

DEPARTMENT OF NATIONAL DEFENCE

INTELLIGENCE
SECURITY

USE INSIDE COVER FOR CROSS REFERENCES

ROUTING				P.A. AND B.F. ENTRIES				REGISTRY ONLY	
REFERRED	REMARKS	Date of Pass	Initials	Date of P.A.	Initials	Date of B.F.	CANCEL B.F.	Inspected	Station No.
2/c	w/ DSTE 0124-264	27/4/71	JS	28/4/71	JS				
2/c	w/ 1180-120/CA Comm	28/4/71	PK						
Sgt May	w/ " P.O. 2700-1	28/4/71	PK	28/4/71	PK				
2/c	w/ 2002-1 (Ops) 25 Feb	28/2/72							
CO	"	28/2/72	CB						
CC	"	28/2/72	CB	28/2/72	PK				
2/c	GTW 2131-57	29/3/72	PK						
Cps off	"	29/3/72	CB		CB	7 Apr 72			
2/c	3120-1 (Ops)	05/4/72	PK						
DIST	"	5/4/72	CB	10/4/72					
Cps off	B7/ GTW 2131-57	10/4/72	PK	10/4/72					
Cps off	Log 122	24/5/72	PK						
Cps off	"	26/5/72	PK	29/5/72	PK				
A/CO	w/ 2133-1 Secur	24/11/73	CP						
SAMS	"	26/11/73	CB						
A/CO	"	26/11/73	CB						
2/c	"	27/1/73	CB	11/2/73	CB				
A/CO	"	28/3/73	CB						
H. Boyle	2133-1 Secur	02/8/73	PK						
LT. BERTIE	"	09/8/73	CB						
2/c	Sgt 1237 LC	10/10/73	PK						
Cps off	"	11/12/73	CB	20/12/73	CB				

"B.F." - DO NOT HOLD THIS FILE WHEN LAPSE
IN ACTION MAY EXCEED 48 WORKING HOURS

SECRET



DATED FROM 17/7/70 FILE NO. 2000-1
TO 20/12/73 VOLUME No. -

CLOSED VOLUME

DO NOT PLACE ANY CORRESPONDENCE ON THIS FILE

FOR SUBSEQUENT CORRESPONDENCE SEE:

FILE No. N/A VOLUME No.

*File closed off
On Unit Close Out*

PLEASE KEEP ATTACHED TO TOP OF FILE

SECRET

MESSAGE FORM FORMULE DE MESSAGE

Document disclosed under the Access to Information Act
Document divulgué en vertu de la Loi sur l'accès à l'information
FILE DOSSIER 2000-1

FOR COMMEN/SIGNALS USE

NUMBER - NUMÉRO

À L'USAGE DU CENTRE DES COMMUNICATIONS/TRANSMISSIONS

L E T T E R G R A M

PRECEDENCE - ACTION PRIORITÉ - ACTION	PRECEDENCE - INFO PRIORITÉ - INFO	DATE - TIME GROUP GROUPE DATE - HEURE 20 Dec 73	MESSAGE INSTRUCTIONS INSTRUCTIONS (MESSAGE)
DEFERRED - DIFFÉRÉ			

FROM DE C SQN 8 CH GAGETOWN	PREFIX - PRÉFIXE GR
TO - A CTC GAGETOWN (BY MAIL)	SECURITY CLASSIFICATION COTE DE SÉCURITÉ SECRET
INFO FOR SO3 OPS/TRG	ORIGINATOR'S NUMBER NUMÉRO DE L'EXPÉDITEUR A 448 /L

SUBJECT: SECURITY OF SMALL ARMS AND SMALL ARMS AMMUNITION

REF: CTC SECRET OPS 1237/L 10 DEC 73

1. ALL SMALL ARMS AND SMALL ARMS AMMUNITION SECURE AND
ACCOUNTED FOR.

PAGE 1 OF 1 DE	REFERS TO MESSAGE - RÉFÈRE AU MESSAGE		DRAFTER'S NAME NOM DU RÉDACTEUR TJI BURNIE		OFFICE BUREAU OPS 0		TEL. - TÉL. 624	
CLASSIFIED - CLASSIFIÉ YES <input type="checkbox"/> NO <input type="checkbox"/>								
FOR OPR'S USE À L'USAGE DE L'OPÉRATEUR R	DATE	TIME HEURE	SYSTEM SYSTÈME	OPERATOR OPÉRATEUR T	DATE	TIME HEURE	SYSTEM SYSTÈME	OPERATOR OPÉRATEUR
					SIGNATURE OF RELEASING OFFICER SIGNATURE DE L'OFFICIER APPROBATEUR T.J. Burnie, Lt			

MESSAGE FORM

Document disclosed under the Access to Information Act
Document divulgué en vertu de la Loi sur l'accès à l'information

FILE 2000-1

FOR COMMEN / SIGNALS USE

NUMBER

L E T T E R G R A M

PRECEDENCE-ACTION		PRECEDENCE-INFO DEFERRED		DATE-TIME GROUP 12 DEC 73		MESSAGE INSTRUCTIONS	
FROM	C SQN 8 CH GAGETOWN					PREFIX GR	
TO	CTC GAGETOWN (BY MAIL)					SECURITY CLASSIFICATION SECRET	
INFO	FOR SO3 OPS/TRG					ORIGINATOR'S NUMBER A 434 / L	
SUBJECT: SECURITY OF SMALL ARMS AND SMALL ARMS AMMUNITION							
REF: CTC SECRET OPS 1237/L 10 DEC 73							
ACKNOWLEDGED.							
PAGE 1 OF 1 PAGES		REFERS TO MESSAGE		DRAFTER'S NAME TJI BURNIE LT		OFFICE ORSD - 624	
CLASSIFIED YES <input type="checkbox"/> NO <input type="checkbox"/>		DATE		TIME		SYSTEM	
FOR OPR'S USE R	DATE	TIME	SYSTEM	OPERATOR D	DATE	TIME	SYSTEM
OPERATOR				RELEASING OFFICER'S SIGNATURE C.R. BINNS CAPT			

SECRET 2100-4 (OPS)

L E T T E R G R A M

PRECEDENCE-ACTION

DATE-TIME GROUP

10 DEC 73

FROM: CTC GAGETOWN

SECURITY CLASSIFICATION

TO: LIST A (LESS SER 9 & 10)
SO3 LOG

SECRET

ORIGINATOR'S NUMBER

INFO: B SECUR O

OPS 1237/L

SUBJECT: SECURITY OF SMALL ARMS AND SMALL ARMS
AMMUNITION

REF: FMC COS OPS 8078 061845Z DEC 73 (NOTAL)

1. THE INFORMATION CONTAINED IN THIS LETTERGRAM IS CLASSIFIED AND IS NOT TO BE DISSEMINATED OUTSIDE DND.
2. PRESENT BLACK MARKET IN WEAPONS IN CANADA INDICATES THAT VIGILANT AND POSITIVE SECURITY OF SA AND SAA MUST BE MAINTAINED.
3. ADDRESSEES ARE TO ENSURE THAT THE LEVEL OF SECURITY FOR SA AND SAA IS SUCH AS TO DETER ANY PHYSICAL ACCESS BY UNAUTHORIZED PERSONNEL. IN ADDITION A POSITIVE MUSTERING OF WEAPONS ON PERSONAL ISSUE AND NOT IN SECURE STORAGE SHOULD BE MADE PRIOR TO THE CHRISTMAS LEAVE PERIOD. ADDRESSEES ARE TO INFORM THIS HQ ATTN: SO3 OPS/TRG WHEN THEY ARE SATISFIED THAT ALL SA ARE ACCOUNTED FOR.

C SQN 8 CH
CENTRAL REGISTRY

DEC 10 1973

File:.....2080-1.....

Ref:.....2cc.....

PAGE 1 OF 2 PAGES

.../2

000005

②
Ops 011-
Yours
OJB
21c
11/12/73

③ cc
BF 21 Dec 73
JB
Ops 0
11 Dec 73

SECRET

~~SECRET~~²
L E T T E R G R A M

4. ANY INFORMATION CONCERNING ANY ATTEMPTS TO OBTAIN CF WEAPONS WHETHER BY CLANDESTINE OFFERS TO PURCHASE OR ATTEMPTED ILLEGAL ACCESS MUST BE REPORTED IMMEDIATELY TO CTC HQ.
5. ALL ACK.

Nichita
P. Nichita
Captain
for S02 Ops/Trg

PAGE 2 OF 2 PAGES

~~SECRET~~

② CC
Ref Apls
B2/c
12/7/73

SECRET

③ Lt Boyle
For your attention pls prior to leave
Unit Security orders will have to be
amended and a briefing for summer
set up for the fall. See flag.
B2/c
27/7/73

2133-1 SECUR

CFB Gagetown
Oromocto, NB
9 Jul 73

①

Distribution List

SPECIAL PHYSICAL SECURITY INSPECTION
SA & SAA STORAGE FACILITIES, CFB GAGETOWN, NB

References: A. Our letter 2133-1 SECUR of 19 Mar 73

B. CFP 128(1)

1. On the direction of the Commander, Combat Training Centre, special physical security inspections were conducted of all units in CFB Gagetown storing SA and/or SAA.

2. As adequate security precautions must be met Unit Commanders are requested to submit to the Security Section of the Military Police Platoon, CFB Gagetown, those measures taken as recommended in Reference A.

T.P. Harey
T.P. Harey
Captain

Base Security and Police Officer

DISTRIBUTION

B Adm O	- 1
CO 2 RCR	- 1
CO 3 Svc Bn - CE Coy	- 1
- Tn Coy	- 1
- Sup Coy	- 1
- Maint Coy	- 1
CO 2 Fd Sqn	- 1
CO 1 Fd Amb	- 1
CO "C" Sqn 8 CH	- 1
CO "E" Bty 2 RCHA	- 1
CO 422 Tac Hel Sqn	- 1
CO 403 Hel Ops Trg Sqn	- 1
OC Canex	- 1
File	- 1

C SQN 8 CH
CENTRAL REGISTRY

JUL 12 1973

File:.....S2080-1.....

Ref:.....JLC.....

SECRET

SECRET

2133-1 SECUR

CFB Gagetown
Oromocto, NB

19 Mar 73

Distribution List

SPECIAL PHYSICAL SECURITY INSPECTION
SA & SAA STORAGE FACILITIES, CFB GAGETOWN NB

1. On the direction of the Commander, Combat Training Center the Base Security Officer, CFB Gagetown NB has initiated a 'Special Security Inspection' of all SA and SAA storage areas within the confines and jurisdictional responsibility of CFB Gagetown NB.
2. Part I of this report is a detailed outline of the unit, building, storage facility, amount and type of SA and SAA held as well as a note of any deficiencies in the standards of security required by CFP 128(1) Security Orders for the Canadian Forces, at CFB Gagetown NB.
3. Part II of this report, which is forthcoming, contains the information as outlined in para 2. as it applies to all the cadet and militia units which are the responsibility of CFB Gagetown NB as a support base.
4. Units of CFB Gagetown NB not mentioned in this report do not hold either permanently or temporarily SA or SAA within their unit.
5. This report does not constitute a complete physical security survey of any unit. It is an inspection to determine if the standard of SA and SAA security is adequate to discourage any immediate threat.

[Signature]
I.P. Haney
Captain

Base Security and Police Officer

DISTRIBUTION

Base Commander	- 1
B ADM O	- 1
BTSO	- 1
CO 2 RCR	- 1
CO CAS	- 1
CO 3 SVC BN - CE Coy	- 1
- TN Coy	- 1
- SUP Coy	- 1
- MAINT Coy	- 1
- MP Pl	- 1
CO 2 FD SQN	- 1
CO 1 FD AMB	- 1
CO 3 SIGS SQN	- 1
CO 'C' SQN 8CH	- 1 ✓
CO 'E' BTY 2 RCHA	- 1
CO 422 TAC HEL SQN	- 1
CO 403 HEL OPS TRG SQN	- 1
OC CANEX	- 1
FILE	- 1

C SQN 8 CH
CENTRAL REGISTRY

MAR 27 1973

File: S2000-1.....

Ref: 241.....

② A/co
21c
28/3/73

③ cc
noted PA
28/3/73

SECRET

000008

SECRET

SPECIAL PHYSICAL SECURITY INSPECTION
SA & SAA STORAGE FACILITIES, CFB GAGETOWN NB

PART I

GTN 2133-1 SECUR

CFB Gagetown
Oromocto, NB

19 Mar 73

SECRET

000009

19 Mar 73

UNIT	BUILDING	STORAGE FACILITY	ART. OF CFP 128(1) APPLIES IF FACILITY INADEQUATE	AMT. SA HELD - TYPE	AMT. SAA HELD
'C' SQN 8CH	K-17	'C' Sqn Weapons Storage Room# 202		117 - FNC1's 52 - SMG's 42 - 9 mm Pistols 29 - GPMG's 3 - FNC2's	
'C' SQN 8 CH	K-17	'C' Sqn Weapons Storage Room# 208		7 - .5- Cal. MG's 3 - Tear Gas Rifles	
'C' 8CH	K-17	'C' Sqn Weapons Storage Room# 207		SA Components for Above	
'C' SQN 8CH	K-38	'C' Sqn File Cabinet			5000 rounds .22 Cal. SAA - Authorized 30 lb SAA Storage Area
'C' SQN 8CH	K-38	'C' Sqn Weapons Repair Shop	GTN 2133-1 SECUR dated 23 Jan 73 refers	Temporary Hold for Wpns Above	

SECRET

SECRET

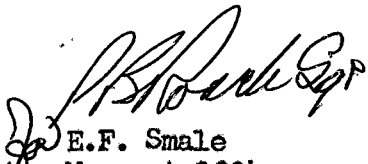
SECRET

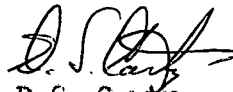
SECRET

- 10 -


GTN 2133-1 SECUR
19 MAR 73

Reviewed By:


E.F. Smale
Master Warrant Officer
MWO IC Military Police


D.S. Carty
Corporal
Investigator

Approved By:


T.F. Haney
Captain
Base Security and Police Officer

SECRET

SECRET

SECRET

2133-1 SECUR

CFB Gagetown
Oromocto, NB

23 Jan 73

Distribution List

PHYSICAL SECURITY INSPECTION
BLDG K-38, 'C' SON & CH, CFB GAGETOWN NB

1. The attached inspection was done to determine if the existing facilities of the unit weapons repair shop meet the requirements of CFP 128(1), Security Orders for the Canadian Forces.

2. This report does not constitute a complete physical survey, but merely an inspection of one particular area of the unit. A security survey of the unit as a whole will be conducted later this year and a re-inspection of the weapons repair facilities will be conducted at that time.

[Signature]
T.P. Haney

Captain

Base Security and Police Officer

DISTRIBUTION

CO & CH - 1
~~SECURITY ORDER~~ - 1
B ADM O - 1
BTSO - 1
FILE - 2

② SQMS
We spoke
12/14/

EPB
216
26/1/73

③ A/co
Info. Current
plan is to erect
security cage in K-17
as part of Speers Parts/Tool
crib and do weapon
repair their thus freeing
K-38.

EPB
216
1/2/73

2/16
ok
A/co
1/2/73

SECRET

1
SECRET

s.19(1)

2133-1 SECUR

CFB Gagetown
Oromocto, NB

17 Jan 73

PHYSICAL SECURITY INSPECTION

BLDG K-38, "C" SQN 8 CH, CFB GAGETOWN NB

1. General. The following is a summary of general information concerning this security inspection.

- a. Scope. This inspection was restricted to the EASTERN half of building K-38, CFB Gagetown NB in the area occupied by a weapons repair shop;
- b. Aim. The aim of the inspection is to determine if the building contained the necessary prerequisites laid down in Security Orders for the Canadian Forces (CFP 128(1)) for the storage and maintenance of small arms;
- c. Officer Requesting the Security Inspection. The inspection was requested by [REDACTED] CAPT (L) BINNS C.D., "C" Sqn 8 CH, CFB Gagetown NB, the Unit Security Officer;
- d. Inspection Team. This inspection was conducted by [REDACTED] CPL (L) CARTY D.S. and 108 637 042 PTE (L) LANDRY F.M., Security and Police Section, CFB Gagetown.

2. Physical Description. Seven men work out of the EAST half of building K-38. The two keys which open the only door on the EAST end of the building are on charge to [REDACTED] WO (L) COX Douglas L. (Veh Tech 411) and [REDACTED] CPL (L) LOCKE Daniel B. (Veh Tech 411), both of "C" Sqn 8 CH, CFB Gagetown NB. The room containing the weapons repair shop measures approximately 32' x 40' and is described as follows:

- a. Floor: The floor is constructed of concrete;
- b. Walls & Roof: The walls and roof are made up of a steel beam frame covered by sheets of galvanized steel. On the peak of the roof is a vent approximately 20 inches square, too small for access;
- c. WEST Wall: The WEST wall of the weapons room is constructed of plywood approximately 1/4" supported by a 2" x 4" frame. This wall is very frail and does not butt against either of the walls or the ceiling. Furthermore, it does not tightly enclose the heating pipes which run from the WEST half of the building to the EAST.
- d. Doors: The double doors located in the EAST wall are of a wooden construction encased in a wooden frame. The doors are hung on three hinges all of which are on the inside. The doors are secured by a yale door lock and a padlock secured to the door by a hasp.

.../2

SECRET

s.19(1)

SECRET

- 2 -

- e. Windows: There is a total of eight windows in the EAST end of the building. Three on each of the NORTH & SOUTH sides of the building and two on the EAST end and one on each side of the door. These windows are approximately 3' x 4' in size and are secured only by sash fasteners at the base of each window.
 - f. There is no interior or exterior lighting to illuminate the building and nearby grounds during the hours of darkness.
 - g. The Commissionaires carry out hourly gate checks of the compound and checks are made by the Duty NCO on his tour of duty during the silent hours. The Duty NCO is housed in building K-17. The gates of the compound which encloses building K-38 are located at the SOUTH WESTERN and NORTH EASTERN corners. Building K-38 is almost completely obscured from view at the location of the two gates.
 - h. The compound includes the following:
 - (1) Buildings K-39, K-44 and K-18 which houses "E" Battery, 2 RCHA;
 - (2) Building K-19 which houses Combat Arms School;
 - (3) Buildings K-38 and K-17 which houses "C" Sqn 8 CH.
 - j. The fence that encloses the compound provides a very minimum amount of security, there are quite a number of openings in the fence.
 - k. Approximately 30' NORTH of K-38 a fire hydrant is located. Inside just to the right of the door at the NORTH EAST side of the building is a dry chemical fire extinguisher which is inspected and operable.
 - m. The interior of the EAST end of the building contains an administrative area along the SOUTH wall, an electrical shop in the NORTH EAST corner and about mid way down the NORTH wall is located the weapons repair shop. These work areas are divided only by work benches and cabinets that are not secure and only obscure vision to a height of approximately 4'.
 - n. Also located in the weapons repair shop is a metal cabinet locker containing breech blocks, magazines, and repair parts. The cabinet is secured by a flat steel bar and locked in place by a padlock. The cabinet is not secured to the floor in any way. The only key to the cabinet is held by [REDACTED] SGT (L) TIBBETS Harold A. (Wpns Tech 421), "C" Sqn 8 CH, CFB Gagetown.
3. Observations & Recommendations. The following recommendations are made by the inspection team following the inspection:
- a. Roof: It is recommended that the vent in the roof be

.../3

SECRET

000014

SECRET

- 3 -

covered with number 9, 2" chain link wire. (Article 5112 1.e. of CFP 128(1) refers).

- b. WEST Wall: It is recommended that the WEST wall be reconstructed in such a way as to fit tightly against the roof and the NORTH and SOUTH walls. Any openings which may exist around rafters or heating pipes should be enclosed by number 9, 2" chain link wire welded in a steel frame which is permanently fixed to the walls or roof of the building. (Article 5112 1.d.(1), CFP 128(1) refers).
- c. Door: It is recommended that the door be covered by metal on the inside surface. It is recommended that the door be fitted with a double lock system (dead bolt lock) with each lock equally spaced on the door. (Article 5112 1.b.& c. of CFP 128(1) refers).
- d. Windows: It is recommended that the windows be covered with number 9, 2" chain link wire welded in a steel frame which is permanently bolted to the wall around the windows. The wall bolts should be spot welded, (Article 5112 1.d.(1)(2) and note of CFP 128(1) refers).
- e. Lights: It is recommended that a light be placed over the doors on both the EAST and WEST ends of building K-38. It is further recommended that exterior flood lights be placed on the NORTH EAST and SOUTH WEST corners of building K-38 to completely illuminate the exterior of the building. (Article 5112 1.g. of CFP 128(1) refers).
- f. It is recommended that the Duty NCO be required to make at least three physical checks of building K-38 during the hours of darkness each night.
- g. Weapons Cage: It is recommended that a weapons cage be constructed of number 9, 2" chain link wire enclosing a steel framed cage. The cage should be large enough to enclose the weapons repair facilities and be constructed to include four walls and a roof and be firmly bolted to the cement floor. This cage should contain a door with three hinges on the inside and be fixed with two approved padlocks as set out in paragraph 3. c.
- h. Storage Facilities: It is recommended that the steel cabinet locker used for the storage of spare parts be affixed with a steel locking bar constructed of angle iron and secured with an approved combination lock. (Article 5113 1. f. of CFP 128(1) refers). It is further recommended that the cabinet locker be bolted to the floor.
- j. Weapons Racks: It is further recommended that small weapons racks be constructed for the securing of the various types of weapons on a temporary basis. The racks should be bolted to the floor and constructed in accordance with Article 5113 1.c. (1) and (2) of CFP 128(1).

.../4


SECRET

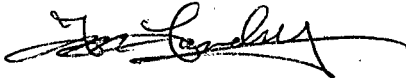
SECRET

- 4 -


4. Attached to this report at Annex "A" is copy of the blue print and floor plan for building K-38.

Reviewed By:


E.F. Smale
Master Warrant Officer
MWO IC Military Police

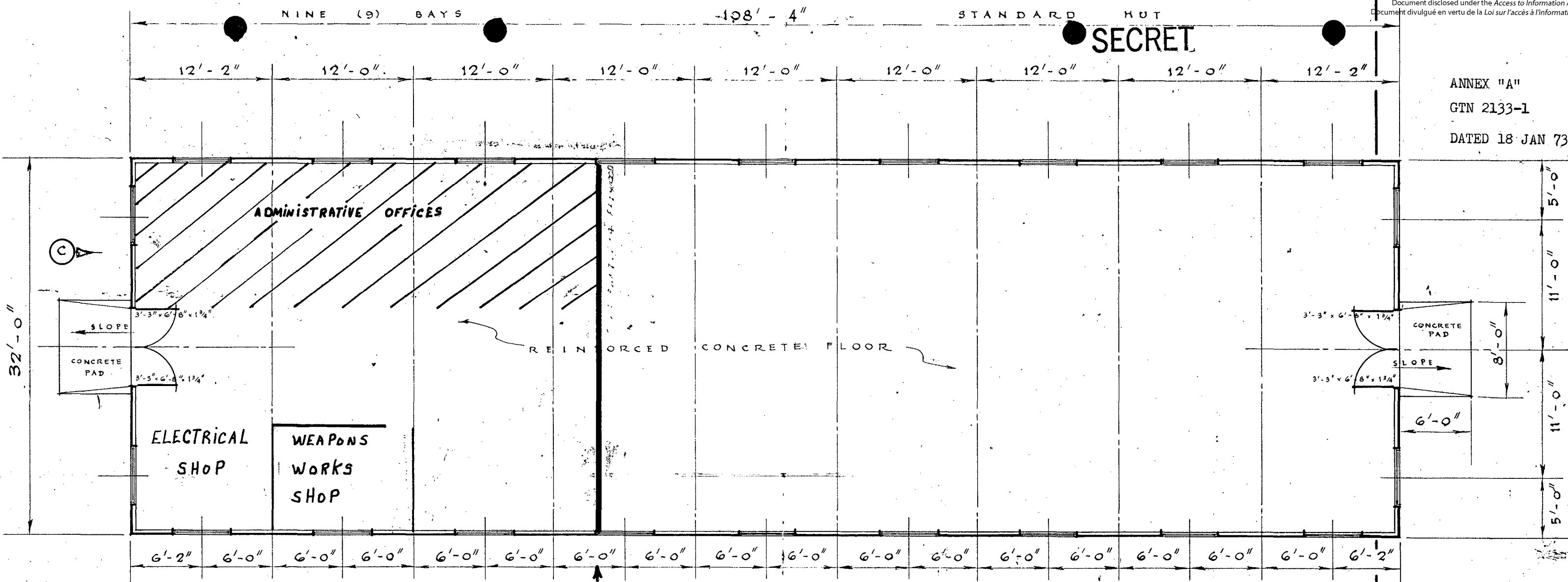

F.M. Landry
Private
Investigator

Approved by:

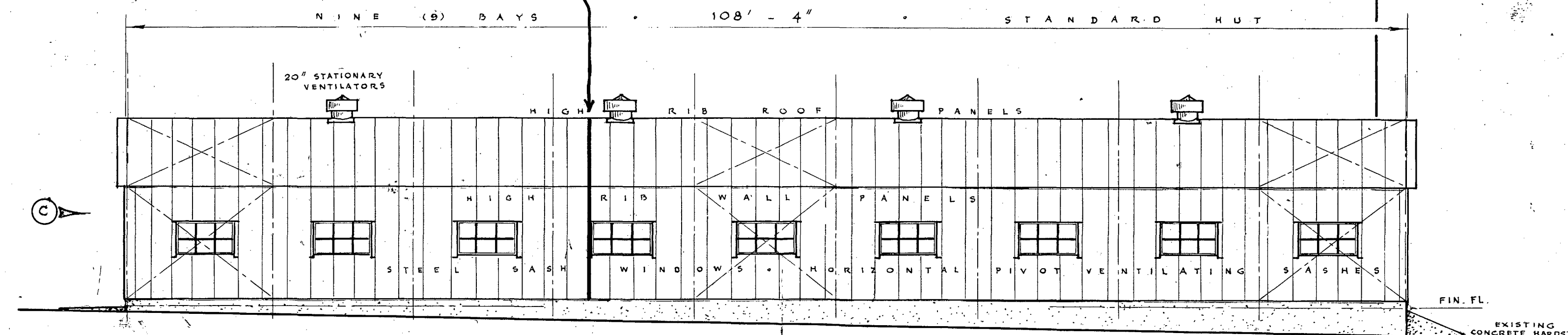

T.P. Haney
Captain
Base Security and Police Officer

SECRET

000016



WEST WALL
PARA. 2.C. refers



SECRET

A ←

FLOOR PLAN

SCALE • $\frac{1}{8}" = 1'-0"$

WEST WALL
PARA. 2.C. refers

NINE (9) BAYS

108' - 4"

STANDARD HUT

20" STATIONARY
VENTILATORS

HIGH RIB ROOF PANELS

HIGH RIB WALL PANELS

STEEL SASH WINDOWS • HORIZONTAL PIVOT VENTILATING SASHES

FIN. FL.

EXISTING
CONCRETE HARDSTA

SIDE ELEVATION • B

SCALE • $\frac{1}{8}" = 1'-0"$

SECRET

FIN. FL.

EXISTING CONCRETE
HARDSTANDING

END ELEVATION • C

SCALE • $\frac{1}{8}" = 1'-0"$

EL. AT REAR

EXISTING
CONCRETE
HARDSTANDING

ROUGH CONCRETE FILL

WATER PROOF MEMBRANE

TYPICAL SECTION • A-A

SCALE • $\frac{1}{4}" = 1'-0"$

MESSAGE FORM

Document disclosed under the Access to Information Act
Document divulgué en vertu de la Loi sur l'accès à l'information

FOR COMMEN/SIGNALS USE

FILE 2100-1

NUMBER

LETTERGRAM

PRECEDENCE-ACTION ROUTINE		PRECEDENCE-INFO DEFERRED	DATE-TIME GROUP 23 MAY 72	MESSAGE INSTRUCTIONS
FROM	3 SIG SQN GAGETOWN			PREFIX GR
TO	E BTY			SECURITY CLASSIFICATION SECRET
INFO	C SQN			ORIGINATOR'S NUMBER LOG 122
	2 FD SQN			
	2 RCR			
	1 FD AMB			
	3 SVC BN			
INFO	422 TAC HEL SQN			
	CAS			
	C-E COY 3 SVC BN			
INFO	HQ CTC			
	BASE COMPTROLLER			
	SUBJECT: PHYSICAL SECURITY CRYPTO EQPTS - C-E WORK			
	ESTIMATES			
	REF: A. CFP 210 CHAPTER 3			

C SQN 8 CH
CENTRAL REGISTRY

MAY 24 1972

File: 2000-1
Ref: [Signature]

BF 26 May

PAGE 1 OF 3 PAGES		REFERS TO MESSAGE		DRAFTER'S NAME		OFFICE		TEL.			
		CLASSIFIED YES <input type="checkbox"/> NO <input type="checkbox"/>									
FOR OPR'S USE	R	DATE	TIME	SYSTEM	OPERATOR	D	DATE	TIME	SYSTEM	OPERATOR	RELEASING OFFICER'S SIGNATURE

FILE 2100-1
NUMBER

DND 905
7530-21-562-1557

000020

MESSAGE FORM

Document disclosed under the Access to Information Act
Document divulgué en vertu de la Loi sur l'accès à l'information

FOR COMMEN/SIGNALS USE

FILE 2100-1

NUMBER

PRECEDENCE-ACTION	PRECEDENCE-INFO DEFERRED	DATE-TIME GROUP	MESSAGE INSTRUCTIONS
FROM			PREFIX GR
TO			SECURITY CLASSIFICATION SECRET
INFO			ORIGINATOR'S NUMBER LOG 122
SUBMITTED TO THE D/COMD BY 23 JUN			

PAGE 3 OF 3 PAGES		REFERS TO MESSAGE		DRAFTER'S NAME		OFFICE		TEL.			
		CLASSIFIED YES <input type="checkbox"/> NO <input type="checkbox"/>		J.F. O'HALLORAN				183			
FOR OPR'S USE	R	DATE	TIME	SYSTEM	OPERATOR		DATE	TIME	SYSTEM	OPERATOR	RELEASING OFFICER'S SIGNATURE
					D						J.F. O'HALLORAN, MAJ

SECRET

DEPARTMENT OF NATIONAL DEFENCE



MINISTÈRE DE LA DÉFENSE NATIONALE

3120-1 (Ops)

Headquarters
Combat Training Centre
CFB Gagetown
Oromocto, N.B.

30 Mar 72

Distribution List

**COMBAT TRAINING CENTRE PLANS FOR OPERATION
PART III - CFB MONCTON SECURITY AUGMENTATION
PLAN**

References: A. CTC 3120-1 (Ops) 12 Aug 70 (C)

B. 1 RHC 3500-1 15 Dec 69 (Cancelled)

1. There is no longer a requirement for the Combat Training Centre to augment the CFB Moncton Security Forces in time of Civil Emergency.

2. The subject plan is no longer applicable and all copies of reference A and B are to be returned to this Headquarters.

C SQN 8 CH
CENTRAL REGISTRY

APR 5 1972

File:.....52000-1.....

Ref:.....312.....

P.R. McCumber
P.R. McCumber
Captain

for Commander Combat Training Centre

DISTRIBUTION LIST (OVERLEAF)

DIST
② COG
Opsolln
cc - return refs
pls
LOB
2C
5/7/72
Done
gls

SECRET

.../2

000022

SECRET

- 2 -

DISTRIBUTION LIST

Internal

E Bty 2 RCHA
C Sqn 8 CH
2 Fd Sqn
3 Sig Sqn
2 RCR
3 Svc Bn
1 Fd Amb
CAS
DComd
S02 Ops/Trg
S03 Ops/Trg
S03 Int
B Secur O
S02 Log
DJA
PWC Gagetown

External

FMC HQ
MARCOM HQ (DPlans)
CFB Moncton

NOTE: Part III of these plans includes a supplement which is the 2 RCR Plan, Annex B. The supplement, is on limited distribution as follows:

S02 Ops	Copy #1
S03 Ops/Trg	" 2
FMC HQ	" 3
MARCOM HQ	" 4-5
CFB Moncton	" 6
E Bty 2 RCHA	" 7
C Sqn 8 CH	" 8 (Returned with Ref. A)
3 Svc Bn	" 9
2 RCR	" 10-13

SECRET

000023

SECRET

DEPARTMENT OF NATIONAL DEFENCE



MINISTÈRE DE LA DÉFENSE NATIONALE

GTN 2131-57

CFB Gagetown
Oromocto, NB

24 Mar 72

Distribution List

PHYSICAL SECURITY SURVEY - BLDG D-17

1. Herewith our physical security survey report on Bldg D-17.
2. Your attention is brought to para 1 a of the report which indicates the scope of this survey. Survey reports on the other buildings and facilities of the units involved will be submitted in the near future and it is recommended that a complete review of unit physical security be made when all reports have been received.

M.A. Leigh
Captain

Base Security and Police Officer

DISTRIBUTION

CO, 2 NCR (less Annexes E & F)	- 1
CO, C Sqn 8 CH (less Annexes D & E)	- 1 ←
CO, E Bty 2 NCHA (less Annexes D & F)	- 1
SSO Int & Secur	- 2
B Adm O	- 1
BTSO	- 1
File	- 1

② Ops O/Hr seen 10 apr 72

Note recommendations
at Annex F.

C SQN 8 CH
CENTRAL REGISTRY

MAR 29 1972

File:.....52020.....

Ref:.....210.....

214
29/3/72

SECRET

SECRET

GTN 2131-57

Military Police Section
CFB Gagetown
Oromocto, NB

27 Mar 72

s.19(1)

PHYSICAL SECURITY SURVEY
BUILDING D-17, CFB GAGETOWN

1. General

The following is a summary of general information concerning this survey.

- a. Scope. This survey is restricted to Bldg D-17. The greater part of the building is occupied by the 2nd Battalion, The Royal Canadian Regiment (2 RCR) and serves as the battalion's headquarters. The headquarters elements of E Battery, 2nd Regiment Royal Canadian Horse Artillery (2 RCHA) and C Squadron, 8th Canadian Hussars (8 CH) are also located in the building. This report will form part of surveys being conducted concerning 2 RCR, E Bty 2 RCHA and C Sqn 8 CH. Separate reports will be submitted concerning other buildings and facilities forming part of each unit. Further, certain details concerning the units as a whole are included in this report.
- b. Aim. The aim of this survey is to determine what measures are necessary to safeguard personnel, facilities, equipment, material and documents held in Bldg D-17 against injury, damage, theft, sabotage and espionage.
- c. Responsibility. [REDACTED] LCol (L) FRASER I.S., Commanding Officer, 2 RCR, is responsible for Bldg D-17.
- d. Officer Requesting Survey. This survey was requested by LCol FRASER.
- e. Survey Team. This survey was conducted by [REDACTED] Cpl (L) LEWIS W.H., and [REDACTED] Pte PATTERSON L.W., Security and Police Section, CFB Gagetown.

2. Units Involved in the Survey

- a. 2nd Battalion, The Royal Canadian Regiment
 - (1) Commanding Officer - LCol FRASER I.S.
 - (2) Unit Security Officer [REDACTED] Maj (L) KAULBACH
T.J., Deputy Commanding Officer
 - (3) Officer Interviewed - LCol FRASER I.S.
 - (4) Unit Strength:
 - a. Establishment: Officers: 39
Other Ranks: 757
Civilians: 1

.../2

SECRET

SECRET

s.19(1).

- 2 -

b. Actual Strength: Officers: 37
Other Ranks: 695
Civilians: 1

(5) Role and Functions: 2 RCR has been tasked to supply support for training purposes to the Combat Training Centre, CFB Gagetown as required. 2 RCR is also the Main Internal Security Force and is responsible for providing the main body of troops committed to Internal Security in the Maritimes. The role of 2 RCR in wartime is that of an infantry battalion - to seek out and close with the enemy. To kill or capture him, to seize and hold ground regardless of season, weather or terrain.

(6) Security Category: The unit has a security category of 4.

b. C Squadron, 8th Canadian Hussars

(1) Commanding Officer: [REDACTED] Maj (L) RODERICK J.E.

(2) Unit Security Officer: [REDACTED] Capt(L) NICHITA P.

(3) Officer Interviewed: [REDACTED] Capt (L) BINNS C.D.

(4) Unit Strength:

a. Establishment: Officers: 7
Other Ranks: 107
Civilians: Nil

b. Actual Strength: Officers: 7
Other Ranks: 101
Civilians: 1

(5) Role and Function: The role of C Sqn, 8 CH is to provide operational tank training support for the Combat Training Centre, CFB Gagetown.

(6) Security Category: This unit has a security category of 4.

c. E Battery, 2nd Regiment Canadian Horse Artillery

(1) Commanding Officer: [REDACTED] Maj (L) BARRETT N.H.

(2) Unit Security Officer: [REDACTED] Capt (L) HYSLOP R.M.

(3) Officer Interviewed: [REDACTED] Capt (L) HYSLOP R.M.

(4) Unit Strength:

a. Establishment: Officers: 10
Other Ranks: 114
Civilians: Nil

b. Actual Strength: Officers: 13
Other Ranks: 165
Civilians: 1

.../3

SECRET

000026

SECRET

- 3 -

(5) Role and Functions: The role and functions of E Bty, 2 RCHA is to provide operational artillery training support for the Combat Training Centre, CFB Gagetown, and 1 RCHA.

(6) Security Category: The unit has a security category of 4.

3. Description of Building

Bldg D-17 is an administration type building of steel and brick construction. The building is in an apparent good state of repair.

4. Role and Personnel Responsible

Bldg D-17 is used as the headquarters of 2 RCR, E Bty RCHA and C Sqn 8 CH. LCol FRASER is overall responsible for the building, however Maj RODERICK and Maj BARRETT have a responsibility for those areas occupied by their units.

5. Nature of Material Held

There is no classified equipment or material held in the building. The highest security rating of documents held is SECRET.

6. Threat to Security

There is no known threat to the security of Bldg D-17 beyond that for CFB Gagetown as a whole.

7. Security Standing Orders

a. Copies of the following Unit Security Standing Orders are attached as Annexes A, B and C respectively:

(1) 2 RCR

(2) E Bty, 2 RCHA

(3) C Sqn, 8 CH

b. There are no specific orders applying to Bldg D-17, The Security Standing Orders concern each unit as a whole.

8. Security Arrangements in Time of Emergency or War:

All three units are in possession of Secret Mobilization Plans which are stored in the respective unit safes.

9. Control of Access

a. Exterior Doors. There are five exterior doors to Bldg D-17, all of which are open during duty hours.

b. Keys. The exact number of keys for all doors in this building cannot be positively determined.

c. Exterior Lights. There are exterior lights located over all the exterior entrances to this building.

.../4

SECRET

000027

SECRET

s.19(1).

- 4 -

- d. Pass System There is no pass system in effect in Bldg D-17, and no Visitors Register is maintained.
- e. Guard System. There is no guard for this building, although the Base Duty Sergeant and Duty Corporal are in the building during the off duty hour. The building is also checked by the 2 RCR Regimental Police Section during silent hours.

10. Internal Security

- a. Restricted Areas. The following is a list and description of restricted areas in Bldg D-17:
 - (1) Room 109. The room is located on the ground floor of the WEST side of the NORTHEAST wing of Bldg D-17. It is occupied by [REDACTED] Maj (L) FRASER Douglas, Operations Officer, 2 RCR. There is a floor safe located within this room that contains SECRET material. The combination is known by Maj FRASER. The combination was changed in Dec 71 and a copy is located in the Base Security Officer's safe. The windows in this room are all in an apparent good repair.
 - (2) Room 104. This room is located on the EAST side of the NORTHEAST wing of the ground floor and is occupied by the Adjutant, 2 RCR. There is a safe located in this office which contains SECRET material. The combination to this safe is known by [REDACTED] Capt (L) GRAY Richard Murray, Adjutant, 2 RCR. The combination was changed in Dec 71 and is registered with the Base Security Officer. The windows are in a good state of repair.
 - (3) Room 111. This room is located on the NORTH side of the center portion, ground floor of Bldg D-17 and is used as the Battalion Orderly Room. There is a safe located within the office which is used to store SECRET documents. The safe combination is known by [REDACTED] WO (L) PIERCE Clifford James, 2 RCR, Chief Clerk and his 2 IC, [REDACTED] Sgt (L) MacDONALD John Cameron. Further there are five filing cabinets which contain CONFIDENTIAL documents. These cabinets are secured by a locking bar and keyed padlocks. The keys for these locks are placed in the safe during off duty hours. All windows in this room are in a good state of repair.
 - (4) Room 125A. This office is located on the EAST side of the ground floor in the NORTHWEST wing of Bldg D-17 and is used as the Post Office, 2 RCR. There are no windows in this office and only one door. The key for this office is controlled by the Postal Clerk, 2 RCR [REDACTED] MCpl DUSABLON Joseph, and one other key held in the Adjutant's safe. There is a filing cabinet in this office which is secured by a padlock and locking bar. This cabinet contains postal documents and a float of \$100.00 cash. Cpl DUSABLON is the only person who has the key to this cabinet.

.../5

SECRET

000028

SECRET

s.19(1)

- 5 -

- (5) Room 125B - This office is located on the EAST side of the ground floor in the NORTHWEST of the building and is used as the Training Office, E Bty 2 RCHA. There is a safe in this office which is used to store SECRET material. The combination to this safe is registered with the Base Security Officer and is known also by [REDACTED] Capt (L) SELMAN Robert John, [REDACTED] Lt (L) HAMILTON Barry Andrew, [REDACTED] Sgt (L) DAVIES Thomas, [REDACTED] Sgt (L) McLAREN Alexander, all E Bty 2 RCHA. There is a supply of training books and material which is stored on open shelves in the office, all this material is classified RESTRICTED. There is one window in this office that is broken. A CF 141 has been raised to get it repaired. All other windows and the door are in apparent good condition.
- (6) Room 130 - This office is located on the WEST side of the NORTHWEST wing, ground floor of Bldg D-17 and is occupied by [REDACTED] Capt HYSLOP R.M., Adjutant, E Bty, 2 RCHA. There is a floor safe located in this office which is used to store SECRET material. The combination to this safe is known by Capt HYSLOP, and is registered with the Base Security Officer. There is one set of windows and one door to this office both are in an apparent good state of repair. The door is locked during off duty hours.
- (7) Room 131A - This office is located on the WEST side of the NORTHWEST wing, ground floor of Bldg D-17. This office is used as the Orderly Room for E Bty, 2 RCHA. There are four filing cabinets in this office that are used to store CONFIDENTIAL material. They are secured by a padlock and locking bar. The keys for the padlock are controlled by [REDACTED] Cpl (L) VAUGHAN Lloyd Verne, 2 RCHA, Chief Clerk. The door and windows in this office are all in an apparent good state of repair. The office door is locked during off duty hours.
- (8) Room 207 - Is located on the second floor WEST side of the NORTHEAST wing of Bldg D-17. This office is used by [REDACTED] Capt (L) PENNY Cecil, Sigs Officer, 2 RCR. There is a safe located in this office which is used to store SECRET documents. Capt PENNY is the only person who knows the combination to this safe and it is registered with the Base Security Officer. The door and window in this office are in an apparent good state of repair. The office door is secured during off duty hours.
- (9) Room 224 - This office is located on the EAST side of the first floor in the NORTHWEST wing of the building and is the office of [REDACTED] Capt (L) BINNS Christopher David, Deputy Commanding Officer, "C" Sqn, 8 CH. There is a safe in this office used for the storage of SECRET documents. The combination of this safe is registered with the Base Security Officer and is known to Capt (L) BINNS, Capt (L) NICHITA Peter, and [REDACTED] M/Cpl (L) SICILANO Frank Xavier, all of "C" Sqn, 8 CH. There is one door and one set of windows to this office and both are in an apparent good state of repair. The office door is secured during off duty hours.

.../6

SECRET

SECRET

s.19(1)

- 6 -

- (10) Room 226 - Is located on the first floor on the EAST side of the NORTHWEST wing of the building. This office is used by Maj (L) RODERICK J.E.N., Commanding Officer, "C" Sqn, 8 CH. There is one key-type safe located in this office containing CONFIDENTIAL material. One key to this safe is held by Maj (L) RODERICK and the other is held in one of the filing cabinets in the Orderly Room. There are two sets of windows and one door to this office both in an apparent good state of repair. The office door is locked during off duty hours.
- (11) Room 228 - Is located on the WEST side of the first floor of the NORTHWEST wing of the building and houses the Orderly Room for "C" Sqn, 8 CH. There are three filing cabinets and one double door metal cabinet containing CONFIDENTIAL material. These cabinets are all equipped with locking bars and combination locks. The combination to all locks is registered with the Base Security Officer. The combinations are also known by Capt BJNNS, M/Cpl SICILANO, Chief Clerk, [REDACTED] Pte KEMATCH Peter James, and [REDACTED] Miss PETTICREW Catherine May. There are two sets of windows and two doors to this office, all in an apparent good state of repair. The doors are locked during off duty hours.

b. Other Areas

All other offices in this building are used as general offices by the sub-units and contain no classified material.

- c. All personnel requiring security clearances have been cleared or are being processed.
- d. All classified material is handled in accordance with CFP 128 (1) Security Orders for the Canadian Armed Forces. Classified waste is afforded the proper protection until destruction by fire.

11. Fire Protection

The building and firefighting equipment are regularly inspected by the Base Fire Department. The building has five stand pipe stations fitted with 75' lengths of hose. A CO2 fire extinguisher is located on the ground and first floors. One dry chemical and one water extinguisher are located in the basement of the building. Fire Orders are displayed throughout the building on notice boards. There is no record of any fire drills being held in this building.

12. Recommendations

The recommendations made as a result of this survey are divided into three parts and attached as Annexes to this report as follows:

- a. Annex "D" - Recommendation pertaining to 2 RCR;
- b. Annex "E" - Recommendation pertaining to E Bty, 2 RCHA;
- c. Annex "F" - Recommendation pertaining to C Sqn, 8 CH.

-CONCLUDED

.../7

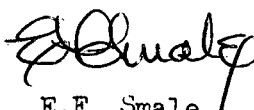
SECRET

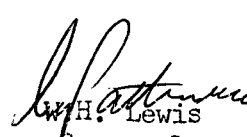
000030

SECRET

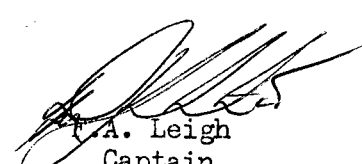
- 7 -

Reviewed By:


E.F. Smale
Master Warrant Officer
MWO IC Military Police


H. Lewis
Corporal
Investigator

Approved by:


A. Leigh
Captain
Base Security and Police Officer

SECRET

SECOND BATTALION THE ROYAL CANADIAN REGIMENTSTANDING ORDERS - VOLUME 1 - ADMINISTRATIONSECTION 56SECURITYAIM

56.01 The aim of this section is to outline the unit policy concerning military security.

RESPONSIBILITY

56.02 Responsibility for security within 2 RCR will be delegated as described below:

- a. Unit Security Officer. The unit Deputy Commanding Officer will be the Unit Security Officer. He will be responsible to the CO for overall unit security. His duties include:
 - (1) Advising the CO of major breaches of security and corrective action taken;
 - (2) Promulgation of unit security orders and instructions;
 - (3) Enforcement of security measures as required;
 - (4) Supervising unit security training;
 - (5) Ensuring that all unit personnel and attached civilian employees are security cleared and are in possession of relevant passes and permits; and
 - (6) Ensuring that the procedure for reporting the loss of classified documents and identity discs is known by all unit personnel.
- b. Assistant Unit Security Officer. The Intelligence Officer will normally be the Assistant Unit Security Officer. He will be directly responsible to the DCO. Duties of the Assistant Unit Security Officer include:
 - (1) Implementing instructions issued by the DCO;
 - (2) Training BHQ personnel in all security matters;
 - (3) Providing material for any unit security training;
 - (4) Advising the DCO of any breaches of security in the unit; (in this respect he will conduct an unannounced security check each month);
 - (5) Maintaining control of and safeguard all TOP SECRET and SECRET documents in accordance with CFP 128(1);
 - (6) Responsibility for the control and accounting of keys within the unit. In this duty he will be assisted by the DSM who will control keys in and out of the Central Registry;
 - (7) Ensuring that all persons having access to classified information have been adequately security cleared; and

SECRET

- 2 -

- (8) Responsibility for the preparation and implementation of a plan for the emergency destruction of all classified documents within the unit.
- c. Deputy Unit Security Officers. Company 2 ICs will be Deputy Unit Security Officers. The Quartermaster, Transport Sergeant and Signals Officer will be Deputy Unit Security Officers for their own platoon/section. Their duties include:
- (1) Security of all stores and equipment on charge to their companies/platoons/sections;
 - (2) Security of information within their companies/platoons/sections;
 - (3) Training their sub-units in security matters;
 - (4) Implementing instructions laid down in these orders and any other security instructions issued by the Unit Security Officer, in order to achieve maximum security;
 - (5) keeping their company commanders and the Unit Security Officer advised of any breaches of security within their companies/platoons/sections;
 - (6) Ensuring that personnel employed in company offices are fully trained in office security; and
 - (7) Ensuring all personnel in their companies/platoons/sections are aware of unit security orders and that these orders are maintained up to date. In this respect, a BF system will be maintained to ensure that security orders are read monthly to company personnel.
- d. All Battalion Personnel. In addition to the above personnel, all ranks of the battalion have a personal responsibility to ensure that there are no breaches of security and to protect all stores and equipment. All officers and NCOs will acquaint themselves with CFP 128(1) - Security Orders For The Canadian Forces Vol 1.

SECURITY OF INFORMATION

56.03 No information concerning military subjects will be given to unknown or unauthorized military or civilian personnel and all requests for official military information will be directed to the IO or in his absence the LCO.

56.04 Special attention must be given to the prevention of breaches of military security concerning the following subjects:

- a. Military organizations;
- b. Military training;
- c. Military equipments;
- d. Present or future plans or intentions;

SECRET

.../3

- e. Strengths, dispositions or locations of units; and
- f. Inventions and modifications of weapons, equipment and tactics.

56.05. Company Commanders must ensure that all classified waste in their companies is deposited in the receptacle provided. Classified waste is to be delivered daily, by the company clerk, to the unit Intelligence Section for disposal.

LETTER WRITING

56.06 All ranks are warned of the dangers of writing about military matters to friends or relatives. Never discuss military matters regardless of with whom you are corresponding.

26.07 The correct mailing address of unit personnel is as follows:

123456789 Pte Smith JH
A Company
2nd Bn The Royal Canadian Regiment
CFB Gagetown
Oronoto, N.B.

STATEMENTS TO THE PRESS

56.08 The CO is the sole member of this battalion who is permitted to communicate with the press. All ranks will submit any letter, military paper, speech or memorandum prepared for publication to the DCO for clearance.

INFORMATION AFTER RELEASE

56.09 Knowledge of military matters gained during service in the Canadian Armed Forces remains subject to security regulations and will not be disclosed to unauthorized or civilian personnel following release from the Forces.

PHOTOGRAPHS AND SKETCHES

56.10 Photographs will not be taken or sketches made of military equipment unless written authority is granted by the CO.

56.11 In operational areas civilians will not be permitted to carry cameras or take pictures within unit lines or areas of responsibility unless written authority is granted by the CO.

TELEPHONES

56.12 Telephones provide no security. Conversations relating to classified information will not be discussed over telephones.

SECURITY OF MATERIAL

56.13 The security and control of keys to all 2 RCR accommodation and storage space will be the responsibility of the distribution Account Holder. The control of keys for vehicles will be the responsibility of the Unit Transport Officer and Company Transport Sergeants. All keys to accommodation and storage space will be held in key presses as follows:

LOCATION	RESPONSIBILITY	KEYS HELD	LOC OF DUPLICATE	REMARKS
Bn Tpt	Bn Tpt Offr	a. All Bn Tpt vehs	a. Log Coy Stores	
		b. Filing cabinets	b. BOR	
		c. Bldg K-35	c. QM	
		d. Trade Sect	d. QM	

SECRET

LOCATION	RESPONSIBILITY	KEYS HELD	LOC OF DUPLICATE	REMARKS
Bn Tpt (Cond't)	Bn Tpt Offr	a. Keys to Coy Tpt Key press	e. Coy Stores	
Bn Tpt	Coy Tpt Sgt	a. All Coy Vehs	a. Coy Stores	
Coy Stores	CQMS	a. Duplicate of all Coy Tpt	N/A	
		b. Keys to Lock Ups	Bn QM	
Coy Orderly Room	CSM	a. Keys to all filing cabinets	BOR Key Press	
BOR	Chief Clerk	a. Keys to all filing cabinets		
		b. Duplicate of coy orderly room key presses		
UGR	Pro Sgt	a. K-8 & K-6	Bn QM	
		b. D-21	Bn QM	
		c. D-17	Bn QM	
		d. D-15	Bn QM	
		e. Cells		
Maint Comp	Maint Offr	a. Key to Maint Pl Vehs	Lo Coy	
		b. Armourer Shop	Log Coy	
		c. K-34	Bn QM	
Bn QM	Quartermaster	a. Keys to all lock ups in Bn QM Stores		
		b. Bldg K-35 K-34		
		c. Trade Sect		
		d. Duplicate to Coy Stores		
		e. K-8 & K-6		
		f. D-21		
		g. D-17		
		h. D-15		
		j. D-16		

SECRET

SECRET

56.14 If it is necessary for an individual to hold a key for any length of time, the individual will sign for the key and be responsible for its security. Keys to filing cabinets and vehicles will not be held out over night by an individual. Distribution account holders will ensure that a duplicate key to all accommodations and storage space is placed in the appropriate key press. The loss of a key shall be reported immediately to the Unit Security Officer.

56.15 Copies of all combinations to safes and lock ups will be held in the Adjutants safe.

WEAPON SECURITY

56.16 All weapons on charge to 2 ROR will be stored in the following manner:

- a. Weapons in QM and Company Stores. Breech blocks and/or bolts will be removed from the weapon, tagged with the serial number of its weapon and locked in a secure facility other than the one in which the weapons are stored.
- b. Personal Weapons. When in garrison and at the end of each day's training all personal weapons will be kept locked in company stores areas with the breech blocks and/or bolts removed, tagged and locked in a separate storage facility than that of the weapons. Pistols are to be secured in a similar manner following removal of the barrel and return spring.
- c. During Operations. The individual is responsible for the security of his personal weapon at all times. If the weapon must be left unattended, the minimum security precaution of removing the magazine and breech block and/or bolt will be carried out and the weapon left in the care of a designated military armed guard.
- d. Support Weapons. In garrison, mortars will be locked in company stores area with the sights removed and locked in a storage facility separate from the weapons. Heavy and General Purpose Machine Guns will be kept locked in company storage areas with the breech blocks removed, tagged and locked in a separate storage area. If employed during operations, support weapon security will become the responsibility of the sub-unit engaged in their use.

56.17 Ammunition will be stored in the ammunition storage vault in QM stores or the magazine. No explosives, ammunition or pyrotechnics will be retained in sleeping quarters or store rooms overnight. At the end of each day all unexpended ammunition will be returned to the ammunition storage vault or magazine. When a company is undergoing night training, the ammunition may be returned to the ammunition vault or magazine during the morning immediately following the night training. During operations, sub-units will be responsible for ammunition held at their level and each individual will be responsible for the security of ammunition issued to him.

SECURITY ACTION IN EVENT OF FIRE

56.18 In the event of fire, regulations and instructions contained in Section 55 - Fire Orders will be immediately put into effect.

.../6

AL # 11

SECRET

SECRET

- 5 -

56.19 Upon the sounding of the fire alarm classified material shall be locked in the nearest available cabinet safe or vault prior to vacating the building. The BOS will be responsible for establishing a security picquet around areas containing classified material. The battalion orderly officer and the assistant unit security officer will search the site as soon as possible after the fire to recover any classified material.

OFFICE SECURITY

56.20 See Annex A to this order and CFP 128(1)

SECURITY OF PERSONNEL

56.21 All ranks must maintain a suspicious attitude toward curious or over-friendly civilians. When suspicions are aroused, personnel will report the details to their company commander without delay. The company commander will inform the Unit Security Officer or the Assistant Unit Security Officer immediately.

REPORTING OF INCIDENTS

56.22 Security breaches must be reported without delay to company commanders who, in turn, will report the incident to the Unit Security Officer or his assistant. Reports of breaches should contain the following information:

- a. Time;
- b. Place;
- c. Description of persons involved;
- d. Circumstances;
- e. Type of incident;
- f. Witnesses if any; and
- g. License number and make of vehicle; if any

56.23 All pamphlets, leaflets or printed matter of an subversive nature will be submitted directly to company commanders who will immediately inform the Unit Security Officer or his Assistant with the following information:

- a. Where found;
- b. Circumstances;
- c. Time and date; and
- d. Names, etc of persons involved.

BOMB INCIDENTS AND THREATS

56.24 The receipt of a bomb threat should always be treated as genuine. All possible information should be obtained from the threat. The procedure when full details of the call have been obtained is:

- a. Decision to evacuate.
- b. Notify guardroom (loc. 354), Guardroom
Notify base MP, Base MP notify bomb disposal
through CTC HQ.
- c. Inform commander or representative.
- d. Cordon suspect area.
- e. Systematic search by personnel familiar with
the area, (ie) company clerk.

SECRET

.../67

~~SECRET~~

- 6 -

f. Suspected devices to be handled by bomb disposal experts only.

g. Investigation.

56.25 Bomb attempts come to light when unattended bombs or explosive devices are located or from the search of persons, parcels and brief cases and vehicles. The principles governing action required are:

- a. Detain persons involved. Their behaviour will often indicate whether the device is due to explode.
- b. Notify appropriate police/agency and bomb disposal agency.
- c. Warn occupants of area.
- d. Evacuation of area including floor above and floor below.
- e. Do not handle suspected explosives.

56.26 When a bomb explodes on DND property action will be taken as follows:

- a. First aid rendered to save life.
- b. Appropriate police agency informed.
- c. Information to all concerned.
- d. Seal off area.
- e. Investigation and follow up.

REQUISITION OF FILES

56.27 In accordance with CFP 128 (1) Art 3105.1, all officers of 2 RCR are authorized to requisition files and documents up to the classification of secret. All warrant officers of 2 RCR are authorized to requisition files up to the classification of CONFIDENTIAL. File requisitions will only be on a "need-to-know" basis.

56.28 All requests for files, other than in person by an officer or warrant officer must be substantiated by a form DND 710 signed by an officer or warrant officer unless the carrier is a company clerk. The files must be picked up and delivered by a person who is security cleared to the required level.

56.29 Notwithstanding para 56.27 no person is authorized to requisition classified material if he is not security cleared to a level, at least as high as that of the material he is requesting.

56.30 Classified documents will not be taken to private quarters or a similar abode without the written approval of the CO or an officer holding an equivalent appointment. If approval is given, the documents being removed shall be listed in the written approval. One copy of the list shall accompany the documents and one copy shall be retained by the issuing office.

56.31 Loss of classified files, codes or material of a security nature will be reported immediately to the Unit Security Officer or, in his absence, the Assistant Unit Security Officer.

SECURITY TRAINING

56.32 Deputy Security Officers will ensure that their companies are read Security Orders at least once a month. Certification of completion of this reading listing time and date of the reading, will be submitted to the Unit Security Officer by the 7th of each month for the preceding month.

SECRET

SECRET

ANNEX A
TO SECTION 56
2 RCR STANDING ORDERS
VOLUME 1 - ADMINISTRATION

OFFICE SECURITY

GENERAL

1. In view of the importance of ensuring control and protection of classified documents, personnel employed in offices of 2 RCR will be familiar with CFP 128(1) and all related security orders.

TASKING

2. Described below are the assigned responsibilities of the indicated personnel, relating to the care and handling of classified documents.

a. Responsibility of the Adjutant

- (1) Ultimate control of all classified unit documents;
- (2) Ensuring that classified documents are properly handled and recorded in the Battalion Orderly Room; and
- (3) Supervising the handling and transmission of all classified documents in accordance with CFP 128(1).

b. Responsibility of Intelligence Officer

- (1) Destruction of all TOP SECRET waste;
- (2) Supervise the destruction of all other classified waste; and
- (3) Maintain, control and safeguard all TOP SECRET and SECRET documents in accordance with CFP 128(1).

c. Responsibility of Chief Clerk

- (1) Receive and despatch all classified and registered documents in accordance with CFP 128(1);
- (2) Supervise and train clerks within the battalion in the security aspects of their job; and
- (3) Ensure all files in BHQ are secure at the end of the day.

d. Responsibility of Intelligence Sergeant

- (1) Detail the accumulation of all classified waste from unit offices;
- (2) Destroy all SECRET, CONFIDENTIAL and RESTRICTED waste; and
- (3) Maintain and control a register for all TOP SECRET, SECRET and registered documents held by the Intelligence Section.

SECRET

SECRET
R E S T R I C T E D

ANNEX "B"
TO: GTN 2131-57
DATED:

E BATTERY

SECOND REGIMENT

ROYAL CANADIAN HORSE ARTILLERY

SECURITY STANDING ORDERS

The information given in this document, excerpts from Unit Standing Orders (Peace) will not be communicated, without the prior approval of Canadian Forces Headquarters, to the Press or to any person not authorized to receive it for official purposes.

for *D. J. Walters*
D. J. Walters
Major
CO E Bty 2 RCHA

Date of Issue: 16 Jul 70

R E S T R I C T E D
SECRET

SECRET

ANNEX B
to E Bty 2 RCHA STANDING ORDERS
16 JUL 70

SECURITY STANDING ORDERS

AIM

1. The aim of Security Standing Orders is to ensure that all ranks know the security measures in force within the unit and their own responsibilities in enforcing them, thereby guaranteeing a high standard of security discipline.

RESPONSIBILITY

2. a. Security is essentially an individual responsibility, however, officers will ensure that the men or civilian employees subordinate to them, fully understand and comply with the provisions of these orders.
- b. Officers commanding troops are responsible for the overall security of their troops and for the security training of all personnel under their command.
- c. All ranks are responsible for implementation of these orders. Suggestions or observations on breaches or improvement of unit security will be forwarded to the Unit Security Officer as quickly as possible.

UNIT SECURITY OFFICER

3. a. The Second-in-Command will be Unit Security Officer; in Base he will be assisted by a Lieutenant appointed in Routine Orders.
- b. The Unit Security Officer will be responsible for:
 - (1) promulgation of Unit Security Standing Orders;
 - (2) enforcement of Security Measures;
 - (3) co-ordination of security training within the unit;
 - (4) conduct of security checks; and
 - (5) advising the Commanding Officer of major security weaknesses or infractions and the corrective action taken.

SECURITY OF INFORMATION

4. a. General
 - (1) All documents will be classified in accordance with CFP 128 (1) Art 3005. Care will be taken to avoid over-classification, for this results in poor security and reduces the degree of importance attached to the particular classification.

.../2

SECRET

SECRET

- 2 -

4. a. (2) All information of a military nature will be considered classified and discussed only as necessary on a need-to-know basis.
- (3) The Unit Security Officer will be informed of requests by unauthorized persons for classified information.
- b. Classified Documents
- (1) Personnel entrusted with the custody, handling and transmission of classified documents will familiarize themselves with CFP 128 (1) Art 3101-3117 and comply with their provisions.
- (2) Only officers and authorized messengers will transmit documents of a classified nature by hand within the Base area.
- (3) Authorized messengers, in addition to carrying a Canadian Forces or Civil Service Identity Card in accordance with CFAO 26-3, will carry a card as specified in CFP 128 (1).
- c. Private Correspondence
- (1) No information concerning classified military activity, ie. impending moves, new weapons, accidents to personnel, etc, will be written in a private letter unless such information has been made public by an official Canadian Forces press release.
- (2) Personnel of the unit will not participate in "pen-pal" clubs.
- d. Communication with the Press and Public in General
- (1) Personnel will not provide military information, either voluntarily or on request, to the press or general public unless previously authorized by the Commanding Officer.
- (2) The Commanding Officer is the sole member of the unit who is permitted to communicate with the press. All ranks will submit any letter, military paper, or memorandum, prepared for publication, to the Unit Security Officer for clearance.
- e. Information on Release. Information gained during military service remains subject to security regulations and will not be divulged to any unauthorized person by a member of the unit following his release.
- f. Office Security. See Appendix 1 attached.
- g. Photography. Photographs of equipment or of personnel on exercise will not be taken without authorization from the Unit Security Officer.
- h. Telephones. The telephone is not a secure means of communication; therefore, TOP SECRET or SECRET information will not be discussed over the telephone. CONFIDENTIAL matters may be discussed in an emergency, but guarded speech will be used. To a lesser degree, the same rule will apply to RESTRICTED matters.

.../3

SECRET

SECRET

- 3 -

- j. Signal Security. The Unit Communications Officer will be responsible for E Bty 2 RCHA Signal Security. He will issue separate instructions as required to ensure the maintenance of good signal security.
- k. Classified Waste. Classified waste will be treated as classified material until destroyed. It will be deposited in waste containers used specifically for that purpose. Containers will be emptied before offices are vacated and the waste subsequently destroyed in accordance with Appendix 1 to these orders.

SECURITY OF PERSONNEL

5. a. Propaganda and Rumours

- (1) All pamphlets, leaflets and printed matter of a subversive or seditious nature, found by or distributed to personnel of this unit, will be reported to the Unit Security Officer along with the following information:
 - (a) location at which material was found or distributed;
 - (b) circumstances;
 - (c) date and time; and
 - (d) particulars of persons involved.
- (2) Personnel will not spread rumours, and will report any stranger who shows an unusual interest in the unit's activities, or who disparages recruiting or other service activities.

b. Political Activities. Personnel of E Bty 2 RCHA will not engage in political activities, other than voting.

c. Identity Documents

- (1) General. No unauthorized person will be permitted to enter unit lines without identifying himself and stating his business. If any person, civilian or military, is found in a unit area without authority or whose actions appear suspicious or unusual, he will be escorted to the Picquet Room and the Battery Orderly Officer informed.

(2) Identification Cards (Military - CAFIB 20)

- f. General.
 - (a) All personnel of E Bty 2 RCHA will carry their identification cards on their person at all times.
 - (b) Personnel may be required to present identification cards to the Paymaster before being paid.

.../4

SECRET

SECRET

- 4 -

5. c. (2) (c) In the event of loss of an identification card, the fact of the loss and the circumstances will be reported to the sub-unit commander as soon as possible.
- (d) The Unit Security Officer will be informed of all losses, and an investigation conducted in accordance with CFAO 26-3.
- (3) Identification Cards (Civilian). All civilians entering E Bty 2 RCHA lines will carry one of the following identification documents:
- (a) CAFIB 21 (Civilian Identification Card); to be carried by all regularly employed civilians.
- (b) CAFIB 13 (Temporary Identification Card); to be carried by civilians employed for a period of less than six months.
- (c) CE workman's badge.

SECURITY OF MATERIAL

6. a. QM Stores

- (1) General. Overall security of stores is the responsibility of the QM staff; they will ensure that access to storage areas is strictly controlled through the main entrances.
- (2) Weapons.
- (a) Weapons less bolts, breech-blocks and magazines (pistol) will be secured in a lock-up especially constructed for the storage of weapons. Where special storage space is not available, they will be stored only in space approved for this purpose by the particular Unit Security Officer.
- (b) Bolts, breech-blocks and magazines (pistol) will be stored in a dial safe, a strong metal cabinet with dial lock or a metal cabinet with one or more padlocked locking bars which will preclude the doors or drawers being sprung open. These safes or cabinets must be stored in a locked room other than the room in which the weapons are kept. These safes or cabinets will be bolted to the floor or the structure of the building.
- (c) Weapons will only be stored in approved buildings and must be in a room designated suitable by the Security Officer.
- (d) The .50 cal HMGs and Browning GPMGs 7.62 mm are considered small arms and security precautions applying to rifles, SMGs and pistols also apply to these weapons.

.../5

SECRET

SECRET

- 5 -

6. a. (2) (e) The BQMS or his rep will control the key to the weapon storage rooms as approved by the Security Officer.

(3) Ammunition

- (a) The security of ammunition within the unit will be the responsibility of the QM, who will ensure that it is locked in a safe and secure place and free from fire hazards. He will supervise the issue and return of ammunition.
- (b) Ammunition will not be stored in offices.
- (c) Any ammunition remaining after firing practice or training will be returned to storage immediately under the supervision of the QM.

b. Stores Held By Individuals

- (1) All attractive stores held by individuals will be stored securely when not in the physical possession of the individual.
- (2) Weapons will be stored only in an approved area, in an approved manner. Magazines will be locked in a separate container ie. barrack box.
- (3) Individuals will not hold ammunition.
- (4) Privately owned weapons and ammunition will be stored in the Battery QM Stores or when in use may be tagged and left at the Guard Room over holiday periods.

c. Guns and MT

- (1) All gun stores and vehicle tools will be considered to be attractive items and will be carefully secured when not in use.
- (2) Vehicles will NOT move unless operated by a properly licensed driver with a correctly authorized work ticket.
- (3) Vehicles fitted with radio equipment or other attractive stores will be guarded or locked in a garage.
- (4) Unauthorized personnel will NOT ride in military vehicles.

d. Security of Buildings

- (1) General. Area Holders will ensure that all buildings NOT in use are secure. Every office and building will have one person detailed to ensure that it is secure during meal times and at the conclusion of normal duty hours each day.

.../6

SECRET

~~SECRET~~

- 6 -

6. d. (2) Key Control

- (a) The BQMS will control all master keys which will be kept in D-18.
 - (b) Area Holders are responsible for key control in their respective areas. A secure key press will be maintained in each building. The Area Holder will co-ordinate any special arrangements for security or access.
 - (c) The BQMS will, at all times, hold one key for each padlock issued for gun and vehicle stores.
 - (d) A separate key register for weapon storage will be maintained by the BQMS.
 - (e) Keys will not be re-produced without the authority of the Unit Security Officer.
- e. Fire. In the event of fire, all classified documents will be secured before the area is evacuated. Classified equipments will, if possible, be removed from hazardous areas and a guard mounted to ensure their security.
- f. Access. After normal duty hours, persons who wish to enter unit buildings or compounds, will sign the visitor's book at the Picquet Room on entering and leaving the area. The Security Picquet will carry out a security check after all such visits.
- g. Security Picquet. A Security Picquet will operate on a 24 hour basis to ensure that a regular security check is maintained over the unit vehicle lines and accommodation. Any incidents or observations which indicate a need to strengthen their security will be reported by the Picquet Commander.
- h. The Security Picquet will make a complete internal fire and security inspection of K-18 every hour and an external inspection of the MT lines every 2 hours.
- j. One man on the Security Picquet must be awake at all times.

TRAINING

7. a. Sub-unit commanders will ensure that all ranks of their sub-unit are given lectures every three months on security measures. These orders and the references at Appendix 2 will be used as the basis for these lectures.
- b. Sub-unit commanders will ensure that these orders are posted in prominent locations in sleeping quarters, sub-unit store rooms and offices.

.../7

SECRET

SECRET

- 7 -

7. c. All officers will acquaint themselves with these orders and will ensure that all ranks under their command are conversant with the regulations applicable to their duties.

CONCLUSION

8. a. If all ranks maintain an awareness of their individual responsibilities for security they will develop good security habits. Such habits can only lead to the desired goal - a higher standard of security in the unit.
- b. SECURITY IS YOUR RESPONSIBILITY!

SECRET

SECRET

APPENDIX 1, ANNEX B
to E BTY 2 RCHA STANDING ORDERS
/6 JUL 70

OFFICE SECURITY

HANDLING OF CLASSIFIED DOCUMENTS

1.
 - a. All clerks, secretaries and any other personnel who handle classified information will be cleared to SECRET.
 - b. All classified documents will be handled in accordance with CFP 128(1).
 - c. Documents classified CONFIDENTIAL or higher will NOT be removed from the building or group of buildings in which they are kept without the authorization of the Unit Security Officer.
 - d. For purposes of CFP 128(1), Buildings D-17, D-18 and K-18 may be considered a group of buildings.
 - e. In the event of loss of classified documents, the loss will be reported in writing to the Unit Security Officer as soon as possible.

DISPOSAL OF CLASSIFIED WASTE

2. Waste classified as CONFIDENTIAL will be given to the Chief Clerk for disposal. Waste classified as SECRET or higher will be given to the Unit Security Officer for disposal.

SAFES

3. The Unit Security Officer holds the combinations for all safes in E Bty 2 RCHA, but it is the responsibility of the holders of individual safes to see that the combination to their safe is sealed into an envelope and passed to the Unit Security Officer. The envelope will carry the following markings on the outside.
 - a. Security Classification (SECRET) front and back.
 - b. Location of the safe.
 - c. Make of the safe.
 - d. Names of all personnel holding the combination.
 - e. Date the combination was last changed.

OFFICIAL SEALS

4. The Chief Clerk will hold the unit seal.

SECURITY CHECK CARD

5. Security Check Cards CAFC 2246 (revised) will be affixed to all cabinets or safes containing classified material. These cards will be properly maintained by the persons responsible for the lock up. The Unit Security Picquet will ensure that safes or cabinets have been secured and that the Check Card has been properly completed.

SECRET

SECRET

APPENDIX 2, ANNEX B
to E BTY 2 RCHA STANDING ORDERS
JUL 70

SECURITY REFERENCE PUBLICATIONS

1. All personnel of E Bty 2 RCHA will be given lectures on the contents of:
 - a. QR&O Vol I Appendix I - The Official Secrets Act;
 - b. QR&O Vol II Appendix XI - Sec 56, 63, 66, 67, 69, and 73 of the National Defence Act;
 - c. QR&O Vol I Appendix VII CFP 128(1) - Defence Establishment Trespass Regulations;
 - d. QR&O 19.44 - Political Activities and Candidates for Office;
 - e. QR&O 26.05; CFAO 26-3 - Identification Cards;
 - f. CFP 128(1) - Military Security; and
 - g. 2 RCHA Administration and Accounting Instructions - Loss of Identification Cards.
2. All officers, all other ranks, and civilians entrusted with classified correspondence will be conversant with:
 - a. CFP 128(1) Art 104 - Security of Information;
 - b. CFP 128(1) Art 3117 - Protection of Seals; and
 - c. CFP 128(1) Annex C, CFAO 22-1 - Physical Safeguards.
3. All personnel responsible for stores will be familiar with:
 - a. CFP 128(1) Annex D Chap 50, Paras 1-20 - Passes;
 - b. CFP 128(1) Annex C Para 37 - Padlocks and locking bars; and
 - c. CFP 128(1), Chap 51 - Security of Weapons and Explosives.

SECRET

SECRET

CHAPTER 8

ANNEX "C"

TO: GTN 2131-57

DATED:

C SQUADRON 8TH CANADIAN HUSSARS SECURITY ORDERS

SECTION 1 - GENERAL

801. Security of classified information/material, arms, ammunition, equipment and buildings is the personal duty of all ranks and civilian employees of C Squadron 8th Canadian Hussars.

802. Every member of the Squadron is responsible for the security of all military matters of military interest entrusted to him, and shall observe security orders and instructions and impart to his superiors all breaches of security by others.

803. All ranks are encouraged to suggest to the Unit Security Officer ways and means whereby security within the regiment may be improved.

SECTION 2 - DUTIES AND RESPONSIBILITIES

804. The Commanding Officer is responsible to the Formation Commander for overall security within the squadron.

805. The Commanding Officer will:

- a. appoint a Unit Security Officer with responsibilities outlined in CAMT 2-57 para 307 and CFP 128(1) para 205;
- b. publish Unit Security Orders not inconsistent with Formation and Base Security Orders;
- c. ensure a security survey of the unit is conducted and a follow-up inspection is conducted at least annually; and
- d. ensure deficiencies in the minimum security measures required by CFP 128(1) are reported to Base Headquarters.

806. The Squadron 2IC is the Unit Security Officer and advises the Commanding Officer in all security matters within the unit. He is responsible for:

- a. the preparation of Security Standing Orders;
- b. security training of military and civilian personnel;
- c. security checks; and
- d. such other duties as the Commanding Officer may designate.
- e. preparation and supervision of security training within the unit;
- f. conducting security checks; and
- g. inception of suggestions to improve security within the unit.

SECTION 3 - PHYSICAL SECURITY

807. Security of SA, SA Ammunition, Pyrotechnics and Explosives

- a. SA, SAA, pyrotechnics and explosives shall be safeguarded at all times against loss, pilferage and misuse.
- b. The Squadron Ops Officer is responsible for the safeguarding

SECRET

SECRET

of these items within the squadron. He will ensure that:

- (1) the requirements of CFP 128(1), Chap 51 are met; and
 - (2) holdings of SA and SAA do not exceed requirements or immediate needs.
- c. Where SA are not in use, they will be secured, after first being rendered inoperable by the removal of breech-blocks, bolts and magazines. The SA and the components removed will be stored separately.
- d. Military SA, SAA, pyrotechnics and explosives shall not be transported in POMV or in public carriers nor will they be kept in married quarters or private residences.
- e. No officer or man will be in possession of service firearms or SAA, including blank rounds, pyrotechnics or explosives, outside unit lines except under the authority of the Commanding Officer.
- f. Service firearms or ammunition shall not be used for non-military purposes.

308. Privately Owned Firearms and Ammunition

- a. Personnel wishing to keep privately owned firearms or ammunition in barracks shall obtain permission from the Commanding Officer to do so.
- b. Privately owned firearms and ammunition shall not be kept in barracks or married quarters unless:
- (1) Federal and Provincial regulations pertaining to registration are complied with.
 - (2) The firearm is kept secure.
 - (3) Ammunition is kept secured and stored separately from the firearms.

309. Keys.

- a. The safeguarding of buildings and the property therein depends to a large extent on the control of the keys for the buildings.
- b. The 2IC is the Key Control Officer and responsible for the overall supervision of the key program including:
- (1) the supply and storage of locks;
 - (2) the handling of keys;
 - (3) key records maintenance;
 - (4) the investigation of lost keys;
 - (5) inventories and inspections; and
 - (6) custody of Master Keys and control keys.

SECRET

000051

SECRET

- c. A master Key dispository and Key register will be maintained in ~~210's office Bldg D-17 and a secondary dispository and register in the Ord Cpl Room Bldg K-17.~~ *Sqn QM Stores Bldg K-38.* AL 4
- d. Detailed procedures for allocation and control of keys appears *at Section 6 of this Chapter* AL 4

SECTION 4 - SECURITY OF INFORMATION

810. Classified Information. Classified information is official information the disclosure of which to unauthorized persons might endanger material security.

811. Security of Information.

- a. No person is entitled solely by virtue of his rank or position to have knowledge or custody of classified information. Access to classified information may be permitted only where there is an official need to know and the recipient is adequately cleared.
- b. Military matters of a classified nature shall not be communicated, either verbally or in writing to any unauthorized person. In particular, no mention shall be made of any information which might:
 - (1) endanger national security;
 - (2) be prejudicial to the interest or prestige of the Nation, and government activity or individual;
 - (3) be of advantage to a foreign power; or
 - (4) cause administrative embarrassment or difficulty.
- c. Classified information will be prepared and transmitted in accordance with CFP 128(1) Chapter 31.
- d. Classified information shall be stored in accordance with the provisions of CFP 128(1) Chap 32 Article 3204.

812. Use of Telephones and Intercommunication System

- a. The telephone is not secure and therefore shall not be used for the transmission of TOP SECRET or SECRET information.
- b. Where required by operational or administrative urgency, CONFIDENTIAL and RESTRICTED information may be passed in clear by telephone. Transmissions shall be kept to a minimum and normally shall be confined to conversations within a Headquarters.

813. Opening Classified Mail

- a. Classified material shall be opened and recorded only by persons specifically designated and security cleared for such duties.
- b. Envelopes marked "To be opened by....." shall be passed unopened to the addressee.
- c. Wax seals on envelopes and parcels shall be destroyed completely so that they cannot be reproduced.

SECRET

SECRET

814. Registries

- a. TOP SECRET documents shall not be retained by Central Registries. Such documents shall be kept only by the authorized holder or his representative and stored in an approved safe, dial lock cabinet or vault.
- b. SECRET and CONFIDENTIAL material shall be kept in a separate and self-contained registry maintained by Central Registry and stored in an approved filing cabinet equipped with locking bar and approved combination lock.

815. Press and Public

- a. Requests for official information shall be directed to the Unit Information Officer.
- b. Other personnel shall not answer questions or communicate any official information, directly or indirectly to any unauthorized persons.

816. Breaches of Security

- a. Breaches of security and other incidents affecting the security of the Canadian Forces comprise.
 - (1) incidents in which espionage, subversion or sabotage are suspected;
 - (2) the loss or compromise of classified matter; and
 - (3) administrative violations of security orders in which compromise is precluded.
- b. All such incidents must be investigated to determine the cause of the incident, its seriousness and the corrective measures necessary.
- c. All personnel shall report, to the Commanding Officer, their individual superior or a security officer, any security breach, or other incident referred to in para a in which they are involved, which they have observed or which has come to their attention.

817. Loss of Compromise of Classified Information

- a. Compromise of classified information may occur through the loss of a document or other classified matter, because of inadequate physical safeguard or during electrical transmission or telephone conversations.
- b. Upon receiving notice of the compromise or possible compromise of classified information, the Commanding Officer shall:
 - (1) make a preliminary investigation to assess the extent of the compromise; and
 - (2) conduct a thorough search if a document or other matter is missing.
- c. If the preliminary investigation indicates that compromise may have occurred or if the search fails to locate the material which was lost, the Commanding Officer shall:
 - (1) notify HQ CFB Gagetown, the Commander Mobile Command and CFHQ by private message;

SECRET

SECRET

- (2) refer the investigation to the appropriate SIU, SID, or SIS, or the RCMP; and
- (3) convene a Board of Inquiry in accordance with QR&O Art 21.07 or 21.75, which shall make findings respecting:
 - (a) the cause and extent of the compromise;
 - (b) responsibility for the compromise; and
 - (c) recommendations for changes in regulations or procedures.
- d. If, during the investigation, espionage or other unfriendly activity is suspected, the following authorities shall be notified and the investigation suspended.
 - (1) CFHQ through normal channels;
 - (2) the nearest SIU, SID or SIS; and
 - (3) the RCMP unless the SIU, SID, or SIS will notify that Force.
- e. In addition to disciplinary action based on the findings of the Board of Inquiry, commanders shall ensure that a person responsible for a security breach is briefed regarding his security responsibilities.

818. Administrative Violations of Security Regulations

- a. The Commanding Officer shall make a preliminary investigation of all administrative violations of security regulations to determine whether or not classified information was compromised. If compromise is suspected, action will be taken in accordance with para 1319. If compromise did not occur, the Commanding Officer shall make such additional enquiries as necessary to establish details.
- b. Disciplinary action is at the Commanding Officer's discretion and he shall also ensure that offenders are briefed regarding their security responsibilities.

819. Destruction of Classified Material and Waste

- a. Classified material including RESTRICTED signal messages shall be disposed of by burning or pulping under supervision of an officer or NCO who has been specifically designated for that purpose. Residual ash shall be powdered.
- b. RESTRICTED material other than signal messages may be torn in small pieces and deposited in ordinary waste.
- c. Classified waste shall be given the same degree of protection as other material of similar class.

820. Removal of Classified Material to Quarters

- a. RESTRICTED material may be taken to private quarters provided it is locked up when not in use.

SECRET

SECRET

- b. SECRET and CONFIDENTIAL material may be taken to quarters only if:
 - (1) its removal is recorded and a receipt obtained; or
 - (2) the Commanding Officer is satisfied that the borrower has a legitimate requirement and can give the material adequate protection.
- c. TOP SECRET material may be taken to private quarters if the Commanding Officer is convinced that:
 - (1) the operational requirement outweighs the security risk;
 - (2) security will be adequately provided for; and
 - (3) has granted his approval in writing.
- d. TOP SECRET material shall be covered by receipt and shall not be held for periods exceeding 24 hours.

821. Reproduction of Classified Documents. The originator of a classified document shall ensure that the document and all associate papers, etc; notes, cover papers, typewriter ribbons and dictation records, are protected during production of the document. The number of copies shall be kept to a minimum.

822. Photography.

- a. There is no restriction on the use of cameras by military personnel except that pictures taken will not include:
 - (1) items of new or classified military equipment such as tanks, guns and mortars or other operational equipment;
 - (2) depict phases of training or tactical drills.
- b. Civilians wishing to photograph any unit buildings or installations shall be required to obtain permission from Base Gagetown Headquarters.

823. Dial Lock Combinations

- a. Dial combinations shall consist of random numbers, none of which shall be a multiple of another. Combinations shall be given the same degree of security as the information they protect and knowledge of combinations shall be limited to as few persons as possible.
- b. Dial lock combinations will be set only by a person authorized to have access to the material protected and combinations shall be changed:
 - (1) at least every six months;
 - (2) whenever a compromise has occurred or is suspected; and
 - (3) whenever a change in persons knowing the combination occurs.
- c. The following procedure is to be followed where a safe combination is changed:

SECRET

SECRET

- (1) The new combination and the identifying number of this safe will be noted on paper which will be placed in a DND 318 - small envelope.
- (2) The paper and envelope will be prepared in duplicate and the envelope will be sealed with wax and impressed with an official seal.
- (3) The following information will be recorded on the face of the envelope:
 - (a) Unit
 - (b) Safe serial number, make and location in unit
 - (c) Date combination changed
 - (d) Name and rank of authorized holders
 - (e) Appropriate security classification
- (4) One sealed envelope will be kept in the safe in the office of the Security Officer and the other will be delivered by registered mail or by hand to the Base Security Officer.
- (5) Upon receipt of a notification that a safe combination has been changed, the Security Officer shall destroy the unopened envelope.

824 - Security of Classified Material in the Event of Fire

- a. In the event of fire filing cabinets and safes marked PRIORITY will be removed from building first;
- b. The following are PRIORITY CONTAINERS
 - D-17 CO - 1 x filing cabinet
 - 2IC - 1 x safe
 - OR - 3 x filing cabinets
 - K-17 Ops Offr - 1 x safe
 - Int Sec - 1 x filing cabinet

clud-
ing
and
on

her

al.

gh

AL-3

- d. All personnel required to handle classified information or material in the course of their duties shall be required to read CFP 128(1) Chapters 30, 31, 32, and 33.

826. Identification Documents

- a. All military personnel and civilian employees shall carry an official identification card, CAFIB 20 or 21, as applicable.
- b. Where an individual loses his identity card he shall report the loss to his immediate superior within 24 hours.
- c. Processing and issuing of CAFIB Identification Cards is the responsibility of the Security Officer.

SECRET

SECRET

⁷
826. Rumours. Rumours are likely to affect the morale and efficiency of the unit and as such constitutes a very real danger. It is difficult to determine whether a rumour was begun through sincere but misguided opinion or is subversively inspired. If, however, the result is to decrease efficiency or injure morale, it does not matter how it originated. Rumours of this type can only be combatted by true information and the education of all ranks not to believe too readily such information whose source is unknown.

⁸
827. Subversive Literature and Propaganda. The Canadian Forces is a target of propaganda and all ranks shall be alert for evidence of such activity. A report of the dissemination of subversive and seditious literature and propaganda shall be forwarded immediately to the Commanding Officer. The report will contain:

- (1) Identification of address and a statement relative to the receipt of the literature, if received by mail;
- (2) Identification of the unit area where literature was found and the individual who reported it; and
- (3) Specimen of the suspected literature.

⁹
828. Security During and After Release from the Services

- a. The attention of all personnel is directed to the Official Secrets Act (Appendix I to QR&O) which provides that during service and after release, it is a criminal offense to:
 - (1) Obtain or to communicate to any person any info which might be or is intended to be useful to a foreign power;
 - (2) Use any information lawfully or unlawfully obtained, or which has been entrusted officially to him for the benefit of any foreign power, or in any other manner prejudicial to the interest of the state;
 - (3) Retain any sketch, plan or document in his possession or control where he has no right to retain it or fails to take reasonable care of, or so conducts himself as to endanger the safety of any sketch, plan or document, or other information in his possession or control; and
 - (4) Receive any classified official information knowing or believing that when he so receives it, the same is communicated to him in contravention of the Act.

AL 2

SECRET

SECRET

SECTION 6 - KEY CONTROL PROCEDURES

30
830

AUTHORITY TO DRAW KEYS

- a. The table of ANNEX A shows those squadron appointments authorized to draw certain keys for retention.
- b. Only the CO or 2IC may authorize the production and issue of keys beyond those detailed in ANNEX A.

1
830

KEY PRESS

- a. The unit key press is located in Bldg K-38 under control of the SQMS. All keys will be issued from, returned to and stored from this key press.

2
831

KEY REGISTER

- a. Normal issue/receipt procedures will be by SQMS staff for the issue of keys.
- b. A key register will be held in the key press and will be the control document for issuing keys.
- c. The register will be set up to include columns for:
 - (1) Room number/bldg of key,
 - (2) Date issued,
 - (3) To whom issued (PRINT),
 - (4) Signature of (c),
 - (5) Date returned,
 - (6) Initials (by SQMS certified returned)

3
832

CONTROL PROCEDURES

- a. All issues, receipts and transfers of keys will be recorded in the Key Register.
- b. A Key Control account will be opened on the UNIT side of the PLCC card whenever a key is issued. Returning keys will thus be an integral part of Unit Clearance Procedures.

4
833

EMERGENCY PROCEDURES

- a. In the event of an emergency the Duty Officer will have access to the Key Press in Bldg K-38.
- b. This key will be kept in a sealed envelope attached to the Duty Officer's Book.
- c. Complete details in writing of any incident necessitating the use of this key will be

SECRET

AL 2

000058

SECRET

submitted to the 2IC within 24 hours of
the incident.

834

SECURITY OF STORES

- a. Control of keys for Bldg K-38 and K-39 (stores buildings) and Room 207 and 208 in Building K-17 (weapons rooms) will be under the direct control of the SQMS to be allocated to his staff at his discretion. The Key Register will still be used to record the and transfer of these keys.

SECRET

AL 2

000059

ANNEX A
to Chapter 8 Section 6

SECRET.

<u>BLDG NO</u>	<u>ROOM</u>	<u>AUTHORIZED APPT</u>	<u>TOTAL KEYS</u>	<u>REMARKS</u>
D-17	Entrance door (230)	CO 2IC SSM Chief Clerk Clerk Duty NCO Provost	7	
	Conference Rm (228)	Chief Clerk	2	
	Conference Rm (243A)	Chief Clerk	2	
	SSM Office	SSM	3	
	AO Office	Chief Clerk	2,2	
	CO Office	CO Chief Clerk	3	
	Steno Office	Chief Clerk	2	
	2IC Office	2IC Chief Clerk	3	
	Stationary Rm	Chief Clerk	2	
K-44 (POL)	Shed Entrance	C Sqn POL NCO	2	
K-17	Front Door	Duty NCO Tpt NCO	3	
	100A	Ops Offr Tpt NCO	3	
	Wash Bay Door Welding Sec	SqMS		
	102A (Pos/SigsOffr)	Ops Offr Sigs Offr Chief Clerk	4	
	104A (Tpt)	Tpt NCO	2	
	104 (RET)	RET	2	
	106	ADM Sgt SSM Duty NCO	4	
	106A (Closet)	SSM Duty NCO	4	

SECRET.

.../2

SECRET

-2-

<u>BLDG NO</u>	<u>ROOM</u>	<u>AUTHORIZED APPT</u>	<u>TOTAL KEYS</u>	<u>REMARKS</u>
K-17 (cont)	202 (Library)	INT NCO Sigs NCO	3	
	203 (INT Office)	INT NCO Sigs NCO	3	
	204 (Tp Room)	1st Tp Ldr 2nd Tp Ldr 1st Tp WO 2nd Tp WO	5	
	205 (Tp Room)	3rd Tp Ldr 4th Tp Ldr 3rd Tp WO 4th Tp WO	5	

AL 2

SECRET

000061

SECRET

ANNEX "F"
TO: GTN 2131-57
DATED:

PHYSICAL SECURITY SURVEY - BUILDING D-17
RECOMMENDATIONS PERTAINING TO C SQN, 8 CH

1. General. Security of the portion of Bldg D-17 occupied by C Sqn, 8 CH is for the most part, very satisfactory. The following recommendations are made:
2. Security Standing Orders. The Unit Security Standing Orders are well written and appear to cover most areas dealing with security within the unit. It is recommended that areas within the unit which are OUT OF BOUNDS to unit personnel (except authorized persons) be listed. It is further recommended that an entry be inserted directing that all unit personnel be required to check the movements of visitors, strangers and unauthorized personnel found in unit buildings and compounds. Further it is recommended that security regulations pertaining to each individual unit building or compound be attached as Annexes to the Security Standing Orders.
3. Security Training. Security consciousness is not an inherent state of mind, it must be acquired. Many people are naive and trusting and are inclined to accept things at their face value; desirable as these characteristics are, they are not conducive to vigilance or security consciousness. It is generally recognized that most personnel employed in military establishments in Canada are not security conscious and with the majority of personnel employed in CFB Galetown and many personnel who are members of C Sqn, 8 CH, this is no exception. All personnel should be made aware of the constant threat of breaches of security and of their individual responsibility to detect and thwart them. There are always personnel who object to some security regulations because of the restrictions they impose and the feeling that they are not warranted; it is believed that this reaction for the most part, can be attributed to the fact that they do not know why such orders are in force, because the significance of such orders has never been explained. The reading of printed security orders is not sufficient to ensure a complete understanding. It is recommended that the unit security education programme should include such explanation and that the programme receive the continuous active support at all levels of management and include the participation of all personnel.

SECRET

000062

MESSAGE FORM

Document disclosed under the Access to Information Act
Document divulgué en vertu de la loi sur l'accès à l'information

FOR COMMEN/SIGNALS USE

FILE S2000-1

NUMBER

PRECEDENCE - ACTION		PRECEDENCE - INFO DEFERRED		DATE - TIME GROUP 29 FEB 72		MESSAGE INSTRUCTIONS	
FROM		C SQN 8 CH GAGETOWN				PREFIX GR	
TO		COMBATRAINCEN GAGETOWN (BY MAIL)				SECURITY CLASSIFICATION SECRET	
INFO		FOR: SO 3 INT SUBJECT: DISTRIBUTION OF INTELLIGENCE PERIODICALS REF: A. YOUR 2000-1 (OPS) 25 FEB IN REPLY TO REF A ANNEX A MAY THIS UNIT BE SUPPLIED WITH ONE COPY OF SERIALS 1, 2, 7 AND 8.				ORIGINATOR'S NUMBER A 080 /L	
PAGE OF PAGES		REFERS TO MESSAGE		DRAFTER'S NAME		OFFICE	
		CLASSIFIED YES <input type="checkbox"/> NO <input type="checkbox"/>				TEL.	
FOR OPR'S USE	R	DATE	TIME	SYSTEM	OPERATOR	DATE	TIME
					D		
						SIGNATURE OFFICER'S SIGNATURE C.D. BINNS CAPT	

SECRET
(With Attachment)

DEPARTMENT OF NATIONAL DEFENCE



MINISTÈRE DE LA DÉFENSE NATIONALE

C SQN 8 CS
CENTRAL REGISTER

FEB 28 1972

File... 2000-1
Ref... 21/c

2000-1 (Ops)

Headquarters
Combat Training Centre
CFB Gagetown
Oromocto, NB
25 Feb 72

Distribution List

DISTRIBUTION OF INTELLIGENCE PERIODICALS

- References: A. FMC 2075-1 COMD 26 Jan 72 (Attached)
B. CFHQ V2075/7 (DCIS) 6 Jan 72 (Attached)
C. CTCI 4-61

1. References A and B which are self explanatory have precipitated a complete review of available Intelligence Periodicals. Annex A is a complete list of Intelligence Periodicals received in the CTC.

2. In consideration of references A and B, addressees are requested to review Annex A and inform this Headquarters, attention SO3 INT of those periodicals which they require.

P.R. McCumber
P.R. McCumber
Captain

for SO2 Ops/Trg Combat Training Centre

DISTRIBUTION LIST

Action

List A (Serials 1-9)

Information

RSG

② CO
I suggest serials
1, 2, 3 and 7, 8
Comments pls

③ CC
Lettergramme
for serials as above
to SO3 INT

SECRET
(With Attachment)

COB
21c
28/2/72

000064

RESTRICTED

ANNEX A
to CTC 2000-1 (Ops) 25 Feb 72

INTELLIGENCE PERIODICALS

SERIAL	TITLE OF PUBLICATION	CLASSIFICATION	ISSUING AGENCY	FREQUENCY OF PUBLICATION
(a)	(b)	(c)	(d)	(e)
1 ✓	Weekly Intelligence Summary	SECRET CAN/UK/US EYES ONLY	CFHQ	Weekly
2 ✓	Intelligence Quarterly	SECRET CAN/UK/US EYES ONLY	CFHQ DCIS	Quarterly
3	Technical Digest	RESTRICTED	CFHQ D CENG TECHNICAL Library	Semi Monthly
4	Document Digest	SECRET	DRB Defence Scientific Information Service	Semi Monthly
5	Defense Intelligence Digest	SECRET	Defense Intelligence Agency, USA	Monthly
6	Air Intelligence Quarterly Review	SECRET CAN/US/UK EYES ONLY	Defence Intelligence Staff (Air Cadre (Int)), U.K.	Quarterly
7 ✓	Army Technical Intelligence Review	SECRET AUS/CAN/UK/US	DI Tech Int(A) Ministry of Defence, UK	Monthly
8 ✓	Recognition Journal	---	Directorate of Flying Training, RAF	Monthly

RESTRICTED

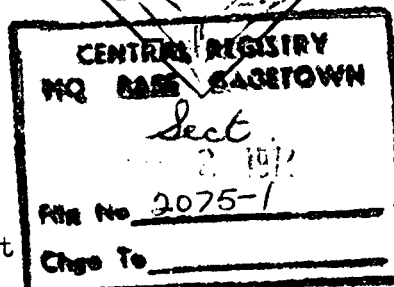
SECRET

(restricted w/o attachment)

OFFICE OF THE COMMANDER
MOBILE COMMAND
ST. HUBERT, QUEBEC

FMC 2075-1 COMD
CABINET DU GÉNÉRAL COMMANDANT
LA FORCE MOBILE
ST-HUBERT, QUÉBEC

26 Jun 72



Distribution List

DISTRIBUTION OF INTELLIGENCE QUARTERLY

Reference: A. V2075/7 (DCIS) dated 6 January 1972 (att)

1. The attached letter from the DCIS concerns effective distribution of the Intelligence Quarterly. I am most concerned that the value of this publication be fully realized and this can only be accomplished by an aggressive and positive approach to its dissemination. Therefore in addition to my endorsement of the comments of the DCIS, I want you to make certain that every effort is made to ensure that authorized personnel have ready access to this publication.

2. If more effective distribution of the Intelligence Quarterly can only be attained through an increase in the quantity of copies received by your staff, then your request for this increase should be sent to this Headquarters, Attention SSO INT.


G.A. Turcot

Lieutenant-General
Commander Mobile Command

DISTRIBUTION

HQ 1 CBT GP
HQ 2 CBT
HQ CTC ←
QG 5e G de C
HQ 10 TAG
CDN AB REGT
1 CDN SIG REGT
CFB London
CFB Montreal
CFB Shilo
CFB Suffield

SECRET

DEPARTMENT OF NATIONAL DEFENCE

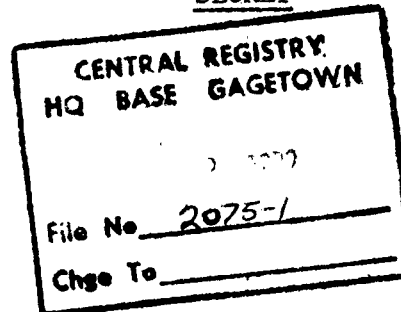
OFFICE OF THE
DEPUTY CHIEF - INTELLIGENCE AND SECURITY



MINISTRE DE LA DEFENSE NATIONALE

CABINET DU
CHEF ADJOINT - RENSEIGNEMENT ET SECURITE

SECRET



V 2075/7(DCIS)

Canadian Forces Headquarters
Ottawa, Ontario
KLA OK2

6 January, 1972

DISTRIBUTION LIST

INTELLIGENCE QUARTERLY

1. A recent technical brief, presented at regimental level by DCIS officers, revealed that the Intelligence Quarterly is not receiving the intended wide distribution. The IQ provides military intelligence at the SECRET level primarily for the information of all Canadian Forces down to and including the unit level. It incorporates material that was formerly contained in three service publications - Canadian Naval Intelligence Bulletin, Canadian Army Intelligence Review, and RCAF Intelligence Quarterly.
2. The publication is the most viable means by which intelligence subjects analysed by this Directorate (and by other Canadian intelligence contributors) can be promulgated to the widest possible readership. Ranging, as it does, from scientific and technical developments of a military nature throughout the communist world, to evolution of all foreign military and para-military organizations, its interest to military readers is universal.
3. It is, of course, true that NEED TO KNOW must be one criterion governing distribution of the IQ; so is its SECRET classification and the requirement to give it adequate lock-up protection. Aside from these considerations, however, there are many Canadian officers who are not now seeing the IQ who would directly benefit from its material. Additional copies are available from the Distributing Authority.
4. Recent cases in point, which will have been of interest to leaders at lower echelons, include:

SECRET

SECRET

- 2 -

In the Spring 1971 edition -

Trends & Developments, Soviet Surface Ship Armaments
Airborne Electronics in the Soviet Air Force
Ground Force Environment in the Kola Peninsula

and in the Summer 1971 edition -

Soviet Seapower in the context of Allied Command Europe
Infantry Anti-tank Weapons
Developments & Trends in Soviet Naval Aviation

From this sampling, it may be perceived that unit officers, deck officers, battery commanders and others, both at the planning and operational level, will find useful instruction in one or another type of IQ material.

4. It may be emphasized that some IQ content is of potential value to virtually all Canadian officers, either by direct application to their own duties and experience or as a demonstration of tactics and characteristics against which their training is directed. In cases where the SECRET classification of specific articles may prevent useful circulation, Commands should refer to DCIS for clearance at a lower level. If release can then be made at Confidential or Restricted level, the article will be reproduced in desired quantity and forwarded to the relevant Command.

5. Your co-operation in increasing the usefulness of the Intelligence Quarterly throughout the forces will be appreciated.

Distribution List

Commander, Maritime Command
- Commander, Mobile Command
Commander, Air Transport Command
Commander, Air Defence Command
Commander, Training Command
Commander, HQ Canadian Forces Europe
Commander, Canadian Forces Communications Command
Commander, Northern Region
INFO: Commander, Maritime Command, Pacific

SECRET

② Set Date
This is the missing
page of letter 02075-17
(DCIS) dated 6 Jan 72
DA/5020ps
10 2072
117

Roland A. Reid
Roland A. Reid
Major-General
Deputy Chief Intelligence and Security

SCO INT

JAN 20 1972

000068

SECRET

2001-1

DEPARTMENT OF NATIONAL DEFENCE



MINISTÈRE DE LA DÉFENSE NATIONALE

2100-4 SECUR

CFB Gagetown
Oromocto NB
17 Jul 70

Commanding Officer
8 CH
CFB Gagetown
Oromocto NB

SA STORAGE AREAS

Reference: 2100-1 (TN) 6 Jul 70

1. Attached is a copy of the security recommendations as noted in a recent survey of 8 CH weapon storage areas in Buildings K-17 and K-18. A copy of this survey has gone to the BCE Section for their action.
2. A total of three rifle racks has been recommended for use by your unit. Two of these racks will be a modified version suitable for the storage of 52 SMGs each.
3. It would be appreciated if the attached recommendations can be reviewed and any comments or suggestions forwarded at the earliest possible convenience. Please note that a number of recommendations require unit action, such as provision of combination locks, separate storage of breech blocks, etc. Unit requests for CE tasks need not be prepared, provided they are listed in the attached recommendations.

F.A. Leigh
Captain

Base Security and Police Officer

② 21C
1. Check this out. There appears to be some confusion as to work required on doors of Rms 207 and 208.
2. Diversion items for bldg K18 with 21C E Bty.

[Signature]
22 Jul 70

③ PA
[Signature]
20 AUG 70

SECRET

SECRET

- 7 -

UNIT	LOCATION	RECOMMENDATIONS/WEAKNESSES	COMMENTS
8th CH	Bldg K-17 Room 208 (Not yet occupied)	1. This access door to be completed as per door to Room 207. 2. Three rifle racks required. one for SMGs.	CFP 128(1), Art 5112(1)(b)(c)&(e) CFP 128(1), Art 5113(1)(c) This room now houses 12 - 50 cal machine guns used for trg purposes. Breech blocks have been removed.
	Bldg K-28 Room 202	1. Access door to be equipped with two dead bolt locks. 2. 50 cal weapons to be chained together after breech blocks have been removed.	Rooms 202, 207 and 208 occupied by 8 CH weapons at present time. 1. CFP 128(1), Art 5112 1.(b)&(c) 2. CFP 128(1), Art 5113 1.(c)
	Room 207	1. Breech blocks to be stored in metal cabinet equipped with angle iron locking bar and combination lock. 2. Door to be equipped with two dead lock bolts.	CFP 128(1), Art 5113(1)(e) CFP 128(1), Art 5112(1)(b)&(c)
	Room 208 K-18	1. Door to be equipped with two dead bolt locks. 2. SMGs not secured in metal cabinets or racks. 3. Pistols not secured in metal cabinet or safe. 4. At time of check, SMG breech blocks were with SMGs in Room 208, but were moved to Room 207 when noted.	" " " " 5112(1)(b)&(c) " " " " 5113(1)(c) " " " " 5113(1)(b) " " " " 5113(1)(e)

NOTE: In all cases, if hall lights were on during silent hours, doors to wpns storage areas would be illuminated as required by CFP 128(1), Article 5112(1)(g).

SECRET

SECRET

UNIT	LOCATION	RECOMMENDATIONS/WEAKNESSES	COMMENTS
8 CH	Bldg K-17 Room 207 (Not yet occupied)	<ol style="list-style-type: none">1. Access door to be covered with metal sheeting and two dead bolt locks installed. Gate in door to be security screened or barred.2. Metal cabinet with angle iron locking bar and combination lock required to house weapon components.	<p>CFP 128(1) Art 5112(1)(b)(c)(d)</p> <p>This area has been selected as a permanent wpns storage area. Wpns will not be stored here until all renovations have been completed.</p> <p>CFP 128(1) Art 5113(1)(e)</p>

SECRET