton.

F. O. McKENNA, LL.B.  
BARRISTER, SOLICITOR, NOTARY  
PINCHER CREEK, ALBERTA  
CANADA



November 3rd. 1939.

CONFIDENTIAL.

Mr E. J. Underwood,  
Chief Superintendent  
Post Office Service,  
OTTAWA.

Dear Mr. Underwood:

I do not think it is a good time to close many Post Offices in the constituency of Macleod. It may be that in the interests of economy or for some satisfactory reason the Department considers that a Post Office is no longer necessary, and has made a decision to close same.

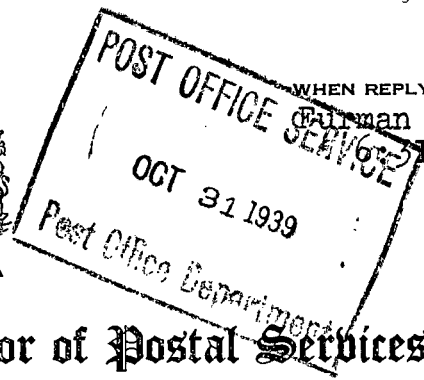
In such cases, I generally have many letters protesting the closing of some offices such as the letters which have been received from Mr Burton. As there is a probability that there may be a general election before many months pass away, I believe that the closing of any Post Office in the Macleod Federal Constituency at the present time would very much react against the Liberal candidate in such a District and I would ask that you kindly delay closing the Furman Post Office if you had any intention of doing so.

I know that some of the small Post Offices must be kept open at the expense to the Government but in some parts of the Macleod Riding there are settlers living who do not have telephones and in many cases the roads are impassable in the winter. The Post Office is veru much prized in such places and the closing of a Post Office is not looked upon with much satisfaction by the people.

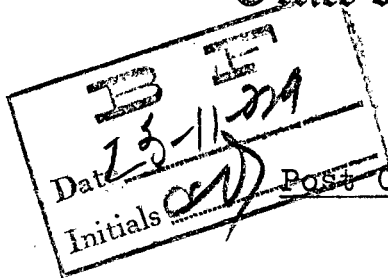
Yours sincerely

A handwritten signature in dark ink, appearing to be "F. O. McKenna".

000049



## Office of District Director of Postal Services



Calgary, Alberta.  
October 28, 1939.

Post Office Service

The Honourable,  
The Postmaster General,  
Ottawa, Ont.

### Re Furman, Alberta P.O.

With reference to the Chief Superintendent's memorandum of the 3rd. instant, file POS Furman, Alberta, in regard to the proposed closing of the above mentioned office, the District Director begs to advise that the matter is still under enquiry. A recent check kept at Claresholm, Alberta, the distributing office for Furman, on the mail matter received from Furman, gave estimated revenue of \$18.72 only was indicated, which it is admitted would not appear to justify continuance of the office.

However, on the other hand some of the families living West of the Post Office would be subjected to considerable hardship during the winter months at least should the office be closed.

The rate paid for the performance of the mail service to Furman, of which the Postmaster is the Contractor, is decidedly high, working out at approximately 16 cents per mile, and this phase of the matter is now under enquiry with a view to ascertaining whether the Contractor, who as already stated is the Postmaster, will accept a reduction in the rate of remuneration. The existing contract will expire on March 31st. next. A further memorandum will be submitted to the Department at the earliest possible date.

*J.B. Cowley*  
District Director.

POS - Furman, Alberta.M  
Ottawa, October 3rd, 1939.

3  
2-11-24  
Date  
The District Director  
of Postal Services,  
Calgary, Alberta.

Date 2-11-24  
Initials  
In his report of the 8th September, 1939, in regard to the question of closing the Furman Post Office, Electoral District of Macleod, Alberta, the District Director recommends that the office be kept in operation at least for the present as its closing would entail considerable hardship during the winter months and the busy seasons.

It is noted that the revenue of the office was \$16.00 for the last fiscal year and \$9.49 since April 1st.

It would seem that the patrons are not using the office and the Department would, therefore, like to know how the District Director justifies his recommendation for its retention.

Chief Superintendent  
of Post Office Service.

42-51

September 28, 1939.

F. O. McKenna, Esq., LL. B.,  
Pincher Creek,  
Alberta.

Dear Mr. McKenna,

In your letter of the 21st April 1939  
in regard to the vacancy in the postmastership at  
Lyndon, Alta., you also made certain remarks in regard  
to the necessity of maintaining the Furman and Blacktail  
Post Offices in operation.

The case of Furman has now been looked into  
and according to the information submitted to the Department,  
Furman is situated in the foot hills of the Rocky Mountains,  
an old establishment ranching district and while only  
eight families are shown as using or making partial use of  
the office, these represent several individuals as four  
of the householder patrons operate ranches employing one  
or more single men.

The District Director states that to close  
Furman Post Office would undoubtedly entail considerable  
hardship during the winter months and the busy seasons and  
recommends the retention of the office at least for the  
present.

Perhaps, under the circumstances it would  
be advisable to retain the office for the present as recom-  
mended by the District Director and at a later date look  
into the possibility of its closing.

Yours truly,

Chief Superintendent  
of Post Office Service. *29/9/39*

*First write back to D.D.  
Revenue only \$16 for last  
year & \$9.49 since  
1 Apr. It would seem that  
patrons are not using the office & Dept would therefore  
like to know how he justifies his recommendation of  
retention. and of*

000052





## Post Office Department

OTTAWA, September 28, 1939.

F. O. McKenna, Esq., LL. B.,  
Pincher Creek,  
Alberta.

Dear Mr. McKenna,

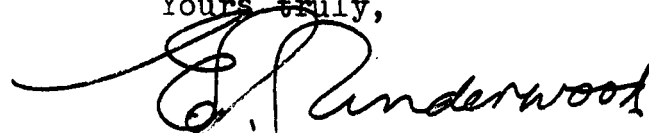
In your letter of the 21st April 1939 in regard to the vacancy in the postmastership at Lyndon, Alta., you also made certain remarks in regard to the necessity of maintaining the Furman and Blacktail Post Offices in operation.

The case of Furman has now been looked into and according to the information submitted to the Department, Furman is situated in the foot hills of the Rocky Mountains, an old establishment ranching district and while only eight families are shown as using or making partial use of the office, these represent several individuals as four of the householder patrons operate ranches employing one or more single men.

The District Director states that to close Furman Post Office would undoubtedly entail considerable hardship during the winter months and the busy seasons and recommends the retention of the office at least for the present.

Perhaps, under the circumstances it would be advisable to retain the office for the present as recommended by the District Director and at a later date look into the possibility of its closing.

Yours truly,

  
Chief Superintendent  
of Post Office Service.

O. H. M. S.

F. O. McKenna, Esq., LL. B.  
Pincher Creek,  
Alberta.

POST OFFICE SERVICE

CANADA POST OFFICE

No. 6-225,000-19-9-38

000054

MEMORANDUM

**Post Office Department, Canada**

MAIL SERVICE BRANCH

Ottawa, ..... 193.....

1 Name of Service.

1. *Blaeshtohn*  
and

*via Lyndon*

2 Name of Contractor.

*Thurman*

2. *H. A. Burton*

3 Frequency of Service.

3. *1 trip p-w*

4 Distance.

4. *29 mls.*

5 Cost of Service.

5. *\$488 p.a.*

6 Contract dates from.

6. *1 April 36*

7 Contract terminates.

7. *31 Mar. 40*

8 Date of reception of tenders.

8. ....

9 Mode of conveyance.

9. ....

10 How Contract was obtained.

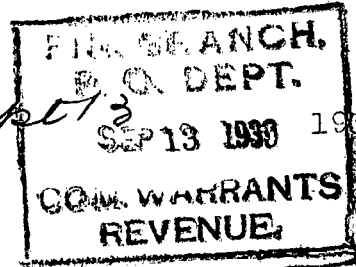
10. ....

DETAIL OF TRAVEL

*Write F. O'Connell - 24/9/39*  
*Give him substance of report.*  
*Perhaps, under the circumstances it would*  
*be advisable to retain the office for the*  
*present as recommended by the D.D. and at*  
*a later date look into the possibility of its close*  
*awes*

93425

OTTAWA,



Financial Superintendent,  
Commission Warrant Section.

Will the Financial Superintendent please  
furnish information as indicated below in regard to revenue  
and remuneration concerning the Turnman Alta  
Post Office, which is now vacant.

*From April 1st 39 to 31-7-39. # 949 m*  
Post Office Service.

REVENUE 1458-29

Stamp Sales .....

4  
16.91

Box Rent Collections .....

GROSS REVENUE \$

REMUNERATION

Percentage on Stamp Sales .....

9  
100.00

Night Allowance .....

—

Forward Allowance .....

—

Rent Allowance .....

—

Box Rent Commissions .....

—

Commissions on Money Orders Issued ...

—

Postal Note Commissions .....

—

Savings Bank Commissions .....

—

Government Annuities Commissions .....

—

TOTAL REMUNERATION

4  
100.00

SUB-OFFICES

2% (or 1% over \$20,000 revenue) Commission  
on stamp sales .....

—

General Delivery Allowance (if any) .....

—

LB  
12-9-39.

PARTICULARS OF OFFICE

Name of Post Office

Furman

Electoral District and Province

Macleod, Alta.

Name of Person consulted

F. O. McKenna, R.C.B.

Name of Postmaster

Fred A. Burton

Date of Appointment

1-6-11

Why appointed (Cause of Vacancy)

Opening of office

Postal District

Calgary

Nature of Post Office Building

Revenue: 1934-35

1935-36

1936-37

1937-38

1938-39

1939-40

\$47.39

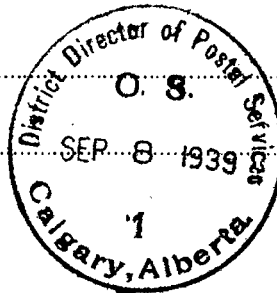
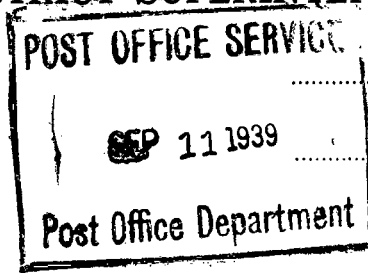
CD

REPORT ON CLOSING OF FURMAN, Alberta, POST OFFICE

(To be used in reporting on all cases of closings, excepting those in connection with the establishment or extension of Rural Mail Delivery.)

## OFFICE OF DISTRICT SUPERINTENDENT OF POSTAL SERVICE

The Chief Superintendent of  
Post Office Service,  
Ottawa, Ont.



193.....

Sir :

The following particulars in regard to the question of closing the post office mentioned above are respectfully submitted:

1. Electoral District ..... Macleod.
2. Number of families making full use of the office..... 4.
3. Number of families in the district served by this post office who are making partial use of it..... 4.

|                                | Nature of Business |
|--------------------------------|--------------------|
| 4. Number of (a) Stores.....   | <u>None</u>        |
| (b) Other business places..... | <u>None.</u>       |

5. (a) Is there a school in the area which the office serves? No.
- (b) If so, how far is it from—

I. .... P.O. .... -

II. Nearest office ..... -

6. What is the main occupation of the population..... Ranching.

7. Give the following information regarding the neighbouring offices :

| Name        | Revenue    | Frequency of Service | Distance from Furman Post Office. |
|-------------|------------|----------------------|-----------------------------------|
| Lyndon,     | \$115.54   | 1 t. p.w.            | 10 miles                          |
| Claresholm, | \$6,749.12 | 12 t. p.w.           | 23 "                              |

8. (a) Will the distance travelled by the courier in connection with the mail service be affected? .....

Yes, distance will be reduced (Claresholm - Furman, via Lyndon).....

(b) If so, by how much? ..... 10 miles each way......

(c) How will the cost of service be affected?..... Reduction \$168.28 p.a......

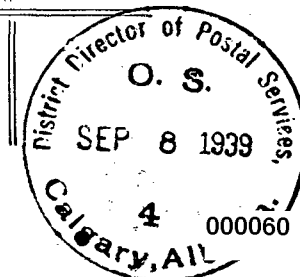
SKETCH.

|    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |    |          |
|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----|----------|
| 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | Tp<br>13 |
| 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 |          |
| 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 |          |
| 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 |          |
| 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 |          |
| 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  |          |
| 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | Tp<br>12 |
| 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 |          |
| 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 |          |
| 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 |          |
| 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 |          |
| 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 5  | 4  | 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  |          |
| 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | Tp<br>11 |
| 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 |          |
| 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 |          |
| 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 |          |
| 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 |          |
| 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  |          |
| 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | 31 | 32 | 33 | 34 | 35 | 36 | Tp<br>10 |
| 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 | 30 | 29 | 28 | 27 | 26 | 25 |          |
| 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 | 19 | 20 | 21 | 22 | 23 | 24 |          |
| 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 | 18 | 17 | 16 | 15 | 14 | 13 |          |
| 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 | 7  | 8  | 9  | 10 | 11 | 12 |          |
| 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  | 6  | 5  | 4  | 3  | 2  | 1  |          |

Range 2 ..... 1 .....  
W. of 5<sup>th</sup> Meridian  
37 A. - 2,000 - 25-7-35

Rg. 30 Range 29 ..... 28 ..... 27 .....  
W. of 4<sup>th</sup> Meridian

• Patrons of Lyndon  
③ " " Furman





Veldt. A P Grain Coy.

D. F. Murray

Geo. Ray. Alliance

F. Heslop

M. Shaffer. Alliance

Wm. Shaffer Alliance

O. Halverson Alliance

R. Munro renting

K. Muhlthar. Alliance

W. J. Howe

G. Buntury Alliance

Hugh Brown Alliance

W. Brown

E. Jensen Alliance

J. Brown Alliance

H. Knight

9. Should office be closed where would the patrons receive their mail? .....

All would use Claresholm except one who would use High River. ....

10. See sketch on opposite page.

11. Additional remarks.

Furman is situated in the foothills of the Rocky Mountains, an old established ranching district, and while only 8 families are shown as using or making partial use of the office, these represent several individuals as four of the householder patrons operate ranches, employing one or more single men. Furman is 23 miles from Claresholm, but some of the patrons reside considerably further than that from Claresholm.

12. District Superintendent's recommendation.

The Furman office had a revenue of \$47.39 only for the fiscal year 1937-38 which is very small as compared with the cost of the Mail Service. It should be remembered however, that the same Service takes in the Lyndon Post Office on which a report is also being submitted concurrently, relative to its proposed closing. The revenue of the Lyndon office for the fiscal year 1937-8 amounted to \$115.54.

To close Furman Post Office would undoubtedly entail considerable hardship, during the winter months and the busy seasons, and the District Director would recommend its retention, at least for the present.

*A. W. Dingle*

for Director  
District Superintendent of  
Postal Service.

FOR USE OF DEPARTMENT ONLY. (Not to be filled in by Dist. Supt.)

| Revenue of Office    |                        | Particulars of service of | Postmaster | Date of Appointment |
|----------------------|------------------------|---------------------------|------------|---------------------|
| For last fiscal year | From 1st April to date |                           |            |                     |
| 1938-39              | 31-7                   | Name of Service.....      | F. A.      | 1-6-11              |
| \$ 16.91             | \$ 9.49                | Distance.....             | Burton     | <i>h</i>            |
|                      |                        | Frequency.....            |            |                     |
|                      |                        | Cost .....                |            |                     |
|                      |                        | Contractor.....           |            |                     |

4

BLACKTAIL P.O.  
FURMAN P.O. 8/31.

POST OFFICE SERVICE  
AUG 22 1939  
Post Office Department

11-9-24  
Date  
Initials

11-9-24  
Date  
Initials

CALGARY, Alberta,  
19th August, 1939.

Post Office Service.

The Honourable,  
The Postmaster General,  
Ottawa, Ont.

---

RE: BLACKTAIL, ALTA., POST OFFICE.  
RE: FURMAN, " " "

---

With reference to the Chief Superintendent's form memorandum of the 14th instant, file 42-77, regarding reports requested on the possible closing of the above mentioned offices, the District Director begs to say the matter is still under enquiry. Reports will be submitted at the earliest possible date.

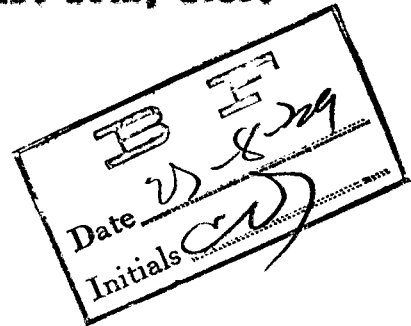
District Director.

*Original on Blacktail*

42-77

Post Office Department,  
Post Office Service,  
Ottawa, August 14th, 1939.

The District Director  
of Postal Services,  
Calgary, Alberta.



SUBJECT:      Re: Report on the question of closing the  
                 Furman and Blacktail Post Offices, Alberta

1st

REMINDER

~~xxxx~~

With reference to Departmental memorandum  
of the 6th July, 1939 on the above subject,  
will the District **Director** please give this  
matter his attention and furnish a report without undue  
delay.

Chief Superintendent of  
Post Office Service.

42.63

*Please do not close without consulting office. mail*



Ottawa, July 28th, 1939.

MEMORANDUM

POSTMASTER GENERAL



Re: Furman, Alberta.

With reference to the attached letter from Senator D.E. Riley, in regard to the above mentioned Post Office, it may be stated that on April 21st, 1939, Mr. F.O. McKenna represented that this office, as well as the one at Blacktail, is located not very far away from Claresholm, and, as the patrons of the office frequently visit Claresholm, he assumes that many of them at present receive their mails at Claresholm.

The District Director at Calgary has been requested to let the Department have a report on the question of closing Furman and Blacktail Post Offices.

*Bring report specially*

*Note instrs above*

*Wm F. July*

*27.9.39*

42.63

Ottawa, July 26th, 1939.

MEMORANDUM

POSTMASTER GENERAL

Re: Furman, Alberta.

With reference to the attached letter from Senator D.E. Riley, in regard to the above mentioned Post Office, it may be stated that on April 21st, 1939, Mr. F.O. McKenna represented that this office, as well as the one at Blacktail, is located not very far away from Claresholm, and, as the patrons of the office frequently visit Claresholm, he assumes that many of them at present receive their mails at Claresholm.

The District Director at Calgary has been requested to let the Department have a report on the question of closing Furman and Blacktail Post Offices.





July 22, 1939.



14

*Special  
memo please  
mail*

Senator D. E. Riley,  
High River, Alta.

Dear Senator Riley,

I have your letter of  
the 17th instant dealing with the matter  
of the Furman Post Office.

I will be glad to have  
this matter looked into at once and you  
can rest assured that I will do everything  
possible to see that your wishes in this  
matter are respected.

With kindest regards,

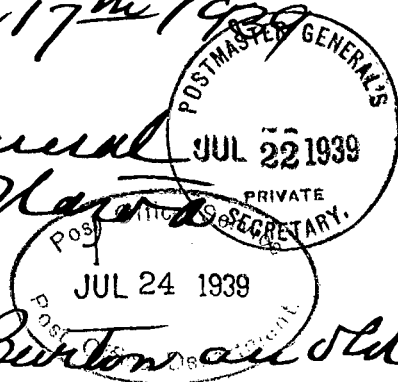
I am,

Yours sincerely,

*Memo to Pmtz  
Refer to McKenna's  
remarks -  
See his letter below  
Dept has asked for a report.  
24 July,*

High River Alberta  
July 17<sup>th</sup> 1939

The Post Master General  
Ottawa



Dear Sir,

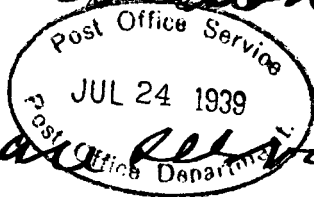
Mr F. A. Burton an old friend and ranch neighbour of mine called on me this morning and asked me to write you <sup>regarding</sup> the possible closing of the Furnace P. O. which he has conducted for 28 years.

He also carries the mail to and from Claresholm a distance of 23 miles, once a week.

He had a letter from J. B. Corley asking for all particulars and fears it may be the



<sup>means</sup>  
governments to abolish the  
Service.



Eight-horned are served by  
this office about 24 persons  
in all. In addition the Forest  
Ranger also gets his mail  
there.

So me it would look like  
a backward step to deprive  
those good people of the privilege  
they have enjoyed so long  
and add another hardship  
to their lives.

Sincerely yours  
D. E. Riley

42.63

Ottawa, July 26th, 1939.

MEMORANDUM

POSTMASTER GENERAL

|                    |
|--------------------|
| <b>B F</b>         |
| Date <u>7-8-39</u> |
| Initials <u>aw</u> |

Re: Furman, Alberta.

With reference to the attached letter from Senator D.E. Riley, in regard to the above mentioned Post Office, it may be stated that on April 21st, 1939, Mr. F.O. McKenna represented that this office, as well as the one at Blacktail, is located not very far away from Claresholm, and, as the patrons of the office frequently visit Claresholm, he assumes that many of them at present receive their mails at Claresholm.

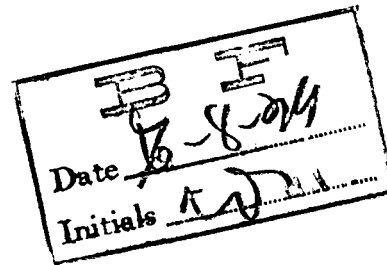
The District Director at Calgary has been requested to let the Department have a report on the question of closing Furman and Blacktail Post Offices.

42.63

Ottawa, July 6th, 1939.

The District Director of  
Postal Services,  
Calgary, Alberta.

---



Will the District Director please  
let the Department have a report on the question of  
closing the Furman and Blacktail Post Offices,  
Electoral District of McLeod, Alberta.

Chief Superintendent of  
Post Office Service.



73-52

Post Office Department

OTTAWA, July 3rd, 1939.

F. O. McKenna, Esq., LL. B.,  
Pincher Creek,  
Alberta.

Dear Mr. McKenna,

In my letter of the 3rd May you were advised that Mrs. Clara Lyndon would be allowed to remain in temporary charge of the Lyndon Post Office until you have an opportunity to make enquiries as to the necessity of the retention of the office.

May I ask if you are yet in a position to furnish the Department with your advice in regard to retaining this office in operation.

The Department would also be glad to have your advice in regard to the closing of Furman and Blacktail.

Yours very truly,

*Confine this letter  
to Lyndon.*

Chief Superintendent  
of Post Office Service.

*Ask DD for reports on  
6A on the question  
of closing the other two offices  
We have no facts so far on  
which we might act if Mr. McK. said to do so*

000072

24/66

~~5-6-39~~  
~~RB~~

May 3, 1939.

F. O. McKenna, Esq., LL.B.,  
Pincher Creek,  
Alberta.

Dear Mr. McKenna:-

I am in receipt of your letter of the 21st April, in regard to the vacancy in the position of Postmaster at Lyndon and would say that Mrs. Clara Lyndon will be allowed to remain in temporary charge of this office until you have an opportunity to make enquiries as to the necessity for its retention.

Your remarks in regard to Furman and Blacktail have also been noted.

Yours very truly,

Chief Superintendent  
of Post Office Service.

COPY 66

F. O. McKenna, LL.B.

Pincher Creek, Alberta.

April 21st, 1939.

Mr. E. J. Underwood,  
Chief Superintendent of  
Post Office Service,  
OTTAWA.

Dear Mr. Underwood:-

You may consider that I have been a long time making up my mind to reply to your letter of the 17th. ultimo in reference to the vacancy in the position of Postmaster at Lyndon caused by the death of the late Mr. Lyndon.

I have investigated the matter. It appears that no person is desirous of the appointment except Mrs. Lyndon. I understand that the Post Office in question serves only a few patrons and is possibly an expense to the Government to keep it open. The same applies to Furman and Blacktail. The Post Offices in question are located not so very far away from Claresholm and as everyone seems to be driving cars at the present time patrons of the Post Offices of Lyndon, Furman and Blacktail frequently visit Claresholm and I assume that many of the residents surrounding the Post Offices in question at present receive their mails at Claresholm.

I would suggest that Mrs. Lyndon be kept at temporary Postmistress at Lyndon at the present time and the first time I happen to visit that locality I shall feel out public opinion in regard to closing the Post Office in question.

Yours sincerely,

(Sgd.) F.O. McKenna

*Macleod*



CANADA

7/33  
WHEN REPLYING QUOTE.....

1937 Census

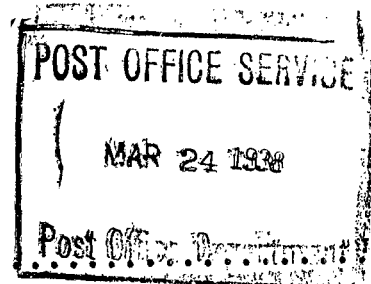
## Office of District Director of Postal Services

**FILE**

Calgary, Alberta,  
21st March, 1938.

### Post Office Service

The Honourable,  
The Postmaster General,  
OTTAWA



.....  
Re: Census of Government Employees  
(Revenue Postmasters) \_\_\_\_\_

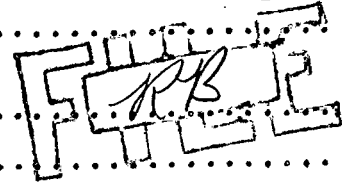
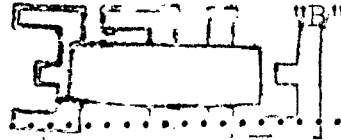
The District Director begs to enclose herewith Census returns in duplicate for the Furman, Alberta Post Office and it will be noted that the date of birth as shown by the Postmaster does not agree with Departmental records. He states he was born the 21st September 1868 which would make his age 68 years 6 months, as at 1st April 1937.

With regard to these Census returns, it may be stated that in this District there are two forms outstanding awaiting return to the Department. They are for the Postmasters at Carolside, Alberta and McMurdo, B.C. Both Postmasters have been instructed to furnish the information required of them, with the least possible delay.

Enclosures 2

*J. P. Carey*  
District Director.

CENSUS - REVENUE POSTMASTERS



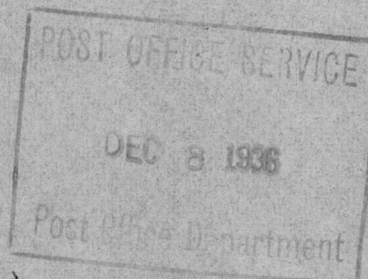
Mr.  
7. Sex - P.M. is Mrs. Sex .... 21. ....  
Miss

12. *Frimman Alta* 22. ....

18. *monitors... different.* 23. ....  
*On original & carbon*  
*which is correct?*  
19. .... 24. ....

20. *O.K.* 25. ....





Furman P.O. Robbery  
6:40

Post Office Service (1)

Calgary, Alberta.  
December 5, 1936.

Inspection Service

The Honourable,  
The Postmaster General,  
Ottawa, Ont.

FILE  
A.S.

With reference to previous correspondence file Insp.120564, regarding the theft of \$50.05 from the Furman, Alberta Post Office on the 6th March last, the District Director begs to say that a further report has now been received from the Royal Canadian Mounted Police, Lethbridge, relative to the questioning of the suspect Edward McFirman, who evidently also uses the name McGivern, the Police Report reading as follows:

"Re: Comp. Fred Burton - Furman P.O., Alta.  
Theft of Money from Post Office (356).

1. I quote hereunder from a report received from our headquarters at Vancouver, B.C. in connection with the above: McGivern, when interviewed, was very surly and refused to give any written statement. The verbal answers he did give were for the most part contradictory and unquestionably false.

He could offer no reason for his sudden departure from Furman, and had not told the other hired man, who was then chopping wood, that he was leaving.

Proceeding south on foot, he caught the C.P.R. freight at Macleod, travelling as far as Pincher Creek.

When asked if he had ever had access to the cash drawer he replied that he had been to the cash drawer several times to get things for Burton, but that he had never opened the cash box itself. It may be remarked that he accurately described the tobacco box which had contained the money. He denied any knowledge of the keys and watch referred to.

In explanation of the money which was in his possession when in White's company he stated that he had worked for "Ed. somebody" in a sawmill out of Macleod some six weeks prior to going to Furman. Close questioning on this point elicited the admission that he had not received a cent

-2-

"from this alleged employer. He then admitted that the money had come into his possession dishonestly, but he would not commit himself further.

Claiming that it made no difference to him if he remained in gaol for the rest of his life, he remarked "I'm not denying that I pulled that Post Office job, and I'm not admittin' it either. That's up to you guys".

McGivern's effects were carefully searched by the writer and Const. Davidson, but no trace could be found of any of the stolen articles, nor of the tobacco pouches allegedly used as purses.

2. On receipt of this report this matter was referred to the Department of the Attorney General who replied as follows: 'I concur in the opinion that the evidence does not warrant preferring a charge against McGivern'. In view of this I am concluding this file for lack of evidence."

As the Police have not been able to obtain sufficient evidence to lay a charge against the man McGivern, it is recommended that the file be closed.

District Director.

Copies to:

Post Office Service (1)  
Financial Superintendent (2)

# GENERAL ENQUIRY RESPECTING NON-ACCOUNTING POST OFFICE

OFFICE OF THE DISTRICT SUPERINTENDENT OF POSTAL SERVICE

The Postmaster,

**FILE**  
*Furman*

*Completed in the  
presence of Inspecting  
Officer P. G. Browne*

POST OFFICE SERVICE

NOV 7 1936

Post Office Department

Please be good enough to fill in correctly and fully the information asked for with as little delay as possible, sign personally and return the completed form to the undersigned in the accompanying envelope.

District Superintendent.

| QUESTIONS  | ANSWERS   |
|--|---|
| 1. Do you thoroughly understand that the Post Office must not be moved to a different site without authority?  | <i>yes.</i>   |
| 2. Do you personally perform the work of the office or supervise the management?   | <i>yes.</i>   |
| 3. Are all incoming letters for delivery to the patrons of your office, or to be forwarded therefrom to other Post Offices, back-stamped immediately upon receipt in accordance with the regulations?  | <i>yes.</i>   |
| 4. In delivering mail matter to a person unknown to you, do you know how to properly identify him, that is, what proof he must furnish that he is the person whose name actually appears in the address?   | <i>yes.</i>   |
| 5. (a) Are all letter bills received kept on file for reference at least one year?<br>(b) Are they filed away and in such a manner that they may be readily referred to?   | (a) <i>yes.</i><br>(b) <i>yes.</i>                      |
| 6. Are all registered letters mailed at your office postmarked once on the face and twice on the back (across the flap) as required?   | <i>yes.</i>   |
| 7. (a) Do you fully obliterate (this should always be done thoroughly with the cancellor furnished to you by the Department) all postage stamps on mail matter posted at your office; also on matter received at your office when not previously cancelled?<br>(b) Are all irregularities of this nature on the part of other postmasters properly reported? | (a) <i>yes.</i><br>(b) <i>yes.</i>                      |
| 8. (a) Is the mail bag key kept where it is inaccessible to persons not authorized to make use of it?<br>(b) How is it safeguarded against theft or loss?  | (a) <i>In locked drawer</i><br>(b) <i>do</i>            |
| 9. What provision do you make for the security of postage stamps, postal notes, official cash, and registered articles awaiting delivery and despatch?<br>(a) during office hours,<br>(b) during the night.  | (a) <i>In cupboard in living room.</i><br>(b) <i>do</i> |

10. Are unauthorized persons (those who have not taken the oath of office) allowed to enter the working space of the office? (See paragraph 74 page 13 of "Book of Useful Information for Postmasters of Revenue Post Offices.")

No.

11. Are the regulations in regard to "Request" and "Address" letters, as set forth in the Postal Guide, carefully observed at your office?

yes.

12. Do you keep a proper record of insured and C.O.D. parcels which have been redirected?

yes.

13. (a) Do you promptly remit C.O.D. collections? (b) Do you fully understand that failure to remit or delay in remitting constitutes a serious irregularity?

(a) yes.  
(b) yes.

14. (a) Is the use of postage due stamps understood? (b) Are large letters, packets and parcels weighed before being despatched, and taxed if found to be insufficiently prepaid? (c) Do you check the postage on incoming large letters, packets and parcels by weighing such items which are suspected of being shortpaid and tax those which are found to be insufficiently prepaid?

(a) yes.  
(b) Letters only. - has no parcel scales.  
(c) yes.

15. Are you aware of the proper procedure to be followed in connection with missing mails?

yes.

16. During what hours is the Post Office open for public business?

8<sup>00</sup> to 19<sup>00</sup> K.

17. Do you understand that only Government notices may be displayed in the Post Office lobby and that out-of-date notices must be destroyed?

yes.

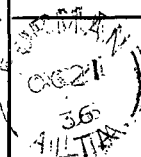
18. Give the names of all assistants employed and state whether all have subscribed to the oath of office.

| Name         | Whether Sworn in |
|--------------|------------------|
| J. F. Burton | yes.             |
| A. M. Burton | yes.             |

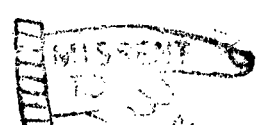
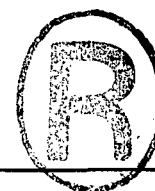
19. Make impressions opposite of all dating and rating stamps used in your office: "Date Stamp", "R. Original No.", "Insured Parcel No.", "Not Called for", "Missent to" and any others in use.

**INSURED PARCEL**  
**Colis Assuré**  
No. ....

**FURMAN ALTA.**  
**ORIGINAL NO.**



**NOT CALLED FOR  
RETURNED TO**



20. (a) Have you on hand a copy of the "Official Postal Guide" and "Book of Useful Information for Postmasters of Revenue Post Offices"?

(a) yes.  
(b) yes.

(b) Are they regularly consulted by yourself and your assistants?

ON ACCOUNT OF THE FAILURE OF MANY POSTMASTERS TO REPLY TO CORRESPONDENCE FROM THE DEPARTMENT OR THE DISTRICT SUPERINTENDENT'S OFFICE, THIS OPPORTUNITY IS TAKEN TO POINT OUT TO THE POSTMASTER, THE FACT THAT FAILURE TO REPLY OR DELAY IN REPLYING ALMOST ALWAYS CAUSES CONSIDERABLE INCONVENIENCE TO THE DEPARTMENT AS WELL AS TO THE GENERAL PUBLIC AND IRREGULARITIES OF THIS KIND ARE THEREFORE CONSIDERED BY THE DEPARTMENT AS BEING OF A SERIOUS NATURE.

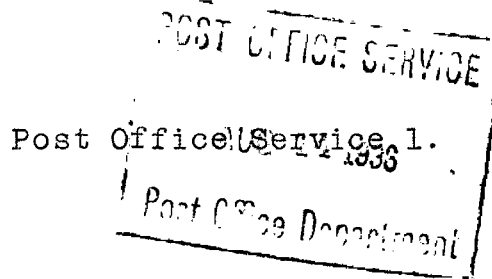
Date Oct 26 1936

F. C. Burton  
Postmaster

This form must bear the personal signature of the Postmaster. If, for any reason, the Postmaster cannot sign, the person in charge should write in the Postmaster's name, put his or her own signature on the form and furnish a brief explanation of the Postmaster's failure to sign personally.



Furman P.O. Robbery  
6:40



Calgary, Alberta.  
August 11, 1936.

Inspection Service

The Honourable,  
The Postmaster General,  
Ottawa, Ont.

**FILE**

With reference to the Chief Inspector's memorandum of the 7th instant, file 120564 regarding the theft of \$50.05 from a lock drawer in the Furman, Alberta Post Office on the 6th March last, the District Director begs to say that the Police have not yet been successful in apprehending Edward McTirben, and there are no further developments in this case. As it appears doubtful that the Police will be successful in locating the suspect, it is recommended that the file be closed.

District Director.

Copies to:

Post Office Service (1)  
Financial Superintendent (2)

POST OFFICE SERVICE

Furman - P.O. Robbery

JUL 18 1936

9:40

Post Office Department

Post Office Service.

CALGARY, Alberta,

15th July 1936.

Financial Superintendent  
Financial Branch

The Honourable,  
The Postmaster General,  
OTTAWA, Ontario.

FILE

.....

With reference to the Superintendent's memorandum of  
of the 6th instant file "JAO/22-93425 Supp.2", regarding the  
robbery of the Post Office at Furman, Alberta on the 6th of  
March last, the District Director begs to say that as the  
Police have not as yet apprehended the suspect, Edward McTirben  
a Certificate of Refund has been forwarded to the Postmaster  
for completion, and as soon as this is received it will be sub-  
mitted to the Department.

District Director

Furman - P.O. Robbery

9:40

Post Office Service.

Calgary, Alberta,

15th July 1936.

INSPECTION SERVICE

The Honourable,  
The Postmaster General,  
OTTAWA, Ontario.

.....

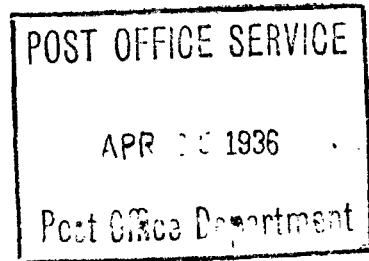
With reference to the Chief Inspector's memorandum of the 6th instant file "Insp.120564" regarding the theft of \$50.05 from a locked drawer in the Furman, Alberta Post Office on the 6th March last, the District Director begs to say that the Police have not been successful in locating the whereabouts of the suspect Edward McTirben. Enquiries are still being made in the case, and should information of value be obtained, the Department will be at once advised.

District Director.

Copies to: Post Office Service (1)  
Financial Superintendent (2)

COPY FOR THE CHIEF SUPERINTENDENT OF THE POST OFFICE SERVICE.

FURMAN P.O. ROBBERY.  
8/40.



FILE

CALGARY, Alberta,  
9th April, 1936.

Inspection Service.

The Honourable,  
The Postmaster General,  
OTTAWA, Ont.

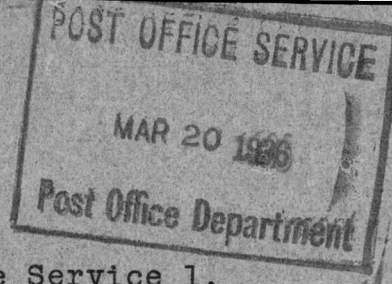
J.

With reference to the Chief Inspector's memorandum of the 23rd ultimo, file Insp. 120564, regarding an amount of \$50.05 stolen from a lock drawer in the Furman, Alberta, Post Office, on the 6th ultimo, the District Director begs to say that although the Police made investigation in this matter and traced the suspect Edward McTirben from Pincher Creek, Alberta, to Creston, B.C., they were unable to locate the man mentioned and it is presumed he made his way to Vancouver. The Police in British Columbia have been fully advised regarding the circumstances of the case and are continuing the investigation, and should any information of value be obtained the Department will be at once advised.

(Sgd.) J. B. Corley

District Director.





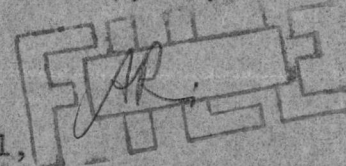
Furman-P.O. Robbery  
6:40

Post Office Service 1.

Calgary, Alberta.  
March 17, 1936.

Inspection Service

The Honourable,  
The Postmaster General,  
Ottawa, Ont.



The District Director begs to report receipt of information from the Postmaster at Furman, Alberta that an amount of \$50.05 was stolen from a locked drawer in the Post Office on the 6th instant, the amount being in silver and coppers, \$17.05 being Post Office funds and the balance \$33.00 belonging to the Postmaster. The robbery occurred while the Postmaster, who is also the Mail Contractor on the Claresholm and Furman service was serving the route.

The Royal Canadian Mounted Police were notified and Constable Wilson who made immediate investigation, suspects one Edward McTirben, about eighteen years of age, employed as hired man on the farm of the Postmaster who had left the ranch before the Postmaster returned, and presumably took the cash with him.

According to the Police report, a copy of which will no doubt be forwarded to the Department direct, this young man left on foot and when last seen was travelling in a general direction for the Crow's Nest Railway, and if he continued in that direction he would probably reach the railway at or near Cowley, which is a distance of about 35 miles. Owing to the condition of the trails it was impossible to follow this man by car, but the Police have telephoned to a number of ranches and notified their constables with a view to having freight trains and highways watched. Should the man mentioned be located, he will be closely questioned and if necessary a warrant issued for his arrest.

Chief Inspector 1.  
P.O. Service 1  
Financial Supt. 2.

Owing to the fact that the hired man appears to have been responsible for the loss

000085

-2-

it was not considered necessary to have an Inspector specially visit Furman, but as the Postmaster states the values were contained in a locked receptacle, a certificate of refund will be completed in due course, provided the Police are unable to recover the amount.

Should any information be obtained from the Police at a later date the Department will be immediately advised.

District Director.

# GENERAL ENQUIRY RESPECTING NON-ACCOUNTING POST OFFICE

OFFICE OF THE DISTRICT SUPERINTENDENT OF POSTAL SERVICE

The Postmaster,

Furman,

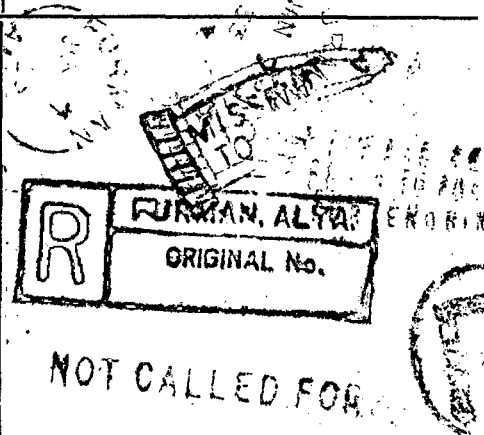
Alberta.

Please be good enough to fill in correctly and fully the information asked for with as little delay as possible, sign personally and return the completed form to the undersigned in the accompanying envelope.

*J. B. Carley*  
District Superintendent.

| QUESTIONS  | ANSWERS  |
|--|--|
| 1. Do you thoroughly understand that the Post Office must not be moved to a different site without authority?  | yes  |
| 2. Do you personally perform the work of the office or supervise the management?   | yes  |
| 3. Are all incoming letters for delivery to the patrons of your office, or to be forwarded therefrom to other Post Offices, back-stamped immediately upon receipt in accordance with the regulations?  | yes  |
| 4. In delivering mail matter to a person unknown to you, do you know how to properly identify him, that is, what proof he must furnish that he is the person whose name actually appears in the address?   | yes  |
| 5. (a) Are all letter bills received kept on file for reference at least one year?<br>(b) Are they filed away and in such a manner that they may be readily referred to?   | (a) yes<br>(b) yes   |
| 6. Are all registered letters mailed at your office postmarked once on the face and twice on the back (across the flap) as required?   | yes  |
| 7. (a) Do you fully obliterate (this should always be done thoroughly with the cancellor furnished to you by the Department) all postage stamps on mail matter posted at your office; also on matter received at your office when not previously cancelled?<br>(b) Are all irregularities of this nature on the part of other postmasters properly reported? | (a) yes<br>(b) yes   |
| 8. (a) Is the mail bag key kept where it is inaccessible to persons not authorized to make use of it?<br>(b) How is it safeguarded against theft or loss?  | (a) yes<br>(b) locked in a drawer in P O                     |
| 9. What provision do you make for the security of postage stamps, postal notes, official cash, and registered articles awaiting delivery and despatch?<br>(a) during office hours,<br>(b) during the night.  | (a) locked in a drawer in P O<br>(b) in key room in P O Bldg |



| 10. Are unauthorized persons (those who have not taken the oath of office) allowed to enter the working space of the office? (See paragraph 74 page 13 of "Book of Useful Information for Postmasters of Revenue Post Offices.")                        | no  |      |                  |                  |          |              |     |
|---|---|------|------------------|------------------|----------|--------------|-----|
| 11. Are the regulations in regard to "Request" and "Address" letters, as set forth in the Postal Guide, carefully observed at your office?  | yes   |      |                  |                  |          |              |     |
| 12. Do you keep a proper record of insured and C.O.D. parcels which have been re-directed?  | yes   |      |                  |                  |          |              |     |
| 13. (a) Do you promptly remit C.O.D. collections? (b) Do you fully understand that failure to remit or delay in remitting constitutes a serious irregularity?   | (a) yes<br>(b) yes  |      |                  |                  |          |              |     |
| 14. (a) Is the use of postage due stamps understood? (b) Are large letters weighed? (c) If found overweight, are they taxed when outgoing, or, when incoming, is double the deficient postage collected and are postage due stamps affixed as required? | (a) yes<br>(b) yes<br>(c) yes   |      |                  |                  |          |              |     |
| 15. Are you aware of the proper procedure to be followed in connection with missing mails?  | yes   |      |                  |                  |          |              |     |
| 16. During what hours is the Post Office open for public business?  | from 6 A.M. until 8 P.M.  |      |                  |                  |          |              |     |
| 17. Do you understand that only Government notices may be displayed in the Post Office lobby and that out of date notices must be destroyed?  | yes   |      |                  |                  |          |              |     |
| 18. Give the names of all assistants employed and state whether all have subscribed to the oath of office.  | <table border="1"> <thead> <tr> <th>Name</th> <th>Whether Sworn In</th> </tr> </thead> <tbody> <tr> <td>Mrs J. F. Burton</td> <td>Sworn In</td> </tr> <tr> <td>J. F. Burton</td> <td>" "</td> </tr> </tbody> </table> | Name | Whether Sworn In | Mrs J. F. Burton | Sworn In | J. F. Burton | " " |
| Name  | Whether Sworn In  |      |                  |                  |          |              |     |
| Mrs J. F. Burton  | Sworn In  |      |                  |                  |          |              |     |
| J. F. Burton  | " "   |      |                  |                  |          |              |     |
| 19. Make impressions opposite of all dating and rating stamps used in your office: "Date Stamp", "R. Original No.", "Insured Parcel No.", "Not Called for", "Missent to" and any others in use.   |   |      |                  |                  |          |              |     |
| 20. (a) Have you on hand a copy of the "Official Postal Guide" and "Book of Useful Information for Postmasters of Revenue Post Offices"? (b) Are they regularly consulted by yourself and your assistants?  | (a) yes<br>(b) yes  |      |                  |                  |          |              |     |

ON ACCOUNT OF THE FAILURE OF MANY POSTMASTERS TO REPLY TO CORRESPONDENCE FROM THE DEPARTMENT OR THE DISTRICT SUPERINTENDENT'S OFFICE, THIS OPPORTUNITY IS TAKEN TO POINT OUT TO THE POSTMASTER, THE FACT THAT FAILURE TO REPLY OR DELAY IN REPLYING ALMOST ALWAYS CAUSES CONSIDERABLE INCONVENIENCE TO THE DEPARTMENT AS WELL AS TO THE GENERAL PUBLIC AND IRREGULARITIES OF THIS KIND ARE THEREFORE CONSIDERED BY THE DEPARTMENT AS BEING OF A SERIOUS NATURE.

Date Jan 7 1933

J. A. Burton  
Postmaster.

85-66

POS-Furman, Alta.

The District Superintendent,

of Postal Service,


CALGARY, Alberta.

August 16th, 2.



With reference to his memorandum of the 11th instant, in regard to the absence of the Postmaster at FURMAN, Alberta, the District Superintendent is informed that the Postmaster may be granted six weeks' leave of absence from the 27th of July on the usual understanding.

If at the end of this period further leave is required by the Postmaster, an application will have to be made in the usual way.



Chief Superintendent of  
Post Office Service.

German Alta  
OFFICE.....  
Name of Postmaster. *Fred A. Burton*.....  
Date of Appointment. *1-6-11*.....  
Electoral District. *MacLeod*.....  
Department consults. *J. W. Matheson K.C.*.....  
Revenue. *\$13.20 (1931) R\$18.20 (1932)*.....  
Remuneration.....  
Allowances.....  
Management.....  
Remarks -

*German*

250,000-30-12-31



IN ANY FURTHER CORRESPONDENCE ON  
THIS SUBJECT PLEASE QUOTE

No. FURMAN P.O.  
W:WRS.

## Office of District Superintendent of Postal Service

CALGARY, Alberta,

August 11th, 1932.

Post Office Service.

The Honourable,  
The Postmaster General,  
OTTAWA.

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RE: FURMAN, ALBERTA, POST OFFICE.

The District Superintendent begs to report that the Postmaster at the above mentioned office broke his leg during the last week of July and will probably be absent from duty for several weeks. It is asked that the necessary leave of absence be granted. In the meantime his son is looking after the office and has been duly sworn as assistant Postmaster.

*Grant P.M. Six weeks usual understanding. If further leave is necessary P.M. should apply in usual way.*

*J. B. Carey*  
District Superintendent.

AUG 15 1932

000091

FURLAN P.O.  
W:WRS.

CALGARY, Alberta,

August 11th, 1932.

Post Office Service.

The Honourable,  
The Postmaster General,  
OTTAWA.

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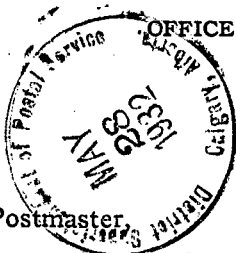
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District Superintendent.



# GENERAL ENQUIRY RESPECTING NON-ACCOUNTING POST OFFICE



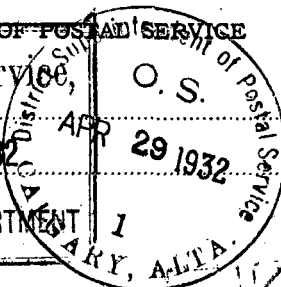
The Postmaster,

OFFICE OF THE DISTRICT SUPERINTENDENT OF POSTAL SERVICE

Post Office Service,

JUN 14 1932

POST OFFICE DEPARTMENT



*Furman*


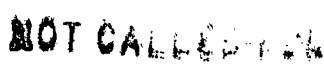

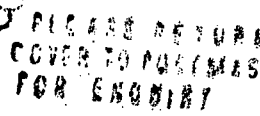


*alpha*

Please be good enough to fill in correctly and fully the information asked for with as little delay as possible, sign personally and return the completed form to the undersigned in the accompanying envelope.

*both copies please*

*Carley*  
District Superintendent.

| QUESTIONS  | ANSWERS  |
|--|--|
| 1. Do you thoroughly understand that the Post Office must not be moved to a different site without authority?  | <i>yes</i>   |
| 2. Do you personally perform the work of the office or supervise the management?   | <i>yes</i>   |
| 3. Are all incoming letters for delivery to the patrons of your office, or to be forwarded therefrom to other Post Offices, back-stamped immediately upon receipt in accordance with the regulations?  | <i>yes</i>   |
| 4. In delivering mail matter to a person unknown to you, do you know how to properly identify him, that is, what proof he must furnish that he is the person whose name actually appears in the address?   | <i>no yes</i>  |
| 5. (a) Are all letter bills received kept on file for reference at least one year?<br>(b) Are they filed away and in such a manner that they may be readily referred to?   | (a) <i>yes</i><br>(b) <i>yes</i>   |
| 6. Are all registered letters mailed at your office postmarked once on the face and twice on the back (across the flap) as required?   | <i>yes</i>   |
| 7. (a) Do you fully obliterate (this should always be done thoroughly with the cancellor furnished to you by the Department) all postage stamps on mail matter posted at your office; also on matter received at your office when not previously cancelled?<br>(b) Are all irregularities of this nature on the part of other postmasters properly reported? | (a) <i>yes</i><br>(b) <i>yes</i>   |
| 8. (a) Is the mail bag key kept where it is inaccessible to persons not authorized to make use of it?<br>(b) How is it safeguarded against theft or loss?  | (a) <i>yes</i><br>(b) <i>locked in a drawer</i>                                      |
| 9. What provision do you make for the security of postage stamps, postal notes, official cash, and registered articles awaiting delivery and despatch?<br>(a) during office hours,<br>(b) during the night.  | (a) <i>lock them in a drawer in the Post Office</i><br>(b) <i>the same procedure</i> |

| 10. Are unauthorized persons (those who have not taken the oath of office) allowed to enter the working space of the office? (See paragraph 74 page 13 of "Book of Useful Information for Postmasters of Revenue Post Offices.")                           | no  |      |                  |              |     |
|--|---|------|------------------|--------------|-----|
| 11. Are the regulations in regard to "Request" and "Address" letters, as set forth in the Postal Guide, carefully observed at your office?   | yes   |      |                  |              |     |
| 12. Do you keep a proper record of insured and C.O.D. parcels which have been re-directed?   | yes   |      |                  |              |     |
| 13. (a) Do you promptly remit C.O.D. collections? (b) Do you fully understand that failure to remit or delay in remitting constitutes a serious irregularity?  | (a) yes<br>(b) yes  |      |                  |              |     |
| 14. (a) Is the use of postage due stamps understood? (b) Are large letters weighed?<br>(c) If found overweight, are they taxed when outgoing, or, when incoming, is double the deficient postage collected and are postage due stamps affixed as required? | (a) yes<br>(b) yes<br>(c) yes   |      |                  |              |     |
| 15. Are you aware of the proper procedure to be followed in connection with missing mails?   | no<br>Instructed.   |      |                  |              |     |
| 16. During what hours is the Post Office open for public business?   | from 6 a.m. until 8 p.m.  |      |                  |              |     |
| 17. Do you understand that only Government notices may be displayed in the Post Office lobby and that out of date notices must be destroyed?   | yes   |      |                  |              |     |
| 18. Give the names of all assistants employed and state whether all have subscribed to the oath of office.   | <table border="0"> <tr> <th>Name</th> <th>Whether Sworn In</th> </tr> <tr> <td>M. F. Burton</td> <td>yes</td> </tr> </table>  | Name | Whether Sworn In | M. F. Burton | yes |
| Name   | Whether Sworn In  |      |                  |              |     |
| M. F. Burton   | yes   |      |                  |              |     |
| 19. Make impressions opposite of all dating and rating stamps used in your office: "Date Stamp", "R. Original No.", "Insured Parcel No.", "Not Called for", "Missent to" and any others in use.  |       |      |                  |              |     |
| 20. (a) Have you on hand a copy of the "Official Postal Guide" and "Book of Useful Information for Postmasters of Revenue Post Offices"?<br>(b) Are they regularly consulted by yourself and your assistants?  | (a) yes<br>(b) yes  |      |                  |              |     |

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Date May 10 1932

F. A. Burton  
Postmaster.

# GENERAL ENQUIRY RESPECTING NON-ACCOUNTING POST OFFICE

OFFICE OF THE DISTRICT SUPERINTENDENT OF POSTAL SERVICE

Post Office Service

Oct 1930

Calgary 28 Oct 1930

The Postmaster,

Furman  
Alta

Department

Please be good enough to fill in correctly and fully the information asked for with as little delay as possible, sign personally and return the completed form to the undersigned in the accompanying envelope.

District Superintendent.

## QUESTIONS

## ANSWERS

1. Do you thoroughly understand that the Post Office must not be moved to a different site without authority?

2. Do you personally perform the work of the office or supervise the management?

3. Are all incoming letters for delivery to the patrons of your office, or to be forwarded therefrom to other Post Offices, back-stamped immediately upon receipt in accordance with the regulations?

4. In delivering mail matter to a person unknown to you, do you know how to properly identify him, that is, what proof he must furnish that he is the person whose name actually appears in the address?

5. (a) Are all letter bills received kept on file for reference at least one year?  
(b) Are they filed away and in such a manner that they may be readily referred to?

6. Are all registered letters mailed at your office postmarked once on the face and twice on the back (across the flap) as required?

7. (a) Do you fully obliterate (this should always be done thoroughly with the cancellor furnished to you by the Department) all postage stamps on mail matter posted at your office; also on matter received at your office when not previously cancelled?  
(b) Are all irregularities of this nature on the part of other postmasters properly reported?

8. (a) Is the mail bag key kept where it is inaccessible to persons not authorized to make use of it?  
(b) What measures are taken to safeguard it?

9. What provision do you make for the security of postage stamps, postal notes, official cash, and registered articles awaiting delivery and despatch?  
(a) during office hours,  
(b) during the night.



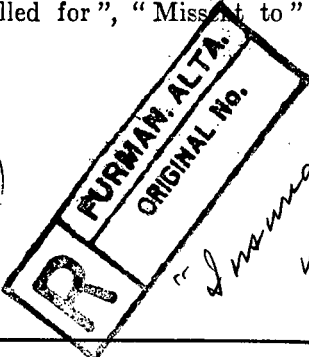

*[Handwritten initials and stamps]*

(a) *[Handwritten mark]*  
(b) *[Handwritten mark]*

(a) *[Handwritten mark]*  
(b) *[Handwritten mark]*

(a) *In locked drawer*  
(b) *do* ✓

(a) *In locked drawer* ✓  
(b) *do* ✓

| 10. Are unauthorized persons (those who have not taken the oath of office) prevented from entering the working space of the office?   | no X See previous form   |      |                  |                |   |
|---|--|------|------------------|----------------|---|
| 11. Are the regulations in regard to "Request" and "Address" letters, as set forth in the Postal Guide, carefully observed at your office?  | ✓  |      |                  |                |   |
| 12. Do you keep a proper record of insured and C.O.D. parcels which have been re-directed?  | ✓  |      |                  |                |   |
| 13. (a) Do you promptly remit C.O.D. collections? (b) Do you fully understand that failure to remit or delay in remitting constitutes a serious irregularity?   | (a) ✓<br>(b) ✓   |      |                  |                |   |
| 14. (a) Is the use of postage due stamps understood? (b) Are large letters weighed?<br>(c) If found overweight, are they taxed when outgoing, or when incoming is double the deficient postage collected by means of affixing postage due stamps? | (a) ✓<br>(b) ✓<br>(c) ✓  |      |                  |                |   |
| 15. Are you aware of the proper procedure to be followed in connection with missing mails?  | ✓  |      |                  |                |   |
| 16. During what hours is the Post Office open for public business?  | 8 to 7   |      |                  |                |   |
| 17. Do you understand that only Government notices may be displayed in the Post Office lobby and that out of date notices must be destroyed?  | ✓  |      |                  |                |   |
| 18. Give the names of all assistants employed and state whether all have subscribed to the oath of office.  | <table border="1"> <thead> <tr> <th>Name</th> <th>Whether Sworn In</th> </tr> </thead> <tbody> <tr> <td>Mrs M F Burton</td> <td>✓</td> </tr> </tbody> </table>   | Name | Whether Sworn In | Mrs M F Burton | ✓ |
| Name  | Whether Sworn In   |      |                  |                |   |
| Mrs M F Burton  | ✓  |      |                  |                |   |
| 19. Make impressions opposite of all dating and rating stamps used in your office: "Date Stamp", "R. Original No.", "Insured Parcel No.", "Not Called for", "Missed to" and any others in use.  |    <p>Insured Parcel No. stamp will be asked for.</p> <p>RETURNED TO NOT CALLED FOR</p>  |      |                  |                |   |
| 20. (a) Have you on hand a copy of the "Official Postal Guide" and "Book of Useful Information for Postmasters of Revenue Post Offices"?<br>(b) Are they regularly consulted by yourself and your assistants?                                     | (a) ✓<br>(b) ✓   |      |                  |                |   |

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Date 28 October 1930

F A Burton  
Postmaster.

# GENERAL ENQUIRY RESPECTING NON-ACCOUNTING POST OFFICE

OFFICE OF THE DISTRICT SUPERINTENDENT OF POSTAL SERVICE

Post Office Service.

SEP 26 1929

Post Office Department.

The Postmaster,

*Furman*

*Alta*

Please be good enough to fill in correctly and fully the information asked for with as little delay as possible, sign personally and return the completed form to the undersigned in the accompanying envelope.

**FILE**

QUESTIONS

ANSWERS

1. Do you thoroughly understand that the Post Office must not be moved to a different site without authority?

*Yes*

2. Do you personally perform the work of the office or supervise the management?

*Personally*

3. Are all incoming letters for delivery to the patrons of your office, or to be forwarded therefrom to other Post Offices, back-stamped immediately upon receipt in accordance with the regulations?

*They will be in future*

4. In delivering mail matter to a person unknown to you, do you know how to properly identify him, that is, what proof he must furnish that he is the person whose name actually appears in the address?

*Yes*

5. (a) Are all letter bills received kept on file for reference at least one year?  
(b) Are they filed away and in such a manner that they may be readily referred to?

(a) *Yes*

(b) *Yes*

6. Are all registered letters mailed at your office postmarked once on the face and twice on the back (across the flap) as required?

*They will be in future*

7. (a) Do you fully obliterate (this should always be done thoroughly with the cancellor furnished to you by the Department) all postage stamps on mail matter posted at your office; also on matter received at your office when not previously cancelled?

(a) *Yes*

(b) Are all irregularities of this nature on the part of other postmasters properly reported?

(b) *Yes*

8. (a) Is the mail bag key kept where it is inaccessible to persons not authorized to make use of it?

(a) *Yes*

(b) What measures are taken to safeguard it?

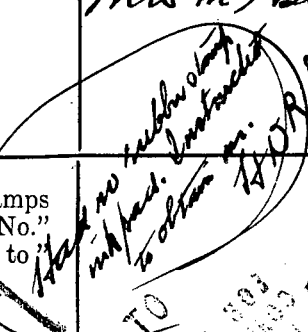


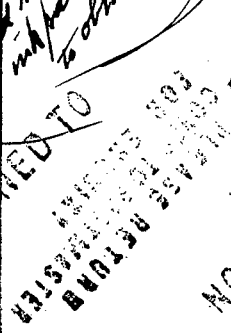
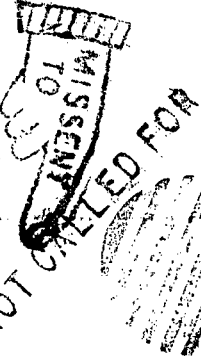

(b) *locked in the cash drawer*

9. What provision do you make for the security of postage stamps, postal notes, official cash, and registered articles awaiting delivery and despatch?

(a) *locked in cupboard*

(a) during office hours,  
(b) during the night.

(b) " " "

| 10. Are unauthorized persons (those who have not taken the oath of office) prevented from entering the working space of the office?   | <i>No unauthorized person has access to the mail</i>  |      |                  |                       |            |
|---|---|------|------------------|-----------------------|------------|
| 11. Are the regulations in regard to "Request" and "Address" letters, as set forth in the Postal Guide, carefully observed at your office?  | <i>Yes</i>  |      |                  |                       |            |
| 12. Do you keep a proper record of insured and C.O.D. parcels which have been re-directed?  | <i>Yes</i>  |      |                  |                       |            |
| 13. (a) Do you promptly remit C.O.D. collections? (b) Do you fully understand that failure to remit or delay in remitting constitutes a serious irregularity?   | (a) <i>Yes</i><br>(b) <i>Yes</i>  |      |                  |                       |            |
| 14. (a) Is the use of postage due stamps understood? (b) Are large letters weighed?<br>(c) If found overweight, are they taxed when outgoing, or when incoming is double the deficient postage collected by means of affixing postage due stamps? | (a) <i>Yes</i><br>(b) <i>Yes</i><br>(c) <i>Yes</i>  |      |                  |                       |            |
| 15. Are you aware of the proper procedure to be followed in connection with missing mails?  | <i>Yes</i>  |      |                  |                       |            |
| 16. During what hours is the Post Office open for public business?  | <i>8 AM until 7 PM</i>  |      |                  |                       |            |
| 17. Do you understand that only Government notices may be displayed in the Post Office lobby and that out of date notices must be destroyed?  | <i>Yes</i>  |      |                  |                       |            |
| 18. Give the names of all assistants employed and state whether all have subscribed to the oath of office.  | <table border="1"> <thead> <tr> <th>Name</th> <th>Whether Sworn In</th> </tr> </thead> <tbody> <tr> <td><i>Mrs M J Burton</i></td> <td><i>Yes</i></td> </tr> </tbody> </table>  | Name | Whether Sworn In | <i>Mrs M J Burton</i> | <i>Yes</i> |
| Name  | Whether Sworn In  |      |                  |                       |            |
| <i>Mrs M J Burton</i>   | <i>Yes</i>  |      |                  |                       |            |
| 19. Make impressions opposite of all dating and rating stamps used in your office: "Date Stamp", "R. Original No.", "Insured Parcel No.", "Not Called for", "Missent to" and any others in use.   |       |      |                  |                       |            |
| 20. (a) Have you on hand a copy of the "Official Postal Guide" and "Book of Useful Information for Postmasters of Revenue Post Offices"?<br>(b) Are they regularly consulted by yourself and your assistants?                                     | (a) <i>Yes</i><br>(b) <i>I will read them</i>   |      |                  |                       |            |

ON ACCOUNT OF THE FAILURE OF MANY POSTMASTERS TO REPLY TO CORRESPONDENCE FROM THE DEPARTMENT OR THE DISTRICT SUPERINTENDENT'S OFFICE, THIS OPPORTUNITY IS TAKEN TO POINT OUT TO THE POSTMASTER, THE FACT THAT FAILURE TO REPLY OR DELAY IN REPLYING ALMOST ALWAYS CAUSES CONSIDERABLE INCONVENIENCE TO THE DEPARTMENT AS WELL AS TO THE GENERAL PUBLIC AND IRREGULARITIES OF THIS KIND ARE THEREFORE CONSIDERED BY THE DEPARTMENT AS BEING OF A SERIOUS NATURE.

Date *29 September* 19*29*

*F A Burton*  
Postmaster.



POST OFFICE DEPARTMENT

POST OFFICE SERVICE

NO. ....

SUBJECT

FURMAN.

ALTA.

VOL. 1- .....

E.D. OF,  
MACLEOD.

CROSS REFERENCE

B. F.  
OR  
P. A.

DATE

INITIALS

B. F.  
OR  
P. A.

DATE

INITIALS

B. F.  
OR  
P. A.

DATE

INITIALS

B. F.  
OR  
P. A.

DATE

INITIALS

JUG 15 1939

SEP 11 1939

JUG 14 1939

OCT 31 1939

DEC 8 1939

NOV 6 1939

APR 28 1939

FEB 14 1940

MAY 3 1939

JUL 24 1939

JUL 28 1939

JUL 28 1939

JUL 29 1939

AUG 16 1939

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