

## ADM(FIN CS)

### REMEDIAL ACTION PLAN FOR 200 MANAGEMENT ACCOUNTABILITY FRAMEWORK (MAF)

ITEM	MAF COMMENT	ACTION PLAN
Item 4	<p>Effectiveness of Extra-organizational Contribution</p> <p>With the recent appointment of a new Deputy Minister for the Department (October 2007), increased attention is expected to be placed on furthering regular communications between deputy heads and the Deputy Minister</p>	<p>DND will develop a protocol for information flow in conjunction with the Deputy Minister's Office to ensure communications between the Deputy Minister and portfolio deputy heads. Quarterly meetings already provide good communication between the DND and its portfolio entities but a protocol for information flow will enable communication at a higher level. This protocol will enable a better communications at the deputy head level.</p>
Item 5	<p>Quality Assurance for TB Submissions</p> <p>links to MRRS, PAA, performance measurement;</p>	<p>DND Corporate Services will continue to enhance improvements that have been achieved in this area since the preliminary MAF assessment was submitted in the fall 2007. All TB submissions are directly linked to the PAA by name and to the program sub-sub-activity. The DND's PAA reflects and supports the departmental strategic outcomes. DND Corporate Services will continue to implement new TBS standards as they become known.</p>
Item 5	<p>Quality Assurance for TB Submissions</p> <p>clarity and consistency of language (i.e. need to put technical elements in plain language)</p>	<p>DND has a process in place to ensure that all technical elements are explained in plain language in the submission. In addition, overall clarity of the text is controlled and jargon is removed. In collaboration with TBS analysts, assessment of the quality of submissions should be based on final versions of submissions that reflect the quality and review standards applied by DND Corporate Services. In the coming year, DSCS will establish a training cell to educate clients and new analysts alike on what constitutes a high quality submission</p>
Item 5	<p>Quality Assurance for TB Submissions</p> <p>DND should ensure that it is clear how its proposals are situated within departmental corporate plans and support departmental strategic outcomes as articulated in its MRRS.</p>	<p>There has been improvement in this area since the release of the new Guide to Preparing TB Submissions. TB submissions are directly linked to the PAA by name and to the program sub-sub-activity. The DND's PAA reflects and supports the departmental strategic outcomes and will continue to do so.</p>